

MINUTES OF THE REGULAR MEETING  
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION  
WEDNESDAY EVENING, JUNE 24, 2009

Time and Place of Meeting Pursuant to notices sent to each member of the Board of Education, the regular meeting was held on Wednesday evening, June 24, 2009 in the High School North Library, 63 Tindall Road, Middletown, New Jersey.

1. **CALL TO ORDER** – At 6:30 p.m., the meeting was called to order.

2. **SUNSHINE NOTICE:**

*“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, the Independent, the Courier, the Two River Times and the Hub and the posting of such notice at the August T. Miner Administration Building and each elementary, middle, and secondary school in the district.”*

3. **ROLL CALL**

Present: Laura Agin, Dawn Diorio, Michael Donlon, Kevin Ryan, Daniel Skelton and Rose Stallmeyer.

Absent: Leonora Caminiti, Joan Minnuies and Patricia Walsh.

Also Present: Karen Bilbao, William J. Doering, David Healy and Christopher Parton, