

**MIDDLETOWN TOWNSHIP BOARD OF EDUCATION VOTING MEETING**

**Wednesday, October 21, 2009**

*High School North Library Closed Session: 6:30 p.m. Public Meeting: 7:30 p.m.*

**AGENDA**

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**1. Call to Order by the Board President– *Opening of Workshop Meeting***

**2. Sunshine Announcement:**

*“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, the Independent, the Courier, the Two River Times and The Hub and the posting of such notice at the August T. Miner Administration Building and each elementary, middle, and secondary school in the district”.*

**3. Roll Call**

**4. Mission Statement:**

*Middletown Township School District, in partnership with our historically and culturally rich community, provides students with a rigorous and relevant education that fulfills the NJ Core Content Curriculum Standards and motivates them to recognize and develop their full potential as responsible citizens in a dynamic global environment.*

**5. Code of Ethics for School Board Members (Statute 18A:12-24.1):**

- *I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.*
- *I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.*
- *I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.*
- *I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.*
- *I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.*
- *I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.*
- *I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But, in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.*
- *I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.*
- *I will support and protect school personnel in proper performance of their duties.*
- *I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.*

**6. Resolution for Executive Session**

**7. Call to Order – *Re-opening of Public Meeting at 7:30 p.m.***

**8. Pledge of Allegiance**

**9. Re-reading of Sunshine Notice**

**10. Student Representatives from High School North and High School South to Speak:**

- **High School North**
- **High School South**

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**11. Board of Education Student Commendations**

- A. *Presentation of Board Commendations to High School North and High School South Semifinalists and Commended Students in the 2010 National Merit Scholarship Program – Karen L. Bilbao, Superintendent of Schools and Laura Agin, President, Middletown Board of Education*

*The following students are recognized as 2010 National Merit Commended Scholars. They are among the highest 50,000 participants from a national pool of over 1 million entrants:*

\* \* \* \* \*

*The following students are recognized as 2010 National Merit Scholarship Semi-finalists:*

- B. *Reading of October High School North and High School South Student Commendations – Dr. Patricia Vari-Cartier, High School North Principal and George Hart, High School South Principal – Attachment Commendations*

**12. Open to Public – Opportunity for Public Comment on Agenda Items Only**

**13. Motion to Approve Minutes**

- A. *Voting Meeting – August 26, 2009*  
B. *Voting Meeting - September 23, 2009*

**14. Reports**

**A. Report of the President**

1) Approval of Proclamation

*WHEREAS, 2009 marks the Sixty-Second Anniversary of Alpha Delta Kappa, the international, honorary organization of women educators; and*

*WHEREAS, the goals of this organization are to recognize outstanding educators, foster a fraternal friendship among educators on a world-wide scale, promote standards of excellence for educational projects and charitable activities that enrich society, and further our social and cultural progress; and*

*WHEREAS, women in education constitute a great portion of our nation's work force and are constantly striving to better serve their communities in various educational, civic, cultural and charitable programs;*

*NOW, THEREFORE, I, Laura Agin, President of the Middletown Township Board of Education, by the authority vested in me, do hereby proclaim October 2009 as Alpha Delta Kappa Month in Middletown, New Jersey and congratulate the organization on its Sixty-Second Anniversary.*

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2) Code of Ethics for School Board Members

*WHEREAS the New Jersey Legislature adopted amendments in 2002 to the School Ethic Act (N.J.S.A.18A:24-24.1) to make adherence to the Code of Ethics for School Board Members mandatory for each board member,*

*AND to ensure that Board Members understand what is expected of them under the Ethics Act and the Code of Ethics for School Board Members, the State Board then adopted administrative code (N.J.A.C.6.3-1.3)*

- *Each Board Member must read and become familiar with the Code of Ethics for School Board Members.*
- *Each Member must sign an acknowledgement that he/she has received a copy of the Code.*

*THEREFORE, each Board of Education shall:*

- *Discuss the School Ethics Act and the Code of Ethics for School Board Members at a regularly scheduled public meeting annually.*
- *Adopt policies and procedures regarding the training of members in understanding the Code of Ethics.*
- *Provide documentation that each member has received and reviewed it.*

**B. Report of the Business Administrator/Board Secretary**

- 1) Motion to accept the reports of the Treasurer and Secretary as being in agreement for the month of September 2009. *Attachment # BA-1*
- 2) Motion to accept the Board Secretary's Certification that no major budget line item has been over-expended for the month of September 2009
- 3) Approval of transfers – *Attachment # BA-2*
- 4) Motion to Approve Bill List for Period September 24, 2009 – October 21, 2009 - *Attachment # BA-3*

**C. Report of the Superintendent**

- 1) District Update
- 2) Approval of the Annual Update to *Uniform State Memorandum of Agreement between Education and Law Enforcement Officials- Attachment #Supt Rpt-1.*
- 3) Public Hearing on Violence and Vandalism Report in Accordance with Chapter 299 (P.L. 2001) - *Presented by Mr. David Healy, Asst. Superintendent of Operations and Personnel*  
*The Board of Education shall adopt the reports of all data submitted to the New Jersey Department of Education for 2008-2009 regarding violence and vandalism.*
- 4) Presentation of Public Release of Spring 2009 Student Performance on NJASK and HSPA Tests – *Presented by Dr. Diana Cantillo, District Director – Attachment # Supt. Rpt-2*
- 5) The Superintendent of Schools recommends approval of the *Comprehensive Maintenance Plan* and approval of the *M-1 form* and the *Indicator 7.6 Facilities Checklist.*
- 6) Approval of revised Board of Education Meeting Schedule – *Attachment # Supt. Rpt-3*

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**15. Recommendations of the Superintendent of Schools**

**A. Curriculum Committee** (*Dawn Diorio, Chairperson*)

- 1) Approval to Attend Seminars, Workshops and Conferences - *Attachment # Curriculum-1*
- 2) Approval of Suspension Report for September 2009 - *Attachment # Curriculum-2*
- 3) Approval of Home Schooling:
  - 305762 will be using the curriculum from Pear Blossom Private School
  - 308104 will be using the curriculum from A-Beka Academy
- 4) Approval for Health Awareness Center registration on October 19, 2009 Professional Development Day @ \$750.00 for the day.  
*Account #'s: 11-000-223-500-03-140*  
*11-000-223-500-04-140*  
*11-000-223-500-05-140*
- 5) Approval for Educational Technology Consultant, Kristine Scharaldi to present SMART Board Training on October 19, 2009 Professional Development Day @ \$1,500.00.  
*Account #'s 11-000-223-500-01-140*  
*11-000-223-500-02-140*  
*11-000-223-500-03-140*  
*11-000-223-500-04-140*  
*11-000-223-500-05-140*
- 6) Approval for Lorraine Schutt for CPR instruction for up to 3 hrs. @ \$160.00.  
*Acct# 11-000-223-110-28-140*
- 7) Approval of Curriculum Guides:
  - High School Redesign Units 9-3 & 9-4
  - High School Redesign Units 11-1 through 11-4
- 8) Approval for Bruce R. Normandia to present an in-service for Mathematics on October 29, 2009 for up to \$1,000.00 for a full day program.  
*Acct# 20-231-200-300-10-501*

**B. Finance Committee** (*Michael Donlon, Chairperson*)

1) Approval of Contract

The Superintendent of Schools recommends entering into a contract between the *Middletown Township Board of Education* and *Coca Cola Bottling Company* for vending machine concession services for the period 11/1/09 -10/30/14. Annual funding to be realized by the Middletown Board of Education is estimated to be \$30,520. This includes a fixed annual scholarship donation of \$10,000. –

*Attachment Finance-1.*

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2) Authorization To Dispose of Surplus Equipment Recommended-

*(Requires a separate motion)*

*The Superintendent of Schools recommends authorization to dispose the following. Some of the items are no longer repairable and are of no value to the district. Those with value will be added to inventory of items to be sold at auction (E-bay) in the near future.*

<b>Item</b>	<b>Number</b>	<b>D=Dispose; A=Auction</b>
VCR - Sharp	Model # XA-100 Serial # 314871	D
(2) TV- Sharp	Model 25A-M100	D
20 Overhead Projectors	EIKI Model 3850A	A
TV Monitor- wall mount	Jumbo 2000	D
TV- GE M-25GT511	Serial #1582	D
Kimball Upright Piano	Serial #7751	D
Samsung Digital Color CCD Camera with LEICA Macroscope	#5000565 & # 9624481	D
Fax Machine- Canon	Model 1060 #12396	D
TV- Hitachi	Serial #F3G05267	D
TV-GE	Serial #039217014	D

<b>Yea</b>	<b>Make</b>	<b>VIN #</b>	<b>Mileage</b>	<b>D=Dispose; A=Auction</b>
1992	Chevy Rack Body Truck	1GBHK34K6NE173286	140470	A
1992	Chevy Utility Truck	2GBHG31K2N41275081	107513	A
1995	GMAC Pick-up Truck	1GTGK24K1SE500951	116479	A
1995	GMAC Pick-up Truck	1GTHK34K9SE509729	120987	A
1995	Chevy S-10 Pick-up Truck	1GCCT14Z7SK157602	156000	A
1992	Chevy Utility Truck	1GBHK34KXNE174568	123156	A
	Excel 4500 Riding Mower	924738/007650-yellow		A
	Ford Tractor	12816-blue		A
	Land Pride Tri-deck Mower	AFM40200		A
	John Deere Riding Mower	1145 2 - 72" decks		A
	John Deere 60" Walk-behind Mower			A
	Woods Bat Wing	HD 315		A
	8 ft Fischer Plow w/attachment			A
	Load Rite Boat Trailer	model60/ 6000lbs max 600 lb tongue		A
	Toro Aerator 687	44860-60107		A

**C. Facilities Committee (Laura Agin, Chairperson)**

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**D. Student Services Committee** (*Rose Stallmeyer, Chairperson*)

- 1) Approval of *Special Services to Classified Handicapped Students –Attachment # Student Services-1*
- 2) Approval of *Individual Instruction at Home - Attachment #Student Services-2*
- 3) Approval for student #206406 to attend the *Work Opportunity Center* 2 days/week from September 3, 2009 through June 23, 2010 at a cost of \$75/day (\$5,400).  
*Acct#: 11-000-219-320-32-000*
- 4) Approval for *Eden Autism Services* (Ann Holmes) to conduct a program evaluation for student #312263 at a cost not to exceed (\$2,000)  
*Acct#: 11-000-219-320-32-000*
- 5) Approval of Amy Beekman as Autism Consultant 2 days/week from October 22, 2009 through February 28, 2010, at a rate of \$500/day, not to exceed (\$16,000)  
*Acct#: 11-000-219-320-32-000*
- 6) Approval of contract with *CPC Behavioral Healthcare* to provide counseling services during the 2009/2010 school year at a rate of \$68/hour, not to exceed (\$75,000)  
*Acct#: 11-000-219-320-32-000*
- 7) Approval for independent educational evaluation for student #303987, not to exceed (\$800.00)  
*Acct#: 11-000-219-320-32-000*
- 8) Approval to accept Memorandum of Agreement with American Lung Association for *Not On Tobacco Program* for High School North to receive a \$650 stipend during the 2009/2010 school year.
- 9) Approval for *Applied Behavioral Consultants, LLC*, to provide a home program for student #209572, up to 30 hours/week, not to exceed (\$2,000/week).  
*Acct#: 11-000-219-320-32-000*
- 10) Approval for Jay Banks to present the *Stamp Out Bullying Program* to district schools using ARRA funding at a cost of (\$13,000)  
*Acct#: 20-460-200-300-32-000*

**E. Co-Curricular/Athletic Committee** (*Leonora Caminiti, Chairperson*)

**F. Policy Committee** (*Daniel Skelton, Chairperson*) – Attachment # Policy-1

- 1) First Reading **Policy and Reg. 4321** *Acceptable Use of Computers, Support staff*
- 2) First Reading **Policy and Reg. 3321** *Acceptable use of Computers, Teaching staff*
- 3) First reading **Policy 3159** - *Staff member / School district reporting responsibilities*
- 4) First Reading **Regulation 8630** *Emergency Bus Evacuation Procedures*
- 5) First Reading **Regulation 8330** *Pupil Records*
- 6) Second Reading and Action **Policy 1220** -*Employment of Chief School Administrator*
- 7) Second Reading and Action **Policy 2631** *Abolish Policy 9110 and Replace with Policy 2631 (QSAC)-not included in Attachment (mandated)*

**G. Technology Committee** (*Kevin Ryan, Chairperson*)

**H. Negotiations Committee** (*Laura Agin, Chairperson*)

**I. Legislative Committee** (*Patricia Walsh, Chairperson*)

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**J. Personnel Committee** (*Patricia Walsh, Chairperson*)- immediately following

**16. Board Committee Reports**

**17. Old Business**

**18. New Business**

**19. Public Comments**

**20. Motion to Adjourn**