

MINUTES OF THE REORGANIZATION MEETING
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION
WEDNESDAY EVENING, APRIL 29, 2009

Time and Place of Meeting Pursuant to notices sent to each member of the Board of Education, the reorganization meeting was held on Wednesday evening, April 29, 2009 in the High School North Library, 63 Tindall Road, Middletown, New Jersey.

1. CALL TO ORDER

At 6:30 p.m. the meeting was called to order by Mr. Doering.

2. SUNSHINE NOTICE:

“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, the Independent, the Courier, the Two River Times, and the Hub and the posting of such notice at the August T. Miner Administration Building and each elementary, middle, and secondary school in the district.”

3. ROLL CALL

Present: Laura Agin, Leonora Caminiti, Dawn Diorio, Michael Donlon, Joan Minnuies, Kevin Ryan, Daniel Skelton, Rose Stallmeyer and Patricia Walsh.

Absent: No absentees.

Also Present: Karen Bilbao, William J. Doering, David Healy, Fred Carrigg and Christopher Parton, Esq.

4. RESOLUTION FOR EXECUTIVE SESSION

At 6:35 motion made and seconded to adjourn to Executive Session for matters of Personnel, Negotiations, and Attorney/client privileged information. The Board will be discussing negotiations with Paraprofessionals, a student disciplinary matter, the 2009/10 school calendar, appointment of professionals, non-bargaining unit personnel employment, three confidential personnel matters, and student issues concerning revisions to preschool.

5. CALL TO ORDER

At 7:45 the reorganization meeting was reconvened with the same individuals in attendance.

6. RE-READING OF SUNSHINE NOTICE

7. PLEDGE OF ALLIGENCE

8. OATH OF OFFICE – Newly elected Board members and terms:

- | | | |
|----|----------------|-----------|
| A. | Michael Donlon | 2009-2012 |
| B. | Joan Minnuies | 2009-2012 |
| C. | Daniel Skelton | 2009-2012 |

9. REPORT OF ELECTION RESULTS – Mr. Doering reported the results of the Election held on April 21, 2009 (Att. #R-1). Final certified results will be sent from the County Board of Elections.

10. ELECTION OF PRESIDENT – The Board Secretary called for nominations for the Office of President of the Board of Education.

Motion for President Mrs. Diorio nominated Mrs. Agin for President, seconded by Mrs. Stallmeyer. There being no further nominations, Mr. Doering closed nominations and congratulated Mrs. Agin on her presidency.

11. ELECTION OF VICE PRESIDENT – Mrs. Agin called for nominations for the Office of Vice President of the Board of Education.

Motion for Vice President Mrs. Minnuies nominated Mrs. Caminiti: Ayes (2): Mrs. Caminiti and Mrs. Minnuies; Noes (7): Mrs. Agin, Mrs. Diorio, Mr. Donlon, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mrs. Walsh.

Mrs. Walsh nominated Mrs. Diorio, seconded by Mr. Donlon. Ayes (7): Mrs. Agin, Mrs. Diorio, Mr. Donlon, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mrs. Walsh; Noes: (1): Mrs. Minnuies; Abst: (1): Mrs. Caminiti. Mr. Doering congratulated Mrs. Diorio on her vice-presidency.

12. Current Board Members/Term of Office *(Non-voting item/Informational purposes only)*

<i>Leonora Caminiti</i>	<i>2007-2010</i>
<i>Dawn Diorio</i>	<i>2007-2010</i>
<i>Patricia Walsh</i>	<i>2007-2010</i>
<i>Laura Agin</i>	<i>2008-2011</i>
<i>Kevin Ryan</i>	<i>2008-2011</i>
<i>Rose Stallmeyer</i>	<i>2008-2011</i>
<i>Michael Donlon</i>	<i>2009-2012</i>
<i>Joan Minnuies</i>	<i>2009-2012</i>
<i>Daniel Skelton</i>	<i>2009-2012</i>

