

MINUTES OF THE REGULAR MEETING
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION
WEDNESDAY EVENING, MARCH 19, 2008

Time and Place of Meeting Pursuant to notices sent to each member of the Board of Education, the regular meeting was held on Wednesday evening, March 19, 2008 in the High School North Library, 63 Tindall Road, Middletown, New Jersey.

1. CALL TO ORDER

At 6:30 p.m., the meeting was called to order.

2. SUNSHINE NOTICE:

“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, the Independent, the Courier, the Two River Times and the Hub and the posting of such notice at the August T. Miner Administration Building and each elementary, middle, and secondary school in the district.”

3. ROLL CALL

Present: Laura Agin, Leonora Caminiti, Dawn Diorio, Joan Minnuies (arr. 6:35 p.m.), Kevin Ryan (arr. 6:35 p.m.), Carolyn Self, Rose Stallmeyer and Patricia Walsh.

Absent: Sherry Gevarter.

Also Present: Karen Bilbao, William J. Doering, Marjorie Caruso, Carla D’Acierno, David Healy and Christopher Parton, Esq.

4. RESOLUTION FOR EXECUTIVE SESSION

At 6:32 p.m. the voting meeting was adjourned to Executive Session for matters of negotiations and litigation. The Board will be discussing negotiations with the MTEA, litigation with Dr. Witmer, negotiations impact of the 2008/09 school calendar, and a grievance settlement. Motion made and carried on voice vote.

5. CALL TO ORDER

At 7:30 p.m. the voting meeting was reconvened.

6. PLEDGE OF ALLIGENCE

7. RE-READING OF SUNSHINE NOTICE

8. Student Representatives from High School North and High School South to Speak:

High School North

High School South

The HSN Environmental Club gave a PowerPoint presentation on recycling.

9. Board Commendations

10. Public Hearing – Final Proposed 2008-2009 School District Budget

A. Open to the Public – no speakers.

B. Resolution to Approve Final Proposed 2008-2009 School District Budget (handouts attached):

BE IT RESOLVED to approve the final proposed 2008-2009 School District Budget and authorize submission to the Monmouth County Superintendent in the amount of:

General Fund	\$140,554,221
General Fund Tax Levy (<i>on ballot</i>)	\$115,646,345
General Fund Deposit to Capital Reserve	\$ 157,075
Special Revenue Fund (<i>No tax levy-grant funds</i>)	\$ 3,923,103
Debt Service	\$ 5,986,163
Debt Service Tax Levy	\$ 4,122,931

Motion made by Mrs. Walsh, seconded by Mr. Ryan. Mrs. Minnuies stated she had a hard time saying yes to this budget due to the football field project and was 100% behind the educational aspects of the budget. She noted that she also had a hard time with the fact that the Board could not make a commitment that no money from this budget would go to the Lucarelli Group, and that firm should be held accountable for the problems with the field. Mrs. Caminiti

stated her agreement that the Lucarelli Group not be rehired at the Reorganization Meeting. Mrs. Bilbao stated her recommendation, as discussed in closed session, would be for the firm to continue in their capacity with the HVAC project only and that she would not be recommending the Lucarelli Group for any other construction projects. Mrs. Minnuies noted that she had no faith in the company going forward with any other projects in this district. Motion carried on roll call vote:

Ayes: (6) – Mrs. Agin, Mr. Ryan, Mrs. Self, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Diorio.

Noes: (0)

Abst: (2) – Mrs. Caminiti and Mrs. Minnuies.

11. Open to Public – Comments on Agenda Items Only

Students on the Ice Hockey teams thanked the Board for their support of H.S. North and H.S. South.

Two H.S. North students addressed use of the track.

Marie Hartnett thanked those in the district, and parents and students, who she has worked with during her tenure.

12. Motion to Approve Minutes of:

A. Voting Meeting – *February 27, 2008*

Motion made by Mr. Ryan, seconded by Mrs. Walsh. Motion carried on voice vote:

Ayes: (8) – Mrs. Agin, Mrs. Caminiti, Mrs. Minnuies, Mr. Ryan, Mrs. Self, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Diorio.

