

MIDDLETOWN TOWNSHIP BOARD OF EDUCATION
59 Tindall Road
Middletown, New Jersey 07748

Minutes of the open pre-meeting workshop held Tuesday, October 14, 2008 in the High School North Library, 63 Tindall Road, Middletown, New Jersey.

1. CALL TO ORDER – At 6:30 p.m. the Workshop meeting was called to order.

2. SUNSHINE NOTICE

“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, the Independent, the Courier, the Two River Times, and the Hub and the posting of such notice at the August T. Miner Administration Building and each elementary, middle, and secondary school in the district.”

3. ROLL CALL

Present: Laura Agin, Dawn Diorio, Sherry Gevarter, Daniel Skelton and Patricia Walsh.

Absent: Leonora Caminiti, Joan Minnuies, Kevin Ryan and Rose Stallmeyer.

Also Present: Karen Bilbao, William J. Doering, David Healy, Tracey Maccia, Fred Carrigg, Marjorie Caruso and Christopher Parton, Esq.

4. Resolution for Executive Session

At 6:32 p.m. motion made and seconded to adjourn to closed session for the purpose of discussing litigation, personnel, and attorney/client privileged information. Motion carried on voice vote.

5. Call to Order – Reopening of Workshop Meeting at 7:30 p.m.

6. Resolution for Executive Session

At 7:35 p.m. motion made and seconded to adjourn to closed session for the purpose of discussing litigation concerning the H.S. North turf field project and continued discussion on personnel issues. Motion carried on voice vote.

7. Call to Order – Reopening of Workshop Meeting at 9:10 p.m.

8. ROLL CALL

Present: Laura Agin, Leonora Caminiti, Dawn Diorio, Sherry Gevarter, Joan Minnuies, Kevin Ryan, Daniel Skelton and Patricia Walsh.

Absent: Rose Stallmeyer.

Also Present: Karen Bilbao, William J. Doering, David Healy, Tracey Maccia, Fred Carrigg, Marjorie Caruso and Christopher Parton, Esq.

9. Pledge of Allegiance

Update – Fran Mullan, CMX, gave an update on the H.S. North turf field project. Mr. Mullan stated that very good progress is being made by the contractor on a daily basis. He noted that November 20th is the sixtieth day for the project to be completed and are now at about the half way mark. Mr. Mullan stated that removal of top stone and existing rubber curb has been done and that the concrete curb has been poured around the inside edge of the track and the proposed drainage pipes have been installed. Mr. Mullan explained the findings of remnants of former goal post foundations while excavating for the drainage pipe. These were excavated and will be disposed of. He noted that it appears that these were there for some extended length of time. Mr. Mullan noted that a gate keeping system has been established in order to identify those in the construction zone and for site safety concerns.

10. Workshop Agenda

Mrs. Bilbao and Mr. Doering reviewed items on the upcoming agenda of October 22nd (attached). Mrs. Bilbao discussed the Board Member Code of Ethics. Mrs. Gevarter requested definitions on the following: “to see that they are well run,” “support and protect,” “proper performance,” and “act.” Discussion followed regarding definitions of verbiage in the Code. Mrs. Bilbao noted that further clarification can be asked of the County Superintendent when she is here for the QSAC review. Mr. Doering stated that the standard Business Administrator’s items will be on the agenda. Mr. Doering discussed funding of the Model U.N. club. Mrs. Gevarter stated she thought that funding of overnight trips goes against board policy. Mrs. Bilbao noted that it was presented to students and parents that this would be funded by the district. It was agreed that the district would pay this year, with the funding source to be determined, but in the future students will fund raise for this activity. Mr. Doering will make a recommendation on this item tomorrow to Mrs. Bilbao.

11. Superintendent’s Update – Mrs. Bilbao discussed high school orientation, and noted that she would report back to the board with her observations.

12. Committee Reports

Mrs. Diorio (Curriculum) noted that the committee met at New Monmouth School and discussed upcoming in-services, implementation of LEADS, and middle school transition. Ms. Gevarter (Policy) stated that the committee continued discussion on contacting the board attorney. Board discussion followed on that subject, policy #7510 for use of facilities, and the draft form for alternate bus stops. Mrs. Bilbao and Ms. Maccia (Student Services) held the random selection of applicants for the 2008/09 preschool program for the remaining available slots. Ms. Maccia discussed the state mandate for Title I students regarding preschool education for three and four year olds. She noted that the consensus of the committee was that three year olds in the program now would move forward into the four year old program. Ms. Maccia discussed fostering independence and self-determination in special needs children. Ms. Maccia noted that more meetings with parent groups are being scheduled. Mrs. Bilbao (Personnel) stated that principals are still interviewing paraprofessionals needed to fill positions. Mrs. Caminiti (Co-Curricular) stated that the committee discussed tennis courts, use of the turf field, and season tickets for certain venues. Mr. Ryan (Technology) stated that a group went to Brick Township to review the student information system (Genesis), with favorable reviews. They will be going to another district in the upcoming month. Mr. Parton discussed the disclaimer which will be on all district emails. Mrs. Minnuies expressed concern regarding the privacy of her emails. Mrs. Agin (Facilities) noted that the HVAC systems are completely installed in the elementary schools and that boiler replacement is being considered for the remaining funds in the lease. She also discussed the Nut Swamp soccer fields being regraded by the township, the possible installation of a walkway to the upper field at Thompson M.S., the possible addition of parking spaces at Bayshore, and the committee's continued discussion on tennis courts.

13. Old Business

Mrs. Gevarter discussed viewing the security tapes from the field. Mr. Parton stated that board members should obtain the information they are seeking from administration. Mrs. Walsh made a motion for a consensus to be taken on all board members having access to the security tapes of the field on October 9th between 3 p.m. and 9 p.m., seconded by Mrs. Caminiti. The consensus resulted in 5 yes, 3 no.

14. New Business – no new business.**15. Open to Public**

James Cody discussed policy #7510 and the use of facilities.
Bill Heaney discussed use of facilities.

16. Adjourn – At 11:59 p.m. motion made and seconded to adjourn the workshop meeting. Motion carried on voice vote.

Respectfully submitted,

WILLIAM J. DOERING
School Business Administrator/Board Secretary