13. Appointments:

- A. Appointment of Richard Wright as Treasurer of School Monies, effective July 1, 2009 through June 30, 2010 at an annual salary of \$11,085. *(Charge to Account #11-000-230-100-29-000)*
- B. Appointment of Christopher B. Parton, Esq. with the Firm of Kenney, Gross, Kovats & Parton *(Board Attorney)*, \$130 per hour, up to a maximum of \$85,000, effective July 1, 2009 through June 30, 2010.
(Charge to Account #11-000-230-331-22-190)
- C. Appointment of Christopher B. Parton, Esq. with the Firm of Kenney, Gross, Kovats & Parton *(Labor Relations/Negotiations)*, \$130 per hour, up to a maximum of \$85,000, effective July 1, 2009 through June 30, 2010.
(Charge to Account #11-000-230-331-22-191)
- D. Appointment of Rita Barone, Esq. with the Firm of Purcell, Ries, Shannon, Mulcahy & O’Neill *(Special Education Attorney)*, \$155 per hour, effective July 1, 2009 through June 30, 2010. *(Charge to Account # 11-000-230-331-22-191)*
- E. Appointment of Holman & Frenia, P.C. to serve as School Auditors and to conduct a financial 2009/2010 audit of the fiscal activities of the Middletown Township Board of Education for the school year including Federal Programs in accordance with NJSA 18A:23-1 of New Jersey Statutes at a fee of \$42,822 (4% increase from prior year).
(Charge to Account #11-000-230-332-22-000)
- F. Appointment of Sonnenfeld and Trocchia Architects, P.A., as Architect of Record for district capital projects, as needed, at the following rates:

Title	Rate
Principal Architect	\$135/Hour
Associate Architect	\$125/Hour
Project Architect	\$115/Hour
Construction Administrator	\$100/Hour
Project Manager	\$95/Hour
CADD I Operator	\$85/Hour
CADD II Operator	\$75/Hour
Administrative Assistant	\$50/Hour

Motion made by Mr. Ryan, seconded by Mrs. Walsh, for approval of items #13A through F. Motion carried on voice vote: Ayes: (9) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

G. Appointment of the following insurance brokers of record:

- 1) Appointment of Health Insurance Broker of Record for 2009-2010:
BGIA, Woodbridge, NJ (Medical/Dental/Prescription)
 Flat fee of \$153,000 (2% increase from prior year) for Horizon, and \$91,800 (2% increase from prior year) for Healthnet. Percent-based commission of 1% for Maxor, and 2% over \$100,000 for Delta Dental (in addition to Delta Dental standard commission of \$4,300 for the first \$100,000 of premium).
(Charge to: Account 11-000-291-270-00-000)
- 2) Appointment of Property/Casualty, Student Accident and Workers Compensation Insurance Broker of Record for 2009-2010:

Winant Bomack Ins. Agency, Red Bank, NJ
 Flat fee of \$61,200 (2% increase from prior year)
 (Charge to: Accounts 11-000-262-520-22-211 / 11-000-262-520-22-212; 11-000-291-260-00-000)

H. Approval of Tax Shelter Annuity List (Attachment # R-2)

I. Approval of School Physicians (Charge to Account No. 11-000-213-300-00-000) and
Other Contracted Providers for 2009-2010 (Charge to Acct. #11-000-219-320-32-000)

- | | | |
|-----|--|--|
| 1) | <u>District Medical Officer</u>
Jon Salisbury, M.D.
Visiting Physician Services | \$3,500.00 |
| 2) | <u>Sports Physicians</u> | |
| a) | Jon Salisbury, M.D.
Attendance at Five (5) H.S. South Home
Football Games (\$250.00 per game) | \$1,250.00 |
| | Wrestling Season Weight Certification and Skin
Checks for H.S. South and H.S. North Students
Three (3) Hours each high school @ \$75.00 per hour | \$450.00 |
| b) | Keith Reinsdorf, M.D.
Attendance at Five (5) H.S. North Home
Football Games (\$250.00 per game) | \$1,250.00 |
| 3) | <u>Psychiatrists</u> | |
| a) | CPC Behavioral Healthcare | \$250 per eval./\$150 follow-up |
| b) | Advanced Psychiatric Care, P.A., Alexander Iofin, M.D. | \$300.00 per evaluation |
| c) | Steven Dyckman, <i>Fit to Return/Psych. Evaluation</i> | \$250/\$500 |
| 4) | <u>Neurologists</u> | |
| a) | Neurology Specialists of Monmouth, Dr. Gilson | \$300.00 per evaluation |
| b) | Dorothy Pietrucha, M.D. | \$175.00 per evaluation |
| 5) | <u>Nursing Services</u> | |
| a) | Bayada Nurses | \$55 per hour / RN
\$45 per hour / LPN. |
| b) | Brentwood Health Care | \$55.00 per hour / RN
\$45.00 per hour / LPN |
| c) | C.A.S. Health Care | \$52 per hour / RN |
| d) | EMO Medical Care (clearance) | \$44.00 per student |
| e) | ESI Medical | \$50 per hour / RN |
| f) | ESI Medical (Substitute Nursing Services) | \$125 per day |
| g) | Loving Care Agency, Inc. | \$54.00 per hour / RN |
| 6) | Adam Krass (Assistive Technology) | \$512.50 per day |
| 7) | CPC Behavioral Health Care (In-School Counseling) | \$68.00 per hour |
| 8) | Janis Mayer & Associates
<i>Consulting Services to Bottlecappers from High Schools North and South</i> | \$10,000.00 |
| 9) | Redwood Technology | \$8.00 per 10 panel screen
\$19.95 per EtG screen |
| 10) | University Services | \$35.00 per analysis of non-negative
result |
| 11) | <u>Physical Therapy</u> | |
| a) | Elite Rehabilitation | \$78.00 per hour |
| b) | Invo Therapies | \$85 per hour |
| c) | Pat Dunphy | \$90 - \$100 per hour |