Noes: (0)

13. Reports

A. **Report of the President** – No report.

B. Report of the Business Administrator/Board Secretary

- 1) Motion to accept the reports of the Treasurer and Secretary as being in agreement for the month of February 2008. (*Attachment # B-1*)

Motion made by Mrs. Self, seconded by Mr. Ryan. Motion carried on voice vote:

Ayes: (7) – Mrs. Agin, Mrs. Caminiti, Mr. Ryan, Mrs. Self, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Diorio.

Noes: (1) – Mrs. Minnuies.

- 2) Motion to accept the Board Secretary's Certification that no major budget line item has been over-expended for the month of February 2008

Motion made by Mrs. Walsh, seconded by Mr. Ryan. Motion carried on voice vote:

Ayes: (7) – Mrs. Agin, Mrs. Caminiti, Mr. Ryan, Mrs. Self, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Diorio.

Noes: (0)

Abst: (1) – Mrs. Minnuies.

- 3) Approval of transfers – (*Attachment # B-2*)

Motion made by Mrs. Self, seconded by Mrs. Walsh. Motion carried on voice vote:

Ayes: (7) – Mrs. Agin, Mrs. Caminiti, Mr. Ryan, Mrs. Self, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Diorio.

Noes: (1) – Mrs. Minnuies.

- 4) Motion to Approve Bill List for Period February 28, 2008 – March 31, 2008 (*Attachment # B-3*)

Motion made by Mrs. Walsh, seconded by Mr. Ryan. Motion carried on voice vote:

Ayes: (7) – Mrs. Agin, Mrs. Caminiti, Mr. Ryan, Mrs. Self, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Diorio.

Noes: (1) – Mrs. Minnuies.

C) Report of the Superintendent

- 1) Update

Mrs. Bilbao stated that she and Mr. Doering will be presenting informational meetings on the school budget at the three middle schools on April 1, 2 and 3, all beginning at 7:00 p.m. She also noted that the presentation will be run on Channel 20 and clips will be available on the district website. On April 9 at 7:00 p.m. in Village School, Mrs. Bilbao stated that there will be a presentation for parents interested in learning about changes in the Gifted & Talented program.

14. Recommendations of the Superintendent of Schools

A) Curriculum Committee (*Dawn Diorio, Chairperson*)

- 1) Recommend approval to apply for \$7,500 *Bristol-Myers Science Grant K-12* for the purpose of helping science teachers improve their laboratory skills.
- 2) Approval for Masa Uzicanin to present a workshop, “*LEADS in the Classroom, Tier 1: Setting the Stage for the Literacy Block*” on April 3, 2008 to two sections of fifth grade teachers and on April 10, 2008 to two sections of fourth grade teachers at a cost of \$2,000.00 per day.
Acct# 11-000-223-110-28-140
- 3) Approval to Attend Conventions, Conferences or Educational Programs (*Attachment # C-1*)
- 4) Suspension Report (*Attachment # C-2*)
- 5) The Superintendent of Schools recommends approval of the following staff members to act on the Middletown High School Scholarship Committee for 2008, as per *Board Policy #5470*:

High School North	High School South
Tom Cusick, <i>Co-Chair</i> Mary Lynn Christopher, <i>Co-Chair</i> Judy Bolton Carol Buckley Barbara Dougherty George Edward Jones <i>Board Liaison – Sherry Gevarter</i>	Alan Resnick, <i>Chair</i> Victor Bayers Bob Busler Marie Caldaro Shelley Finklestein Joan Sica <i>Board Liaison – Leonora Caminiti</i>

- 6) Approval of Curriculum Guides: LEADS Units – Grade 6: Unit 4
- 7) Approval of revision to Math 7 Curriculum (due to later dates for state testing)
- 8) Approval of Textbooks:
Acct# 11-190-100-640-28-00

<u>Subject</u>	<u>Title</u>	<u>Date</u>	<u>Publisher</u>	<u>Item</u>	<u>Total Cost</u>
Civic Leadership	Leading with Character (with Student Activity CD)	2008	South-Western Educational & Professional Publ.	60 Textbooks for High School North @ \$36.00 ea., 2 n/c Instructor’s Edition, 2 n/c ExamView for Leading with Character, 2 Instructor’s Resource CD-ROM for Leading with Character, 2 Web-Site for Leading with Character <i>(HSN cost of \$2,160.00)</i> 60 Textbooks for High School South @ \$36.00 ea., 2 n/c Instructor’s Edition, 2 n/c ExamView for Leading with Character, 2 Instructor’s Resource CD-ROM for Leading with Character, 2 Web-Site for Leading with Character <i>(HSS cost of \$2,160.00)</i>	\$4,320.00 <i>(does not include shipping and handling)</i>

Motion made by Mrs. Walsh, seconded by Mr. Ryan, for approval of **Curriculum Items 1 through 8**. Motion carried on voice vote:

Ayes: (8) – Mrs. Agin, Mrs. Caminiti, Mrs. Minnuies, Mr. Ryan, Mrs. Self, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Diorio.
Noes: (0)

B. Policy Committee (*Sherry Gevarter, Chairperson*) – Attachment # P-1

- 1) Second Reading and Adoption of Policy 2425, Physical Education. (*Wording change*)
- 2) Second Reading and Adoption of Regulation 5530, Substance Abuse Policy. (*Parental request to have child tested – additional regulations*)
- 3) Second Reading and Adoption of Regulation 5200, Attendance Policy. (*Addition for those who have medical supports such as braces, crutches*)

Motion made by Mrs. Walsh, seconded by Mr. Ryan, for approval of **Policy Items 1, 2 & 3**. Motion carried on voice vote:

Ayes: (8) – Mrs. Agin, Mrs. Caminiti, Mrs. Minnuies, Mr. Ryan, Mrs. Self, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Diorio.
Noes: (0)

- 4) First Reading of Policy 2110, Philosophy of Education/District Mission Statement. (*Add wording change to expectation of student achievement*). No Action Required.
- 5) First Reading of Policy 5512.01, Harassment, Intimidation, and Bullying. (*Wording change*). No Action Required.
- 6) First Reading of Policy and Regulation 8461, Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse. (*Reporting violence, no longer needs transcription*). No Action Required.
- 7) First Reading of Policy and Regulation 6422, Budget Transfers. No Action Required.

Motion made by Mr. Ryan, seconded by Mrs. Walsh, for approval of **Policy Items 4, 5, 6 & 7**. Motion carried on voice vote:

Ayes: (8) – Mrs. Agin, Mrs. Caminiti, Mrs. Minnuies, Mr. Ryan, Mrs. Self, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Diorio.
Noes: (0)

C. Student Services Committee (*Rose Stallmeyer, Chairperson*)

- 1) Approval of Special Services to Classified Handicapped Students – (*Attachment # SS-1*)
- 2) Approval of Individual Instruction at Home – (*Attachment # SS-2*)
- 3) Approval to Attend Conventions, Conferences or Educational Programs - (*Attachment # SS-3*)
- 4) Approval for Extended School Year to run from July 7, 2008 to August 15, 2008 from 8:45 a.m. to 1:15 p.m.
- 5) Approval for *Abilities in Action* to provide OT and PT services for student 309409, 3 times per week, 45 minutes each, not to exceed \$75 per session, as per settlement agreement, Docket No. EDS-0046S-2008S. *Acct#: 20-255-200-300-08-000*
- 6) Approval for *Verbal Behavior Institute* to provide a maximum of 5 training sessions to the aide for student 309409, at a rate of \$125 per training session, as per settlement agreement, Docket No. EDS-0046S-2008S (\$625.00). *Acct#: 20-255-200-300-08-000*
- 7) Approval for Safe Physical Management to renew 6 district trainers in April, for a fee of \$1,200. *Account #: 11-000-219-320-32-000*
- 8) Approval of Resolution July 1, 2008 through June 30, 2009:

Resolution

BE IT RESOLVED that the Middletown Township Board of Education authorizes Private Schools for the Handicapped to provide breakfast and lunch to the students enrolled from the Middletown Township School District, through the existing food services of the Private School for the Handicapped.