- | | | | |
|-----|-----------------------------|--|--------------------------|
| 12) | <u>Occupational Therapy</u> | | |
| | a) Invo Therapies | | \$85 per hour |
| | b) Ursala Shah | | \$120 per hour homebound |
| 13) | <u>Audiological</u> | | |
| | a) Dr. Sandra Fields Kuhn, | <i>Audiological & Central Auditory Proc.</i> | \$425.00 |
| | | <i>Audiological Eval. w/Report</i> | \$250.00 |
| 14) | <u>Home Instruction</u> | | |
| | a) Nexus Systems, Inc. | | \$41.06 per hour |

Motion made by Mrs. Walsh, seconded by Mr. Donlon, for approval of items **#13G, H and I**. Motion carried on voice vote:
Ayes: (9) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

- J. Appointment of William J. Doering as Secretary to the Board of Education through June 30, 2010 accordance with NJSA18A:13-13.

Motion made by Mrs. Walsh, seconded by Mr. Donlon, for approval of item **#13J**. Motion carried on voice vote:

Ayes: (9) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

- K. Appointment of William J. Doering as Qualified Purchasing Agent subject to the Bid and Quote Thresholds and Competitive Contracting Provisions allowed by law under N.J.S.A. 18A:18A-1 et seq.
- L. Appointment of William J. Doering as Custodian of School Records for the 2009-2010 school year in accordance with Board Policy.
- M. Approval of the use of the New Jersey State Bids and Contracts for goods and services for the 2009-2010 school year.
- N. Designation of School Funds Investor as Board Secretary/Business Administrator pursuant to 17:12B-0241.
- O. Authorization for the Business Office to continue to maintain a petty cash checking account not to exceed \$5,000.
- P. Appointment of David Healy as Affirmative Action /Equity Officer for 2009/2010 school year.
- Q. Appointment of Supervisor of Plant Operations & Safety, Ken Walls, as Coordinator for AHERA, Integrated Pest Management, and all health and safety matters (including air quality and chemicals), and as Right to Know Officer.
- 14. Authorization For The Following Banks As Depositories For School Funds Provided They Submit Evidence Of Eligibility From The State Of New Jersey And The Signatures Required For Withdrawals On The Various Accounts Maintained At These Banks Be Designated As The Officers Who Historically Sign For These Accounts and in accordance with Board Policy:**
- A. TD Bank
- B. Wachovia
- C. Sovereign Bank
- D. State of New Jersey Cash Management Fund
- E. MBIA
- F. NJ/ARM Joint Trust
- G. Investors' Savings Bank
- H. Beneficial Bank
- 15. Adoption of:**
- A. School Calendar 2009-2010 (*Attachment # R-3*)
- B. ~~School Time Schedule 2009-2010 (*Attachment # R-4*)~~ – *To Be Provided for May Agenda*
- C. Schedule of Meetings of the Middletown Board of Education 2009-2010 (*Attachment # R-5*)
- D. Schedule for Twelve-Month Employees 2009-2010 (*Attachment # R-6*)
- 16. Designation of the Asbury Park Press As the Newspaper of General Circulation Published in New Jersey circulating in the Middletown area to be utilized for:**

- A. Advertisements concerning public bids and other notices in Accordance with NJSA 18a:14-10, 22-11, 39-3 and for the *Courier, Independent, Two River Times*, and *The Hub* to receive all notices of meetings.

17. Readoption of all existing policies governing the school district.

18. Readoption of all existing curriculum and textbooks.

Motion made by Mr. Skelton, seconded by Mrs. Walsh, for approval of items **#13K through Q and 14 through 18**. Mrs. Agin stated that the School Calendar has been changed from February 8th being a staff in-service/schools closed day, to February 16th.

Motion (with change to calendar) carried on voice vote:

Ayes: (9) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies (abst. on 13P), Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

19. Readoption of the public rate for reproduction of Board documents in accordance with NJSA 47-1A-1,2,3.

Motion made by Mrs. Walsh, seconded by Mr. Ryan, for approval of item **#19**. Motion carried on voice vote:

Ayes: (9) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

20. Adjournment of the Reorganization Meeting

At 8:00 p.m. the Reorganization Meeting was adjourned to executive session for the matter of confidential student issues.

Motion made, seconded and carried on voice vote.

REGULAR VOTING MEETING

April 29, 2009

(Following Reorganization Meeting)

1. Call to Order – Reopening of Public Meeting at 8:25 p.m.**2. Open to Public – Comments on Agenda Items Only**

Dawn Lehotsky discussed the budget and election.

Sherry Gevarter discussed insurance broker fees.

Kelly O'Brien discussed the budget.

3. Motion to Approve Minutes of:**A. Voting Meeting – March 31, 2009**

Motion made by Mrs. Walsh, seconded by Mr. Donlon. Motion carried on voice vote:

Ayes: (9) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

Mr. Obermeier spoke on Mrs. Bilbao's award as the Agent of Change Administrator of Monmouth County from the Underage Drinking Coalition in Monmouth County, and was the unanimous selection by everyone in the county who sits on the two committees.

4. Reports**A. Report of the President**

1) Moment of Silence for Jack Katzgrau and Greg Hickman, High School South Students

2) Approval of Teamsters (Paraprofessionals) Sidebar Agreement for 2009-10

Mr. Parton explained that this is a one-year extension on the Agreement with the Paraprofessionals with a 2.5% increase.

Motion made by Mrs. Walsh, seconded by Mrs. Diorio, for approval of the **Teamsters (Paraprofessionals) Sidebar Agreement**. Motion carried on voice vote:

Ayes: (9) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Ayes: (9) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

B. Report of the Business Administrator/Board Secretary

1) Motion to accept the reports of the Treasurer and Secretary as being in agreement for the month of March 2009. (Attachment # B-1)

Motion made by Mrs. Walsh, seconded by Mr. Ryan. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (1) – Mrs. Minnuies.

2) Motion to accept the Board Secretary's Certification that no major budget line item has been over-expended for the month of March 2009

Motion made by Mrs. Walsh, seconded by Mr. Ryan. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

Abst: (1) – Mrs. Minnuies.

3) Approval of transfers – (Attachment # B-2)

Motion made by Mrs. Walsh, seconded by Mr. Donlon. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (1) – Mrs. Minnuies.

4) Motion to Approve Bill List for Period April 1, 2009 – April 29, 2009 (Attachment # B-3)

Motion made by Mrs. Walsh, seconded by Mr. Ryan. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (1) – Mrs. Minnuies.

C. Report of the Superintendent

1) Approval of Proclamation

*WHEREAS, teachers make public schools great; and
WHEREAS, teachers work to open students' minds to ideas, knowledge and dreams; and
WHEREAS, teachers keep American democracy alive by laying the foundation for good citizenship; and
WHEREAS, teachers fill many roles, as listeners, explorers, role models, motivators and mentors; and
WHEREAS, teachers continue to influence us long after our school days are only memories;
Now, therefore, I, Karen Bilbao, serving as Superintendent of Schools
of Middletown Township Public Schools,
Do hereby proclaim Tuesday, May 5, 2009, as National Teacher Day
I urge that we observe this day by taking time to recognize and acknowledge the impact of teachers on our lives.*

- 2) Update – Mrs. Bilbao thanked the community, Mr. Doering, school principals, the administrative team, parent groups, teachers and students on the passing on the district budget. Mrs. Bilbao discussed rehiring, scheduling, and summer programs.

5. Recommendations of the Superintendent of Schools

A. Curriculum Committee (*Dawn Diorio, Chairperson*)

1) 2008/2009 School Calendar

June 18, 19, 22 & 23, 2009	<i>Half-days for all students in district</i>
Tuesday, June 23, 2009	<i>Last day for students</i>
Wednesday, June 24, 2009	<i>Last day for teachers</i>

High School graduations: Tuesday, June 23, 2009, as follows:
High School North: 2:00 p.m. at the PNC Bank Arts Center
High School South: 4:30 p.m. at the PNC Bank Arts Center

Middle School graduations will be on **Thursday, June 25, 2009** as follows:
Bayshore Middle School: 1:00 p.m. at Brookdale Community College
Thompson Middle School: 3:30 p.m. at Brookdale Community College
Thorne Middle School: 6:00 p.m. at Brookdale Community College

Motion made by Mrs. Walsh, seconded by Mr. Ryan, for approval of **Curriculum Item #1**. Motion carried on voice vote:
 Ayes: (9) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

- 2) Approval to Attend Conventions, Conferences or Educational Programs (*Attachment # C-1*)
- 3) Suspension Report (*Attachment # C-2*)
- 4) Approval of Field Trip:

Middletown High School South Yearbook
 Leave: Monday, August 3, 2009
 Return: Wednesday, August 5, 2009
 Destination: Monmouth University
 Purpose: Students will attend the Jersey Shore Summer workshops
 Sponsored by Jostens for Yearbook training
 5 students and 1 adult
 Faculty member: *Roger Braunstein*
 Students will not miss school
Cost of trip to be paid by students

- 5) Approval for the adoption of *Tomorrow's Teachers* course for 2009-2010 school year.
- 6) Approval to accept Title I SIA Part A funds in the amount of \$6,691.

Approval to submit Amendment #1 to the 2008-2009 NCLB Application to

- i. Reallocate unused Title I Supplemental Educational Reserves (SES) –(Attachment # C-3)
- ii. Budget for Title I SIA funds. – (Attachment # C-4)

Motion made by Mrs. Walsh, seconded by Mr. Ryan, for approval of **Curriculum Items #2 through 6**. Motion carried on voice vote:

Ayes: (9) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

B. Finance Committee (Daniel Skelton, Chairperson)

1) Approval Renewal of Contract

a) The Superintendent of Schools recommends maintaining a photography services contract with *Lors Studio*, Union, NJ for High School Photos for the 2009-2010 School Year, at a 0% price increase.

b) The Superintendent of Schools recommends maintaining a yearbook service contract with *Jostens*, Manasquan, NJ for the 2009-2010 School Year at a 2% increase.

2) Approval of Resolution to Replace Existing District Copiers and Network Printers and add District Print Management System – (Attachment # F-1)

3) Athletic Supplies - 2009-2010 School Year (10 bids received) \$106,719.46

Recommend Awarding Bid to:

AAE	\$75.00
Cannon Sports	\$4,383.08
Flaghouse	\$63.62
GTM Sportswear	\$1,865.00
Longstreth	\$1,347.05
M-F	\$1,242.50
Metuchen	\$60,018.51
Passons	\$1,118.00
R&R	\$23,864.30
Triple Crown	\$12,742.40
Total	\$106,719.46

To be charged to: 11-402-100-600-XX-110

Motion made by Mr. Skelton, seconded by Mr. Donlon, for approval of **Finance Items #1, 2, 3**. Mrs. Minnuies stated that there had been no discussion on item #3 and she had not seen an itemized list of purchases. Motion carried on voice vote:

Ayes: (9) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies (no on #3), Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

C. Student Services Committee (Rose Stallmeyer, Chairperson)

1) Approval of Special Services to Classified Handicapped Students – (Attachment # SS-1)

2) Approval of Individual Instruction at Home – (Attachment # SS-2)

3) Approval to Attend Conventions, Conferences or Educational Programs - (Attachment # SS-3)

4) Approval for *Center for Vocational Rehabilitation* to evaluate HS Student #58195 at a cost of \$1,400.
Acct#: 11-000-219-320-32-000

- 5) Approval for *Family Resource Associates* to conduct Augmentative Evaluation for student #100557 at a cost of \$450.00. *Acct#: 11-000-219-320-32-000*
- 6) Approval for Dr. Carole Aitchinson to conduct classroom observation for student #305482 at a cost of \$125.00. *Acct#: 11-000-219-320-32-000*
- 7) Approval for *Essex Regional Educational Services Commission* to provide educational services to students requiring home instruction at a rate of \$40/hr. *Acct#: 11-000-219-320-32-000*
- 8) Approval for *Children's Center* to conduct Occupational Therapy evaluation for student #302144 at a cost of \$600.00. *Acct#: 11-000-219-320-32-000*
- 9) Approval for Rita Barone for staff development on 4/22/09 for 1 hour at a cost of \$155/hr. (\$155.00) *Acct#: 11-000-219-320-32-000*
- 10) Approval of Notice of Agreement, Case #2009-14493, to reimburse parent of student #100857, for "stay put program" in the amount of \$3,500.00. *Acct#: 11-000-219-320-32-000*
- 11) Approval for *Speech Start* to conduct Speech/Language evaluation for student #309621 at a cost not to exceed \$600.00. *Acct#: 11-000-219-320-32-000*