The Middletown Township Board of Education does not require the Private Schools for the Handicapped to apply for and receive funding from the Child Nutrition Program nor does it require charges to the students for a reduced or paid meal. These schools follow the State Nutrition Guidelines.

Motion made by Mrs. Walsh, seconded by Mr. Ryan, for approval of **Student Services Items 1 through 8**. Motion carried on voice vote:

Ayes: (8) – Mrs. Agin, Mrs. Caminiti, Mrs. Minnuies, Mr. Ryan, Mrs. Self, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Diorio.

Noes: (0)

D. Finance Committee (*Carolyn Sue Self, Chairperson*)

- 1) Approval to transfer non-budgeted, unanticipated revenue of \$467,898.47 (from IRS, refund of arbitrage previously paid in 2002) to Capital Reserve.

Motion made by Mrs. Self, seconded by Mrs. Walsh, for approval of **Finance Item 1**. Motion carried on voice vote:

Ayes: (8) – Mrs. Agin, Mrs. Caminiti, Mrs. Minnuies, Mr. Ryan, Mrs. Self, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Diorio.

Noes: (0)

E. Personnel Committee (*Pat Walsh, Chairperson*)

Note: All Appointments of the district staff are contingent upon satisfying the requirements of the Criminal History Review.

- 1) **Approval of resignations for the purpose of retirement:**
 - a) Lillian Fisher, Leonardo, Paraprofessional, effective 7/1/08
 - b) Marie Hartnett (9/1/85), District Director of Math & Science K-12, effective 8/1/08
- 2) **Approval of resignations:**
 - a) Michele Craffey, Navesink, Paraprofessional, for personal reasons, effective 3/17/08
 - b) Carla D'Acerno, Acting Assistant Superintendent for Pupil Services and Educational Research, for personal reasons, effective 7/1/08
- 3) **Approval of leaves of absence:**
 - a) Kaitlin Cole, District Elementary World Language, for maternity, effective 4/21/08 through 6/16/08 – Paid – Sick Leave
6/17/08 through 6/30 /08 – Unpaid Family Leave Act
Acct. #11-120-100-101-20-009
 - b) Christine DeDonno, Middletown Village, Special Education, for maternity effective 4/25/08 – 5/20/08 – paid sick leave
5/21/08 – 6/10/08 – unpaid Family Leave Act
Acct. #11-204-100-101-00-000
 - c) **Adjustment:**
Michele Goggins, Dist Speech Language Specialist, effective 3/31/08 through 4/13/08 – Paid Sick Leave
4/14/08 through 6/1/08 – Unpaid Family Leave Act
 - d) **Rescission:** Jennifer Mess, Thorne, Language Arts, effective 3/17/08
- 4) **Approval of new hires:**
 - a) Kristie Kane, District, School Social Worker, Fordham University, MSW Certification – School Social Worker
Rate – MA – Step 1 - \$55,640 (*pro-rated*)
Effective – upon release from present employment through 6/30/08
Acct. #11-000-219-104-00-000
 - b) Jennifer Orrick Pennington, Navesink, Special Education, Monmouth Univ. MS Certification – Teacher of the Handicapped
Rate – MA – Step 10 - \$20,731 (*pro-rated* - 34% of \$60,973)
Effective 3/31/08 through 6/30/08
Acct. #11-213-100-101-00-002

5) **Approval of 6th period assignment, effective 3/31/08-6/30/08:**

a) Shelley Finkelstein South \$3834.41
 Acct. #11-140-100-101-18-007

Motion made by Mrs. Walsh, seconded by Mr. Ryan, for approval of **Personnel Items 1 through 5**. Motion carried on voice vote:

Ayes: (8) – Mrs. Agin, Mrs. Caminiti, Mrs. Minnuies, Mr. Ryan, Mrs. Self, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Diorio.

Noes: (0)

6) **Approval of Special Contracts:**

Linda Ranger North/TV Prod Step 4 \$1467.40 (*pro-rated*)
 Poroshat Shakoor North/Mentor Step 1 \$1298.80 (*pro-rated*)
 Acct. #11-401-100-100-01-000

Roberta Kilduff Elem/Choral (*pp*) Step 4 \$ 473.00
 Acct. #11-401-100-100-20-000

7) **Approval of Community Athletic Aides:**

Michael Debartolome North/Baseball
 George Obermeier North/Boys Tennis

8) **Approval of the following to the approved list of Substitute Teachers:**

Kathleen Lane Brookdale Community College AA
 Stephanie Pizzuto Montclair State University BA
 Valerie Wakula Kean University BA
 Acct. # 11-110-100-101
 11-120-100-101
 11-130-100-101
 11-140-100-101

9) **Acknowledgment of placement of additional student teachers for the spring semester – (Attachment HR-1)**10) **Approval of Paraprofessionals per the following conditions of employment - (Attachment HR-2)**

All Paraprofessional appointments subject to budgetary constraints, enrollments and IEP requirement and may be changed or eliminated during the term of the assignment.

11) **Approval of Substitute Personnel:**

Paraprofessionals: Sub custodians:
 Kimberly McCormack Lillian Fisher Tracey Lichtig William Harris
 Zora Syrdale Michele Craffey

12) **Approval of teachers to attend the following Autism Workshops, 2 hrs. each @37.92/hr. – (Attachment # HR-3)**

#2 – Pairing Staff, Peers and Novel Items with Reinforcement (\$37.92)
 #4 – Teaching Manding Using Sign Language (\$37.92)
 #5 – Natural Environment Teaching (\$1,858.08)
 #6 – Building Bridges: Strategies to Help Paraprofessionals Promote Peer Interaction (\$1,251.36)
 Acct#: 20-291-100-100-00-000

13) **Approval of Paraprofessionals to attend the following Autism Workshops, 2 hrs. each at their current rate: - (Attachment # HR-4)**

#1 – Teaching Independence to Students in Middle & High School (\$17.55)
 #2 – Pairing Staff, Peers and Novel Items with Reinforcement (\$105.30)
 #3 – Teaching Manding: Capturing & Contriving Motivation (\$157.95)
 #4 – Teaching Manding Using Sign Language (\$263.25)
 #5 – Natural Environment Teaching (\$824.85)
 #6 – Building Bridges: Strategies to Help Paraprofessionals Promote Peer Interaction (\$1,474.20)
 Acct#: 20-291-100-100-00-000

Motion made by Mrs. Walsh, seconded by Mr. Ryan, for approval of **Personnel Items 6 through 13**. Motion carried on voice vote:

Ayes: (8) – Mrs. Agin, Mrs. Caminiti, Mrs. Minnuies, Mr. Ryan, Mrs. Self, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Diorio.
Noes: (0)

14) **Approval of the following Curriculum Committees:**

- a) Approval of additional pay for 7 part-time teachers working a full day for the Spring in-services for dates listed below @ \$37.92 (\$1,308.24)

Phyllis Cicirelli	March 4, 2008	2.5 hrs	April 15, 2008	2.5 hrs
Lynne Clements	April 15, 2008	2.5 hrs		
Sharon Sylvester	April 1, 2008	2.5 hrs	April 22, 2008	2.5 hrs
Gayle Giachetti	April 1, 2008	2.5 hrs	April 22, 2008	2.5 hrs
Leslie Havens	April 8, 2008	2 hrs	May 28, 2008	2 hrs
Allyson Paterno	April 10, 2008	4 hrs	May 29, 2008	4 hrs
Nancy Murphy	March 6, 2008	2.5 hrs	April 17, 2008	2.5 hrs

Acct# 11-000-223-110-28-140

- b) Approval of Curriculum Committee for Realignment of English 10 and English 11 for up to 25 hrs @ \$37.92 (\$948.00): Rachel Singer (Replacement)
Acct# 11-000-223-110-28-141

- c) Approval of 8th to 9th Grade Honors Essay Scoring up to 8 hrs @ \$37.92 (\$2,730.24):

Lauren Sokol	Brooke Garofalo
Marybeth McDonnell	Amy Grimm
Denise DeOliveira	Patrice Thornton
John Russoniello	Evelyn Mamman
Kelly Ford	

Acct# 20-270-200-100-08-000

15) **Approval of Increments and Salary Adjustments Withheld:**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the increment and salary adjustments be withheld for the 2008-09 school year for the tenured employee whose employee number is listed below and whose name is on file in the Board Secretary's office be approved: 4324

16) **The Superintendent of Schools recommends the removal of the following from the Substitute Teacher list (failure to respond to offer of reemployment):**

Kelly Leone
Alison Mundy

17) **Approval of District Mentors in accordance with N.J.A.C. 6:11-4:** Beatriz Pelaez-Martinez

18) **Approval of Treasurer of School Monies:**

Richard Wright (Middletown Township CFO)
Rate - \$10,815 (*pro-rated*)
Effective 4/1/08 through 6/30/08

Motion made by Mrs. Walsh, seconded by Mr. Ryan, for approval of **Personnel Items 14 through 18**. Motion carried on voice vote:

Ayes: (8) – Mrs. Agin, Mrs. Caminiti, Mrs. Minnuies, Mr. Ryan, Mrs. Self, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Diorio.
Noes: (0)

Mrs. Bilbao introduced an **Addendum Personnel Item** to the agenda:

- 1) Adjustment/additional payment for preparation of four AP Calculus exams for Patricia Giordano and Dona Coffey, per Grievance Settlement, of six hours each at the 2006-2007 curriculum rate. (\$447)
Acct. #11-000-223-110-28-141

Motion made by Mrs. Walsh, seconded by Mrs. Self, for approval of **Personnel Addendum Item 1**. Motion carried on voice vote:

Ayes: (7) – Mrs. Agin, Mrs. Caminiti, Mr. Ryan, Mrs. Self, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Diorio.

Noes: (0)

Abst: (1) – Mrs. Minnuies.

15. Board Committee Reports

Mrs. Stallmeyer (Student Services) stated the committee is continuing to monitor the VOICES committee, and that the application for volunteers for the summer program is online. Mrs. Caminiti (Co-Curricular) stated that the committee did not meet this month. Mrs. Agin (Facilities) stated that work is starting on the HSN football field, the HVAC project is moving forward with the next six school being completed this summer, and the New Monmouth Road construction project is under review and may occur this summer. Mrs. Self (Municipal Alliance) discussed a presentation by “Watchful Eye.” Mrs. D’Acierno stated that this presentation will be viewed by district administrators. Mrs. Minnuies (Negotiations) stated her concern that there has been no mention in the newspapers of the signed Memorandum of Agreement. Mr. Ryan (Technology) stated that the committee discussed training for smart boards and other professional development initiatives, on-line testing and assessments, and an alumni database. Mrs. Walsh (Legislative) complimented the Superintendent and Business Administrator on their testimony at the Assembly Education Committee. Mrs. Diorio (Curriculum) discussed the committee’s tour of classes at Thompson, in-service evaluation sheets, department coordinators, Poricy Park meeting representatives, the district’s hosting of the April 7th LEADS consortium at Bayshore, development of the new summer reading list, and evaluation and updating of the criteria used for board commendations.

16. Old Business – no old business.

17. New Business

Mrs. Walsh stated there is a candidate’s forum on April 10th at Lincroft Elementary School.

18. Public Comment

H.S. North students discussed the practice schedule for the track team.

James Guerrieri discussed the budget, and the H.S. North turf project.

Andrew Bane discussed the H.S. North turf project, and custodial time off.

Gerry Wexelberg discussed team schedules.

James Cody discussed the H.S. North turf project.

Mr. Healy and Mr. Doering noted that it is the intention to keep the track team at North as long as possible until construction must commence.

19. Motion to Adjourn

Motion made and seconded to adjourn the meeting at 10:10 p.m. Motion carried on voice vote.

Respectfully submitted,

WILLIAM J. DOERING
School Business Administrator/Board Secretary