Motion made by Mr. Skelton, seconded by Mrs. Walsh, for approval of **Student Services Items #1 through 11**. Motion carried on voice vote:

Ayes: (9) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies (no on #9), Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

D. **Policy Committee** (*Daniel Skelton, Chairperson*) –(Attachment # P-1)

- 1) Second reading and Action **Policy and Regulation 5320** (*Immunization, with committee changes*)
- 2) Second reading and Action **Policy 0142.1 M** (*Nepotism – revision of definition and new State mandated requirements*)
- 3) Second reading and Action **Policy 1220 M** (*Employment of Chief School Administrator (termination agreement /compensation))*)
- 4) Second reading and Action **Policy 1620 R** (*Accredited coursework – all admin. contracts*)
- 5) Second reading and Action **Policy 6423 R** (*Non-employee activities, meals and allowable expenditures*)
- 6) Second reading and Action **Policy 6470 M** (*BA payment of claims, amounts added*)
- 7) Second reading and Action **Policy and Reg. 6471, M** (*District Travel – deletes all other travel regs*)
- 8) Second reading and Action **Policy 6510 M** (*Payroll Authorization*)
- 9) Second reading and Action **Policy 6830 M** (*Audit and comprehensive Annual Financial Report*)
- 10) Second reading and Action **Policy 6832 R** (*Conditions of Receiving State Aid*)
- 11) Second reading and Action **Policy 7410.01** (*Facilities Maintenance revision*)
- 12) Second reading and Action **Policy 9120 M** (*Public Relations revision*)
- 13) Second reading and Action **Policy 2460 M** (*Special Education*)
- 14) Second reading and Action **Reg. 2460.1 M** (*Special Education*)
- 15) Second reading and Action **Reg. 2460.5** (*Abolished*)
- 16) Second reading and Action **Reg. 2460.8 M** (*Special Education – Free and Appropriate ED.*)
- 17) Second reading and Action **Reg. 2460.9 M** (*Transition from Early Intervention to Pre School (number changed to 2460.9)*)
- 18) Second reading and Action **Reg. 2460.10** (*Abolished*)
- 19) Second reading and Action **Reg. 2460.14** (*Abolished*)
- 20) Second reading and Action **Reg. 2460.16 M** (*Instructional Material to Blind or Print Disabled*)
- 21) Second reading and Action **Policy 2467 M** (*Surrogate Parents and Foster Parents*)
- 22) Second reading and Action **Policy 0147** (*Abolished*)
- 23) Second reading and Action **Policy 0147.1** (*Abolished*)
- 24) Second reading and Action **Policy 0147.1 A** (*Abolished*)
- 25) Second reading and Action **Policy 0147 A** (*Abolished*)
- 26) Second reading and Action **Policy 3440** (*Abolished*)

- 27) Second reading and Action **Policy 3440.1** *Abolished*
 28) Second reading and Action **Policy 4440** *Abolished*
 29) Second reading and Action **Policy 4440.1** *Abolished*
 30) Second reading and Action **Regulation 8468** *(Threat Assessment/Intervention/Payment of medical costs consistent with other policies)*
 31) Second reading and Action **Policy 5561** *(Use of restraints in emergencies)*

Motion made by Mrs. Walsh, seconded by Mr. Skelton, for approval of **Policy Items #1 through 31**. Motion carried on voice vote:

Ayes: (9) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies (no on #5, 6 & 13), Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

- 32) First reading and No Action **Policy 8660** *(Transportation by Private Vehicle)*
 33) First reading and No Action **Policy 3280** *(Liability for Pupil Welfare)*

NO ACTION NEEDED ON FIRST READINGS

E. Personnel Committee *(Pat Walsh, Chairperson)*

Note: All Appointments of the district staff are contingent upon satisfying the requirements of the Criminal History Review

- 1). Approval of resignations for the purpose of retirement:
 - a) Grace Farrell (8/16/02), Navesink, Secretary – Category 2 (10 mos), effective 7/1/09
 - b) Carol R. Gottlieb (9/1/03), HS North, Family & Consumer Science, effective 7/1/09
 - c) John Oster (11/3/97), Leonardo, Custodian, effective 9/1/09

- 2). Approval of resignations:
 - a) Deborah Daly, Substitute Teacher and Substitute Secretary, for personal reasons, effective 4/16/09
 - b) Katherine Clapp, from Substitute Secretary list, effective 7/1/09
 - c) Krista Hartsgrove, Substitute Custodian, for personal reasons, effective 3/31/09
 - d). Resignations of the following substitute teachers, effective 7/1/09:

Sara Blarr	Kathleen Pinnola
Joan Cavalchire	William Rogers
Bryan Douglas	Elizabeth Schumitz
Andrea Forte	Anedith Seplow
Elizabeth Galella	Monica Todaro
Marie Matassa	Michael Welstead
Lynn Phillips	

- 3). Approval of leaves of absence:
 - a). Jacquelyn Detwiler, Thompson, Paraprofessional, for medical reasons, effective 4/22/09 through 6/5/09 – Unpaid Leave
 - b). Colleen Maletto, Nut Swamp, Paraprofessional, for medical reasons, effective 5/6/09 through 6/12/09 – Unpaid Leave
 - c). Maureen McGuire, Harmony, Co-Teacher, for medical reasons, effective 3/16/09 through 4/20/09 – Unpaid Leave
 - d). Lori Polhamus, District Occupational Therapist, for maternity, effective 6/8/09 through 6/15/09 – Paid – Sick Leave
6/16/09 through 6/30/09 – Unpaid Leave
Acct. #11-000-219-104-00-000
 - d). Jessica Redmond, District ESL, for maternity (*extension*), effective 4/20/09 through 5/4/09 – Unpaid Leave

- e). Sandra Reid, District Director of Assessment & Special Projects, for medical reasons effective 4/20/09 through 5/29/09 – Unpaid Family Leave Act
- d). Adjustments:
 Catherine Commander, Thorne, Special Education, effective 5/4/09 through 6/30/09, Paid –Sick Leave
 Meredith Dunigan, Lincroft, Grade 3, effective 4/23/09 through 6/30/09, Paid, Sick Leave
 Marissa Smith, Thorne, Math, effective 3/30/09 through 4/24/09, Paid - Sick Leave – 4/27/09 through 6/30/09 – Unpaid Family Leave Act

Motion made by Mrs. Walsh, seconded by Mr. Donlon, for approval of **Personnel Items #1, 2, 3**. Motion carried on voice vote:
 Ayes: (9) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

- 4). Approval of new hires:
- a). Karen Beagen, Leonardo, Secretary – Category 1 (10 mos), Rate – Step 2 \$31,170, effective 8/17/09 through 6/30/10
Acct. #11-000-240-105-20-016
 - b). Katherine Clapp, Thorne, Secretary – Category 2 (12 mos), Rate – Step 1 – \$33,037 (Pro-rated), effective 7/6/09 through 6/30/10
Acct. #11-000-240-105-19-016
 - c). Darlene Freshnock, Thorne, Secretary – Category 1 (12 mos), Rate – Step 1 – \$37,184 (Pro-rated), effective 7/6/09 through 6/30/10
Acct. #11-000-240-105-19-016
 - d). William W. Pankenier, Thorne, Night Custodian, Rate – \$25,612 (pro-rated) effective 5/1/09 through 6/30/09
Acct. #11-000-262-100-05-023
 - e). Thomas Philburn, HS South, Security Guard, Rate - \$12.50/hr, effective 4/30/09 through 6/30/09
Acct. #11-000-262-100-18-018
- 5). Approval of transfers:
- | | | |
|--|--------------------|---------------------|
| <u>Effective 9/1/09-6/30/10</u> | <u>From:</u> | <u>To:</u> |
| Monica Alexandre
Acct. #11-130-100-101-03-000 | Dist Elem Music | Bayshore/ Music |
| Maura Domaschinski
Acct. #11-120-100-101-20-009 | North/Music | Dist Elem Music |
| Sandra Stevens | Pt Mon/Sch Nurse | River Pl/ Sch Nurse |
| <u>Effective 7/1/09-6/30/10:</u> | | |
| Victoria Johnson | South/Sec-Guidance | North/Sec-Guidance |
- 6). Approval of the following to the approved list of Substitute Teachers per Attachment - HR 1
- 7). Approval of payment: (\$807.37)
- 2.25 hrs @ \$39.87 - \$89.71:
 Brooke Garofalo
- 3.0 hrs @ \$39.87 - \$119.61 each:
 Kelly Collette Sandra McDermott
 Lauren Garry Christina McQuillan
 Nanci Illingworth Susan Lagrotteria
 Acct. #11-000-223-110-28-141

Motion made by Mrs. Walsh, seconded by Mr. Skelton, for approval of **Personnel Items #4, 5, 6 & 7**. Motion carried on voice vote:

Ayes: (9) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies (no on #5c), Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

- 8). Approval of additional 6th period assignment payment:
Jack Saylor 2 pds @ \$66.69/pd (\$133.38)
Acct. #11-140-100-101-18-007
- 9). Approval of Paraprofessionals per the following conditions of employment as displayed on the following pages – Attachment HR 2
All Paraprofessional appointments subject to budgetary constraints, enrollments and IEP requirement and may be changed or eliminated during the term of the assignment.
- 10). Approval of Special Contracts:

Cynthia Vogt	South/Mentor	Step 4	\$1082.26 (<i>pro-rated</i>)
Acct. #11-401-100-100-02-000			
<u>Extensions:</u>			
Mark Sessa	Thomp/Mentor	Step 3	\$1069.74 (<i>pro-rated</i>)
Effective: 3/30/09-6/30/09			
Roseanne Silverstein	Elem/Mentor	Step 3	\$ 356.58 (<i>pro-rated</i>)
Effective: 5/1/09-5/31/09			
Barbara Myers	Elem/Mentor	Step 1	\$1008.06 (<i>pro-rated</i>)
Effective: 4/1/09-6/30/09			
- 11). The Superintendent of Schools recommends the suspension with pay for Employee #5598, effective April 30, 2009
- 12). The Superintendent of Schools recommends the termination of employment for Employee #7710, effective April 23, 2009

Motion made by Mrs. Walsh, seconded by Mr. Ryan, for approval of **Personnel Items #8 through 12**. Motion carried on voice vote:

Ayes: (9) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies (abst. on #11), Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

6. Board Committee Reports

Mrs. Stallmeyer (Student Services) reported that the committee viewed a video on sign language lessons, and discussed the Lions' Club screening program for pre-schoolers, contracted nursing services, and scheduling a VOICES/IMPACT leadership small group roundtable discussion panel. Mr. Skelton (Policy) noted that #5331 Management of Life Threatening Allergies is under review by the committee. Mrs. Caminiti (Co-Curricular) stated that the committee discussed the pool rental and location, and student clubs in the high schools. Mr. Doering noted that three proposals have been received for food service vendors and visits will be made to the schools employing two of those vendors. Mrs. Agin asked that board members let her know of their preference for committee assignments.

7. Old Business

Mr. Donlon asked how before/after care changes are progressing. Mrs. Bilbao noted that several parent meetings have been held, and the YMCA is completing a survey for parents to determine interest in participation. She noted that amendments to the contract will be on the May agenda. Mrs. Minnuies stated that students in the League of Women Voters are here tonight and have several concerns to voice and discuss.

Motion Mrs. Walsh made a motion to reaffirm the Mission Statement and Team Charter, seconded by Mr. Skelton. Mrs. Minnuies stated that although she is in agreement with the reaffirmation, the board needs to discuss change first. The board discussed communication and respect. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (1) – Mrs. Minnuies.

Mr. Skelton suggested replacing the Team Charter, feeling it is redundant, with the Board Member Code of Ethics. Mrs. Agin stated that the Team Charter should be readdressed at the Goal Meeting to fall into line with what all board members want to achieve. Mrs. Minnuies stated she felt that the goal setting meetings with the New Jersey School Boards Association are a waste of time.

8. New Business – no new business.

9. Public Comment

Dawn Lehotsky discussed the boards' communications and goals.

Students from High School North League of Women Voters discussed their concerns including school clubs, food services, laptops, high school redesign, scheduling, use of the library, random drug and alcohol testing.

Sherry Gevarter discussed athletics, school clubs, and board communications.

10. Motion to Adjourn

Motion made and seconded at 10:51 p.m. to adjourn the meeting. Motion carried on voice vote.

Respectfully submitted,

WILLIAM J. DOERING
School Business Administrator/Board Secretary

/jm
5/12/09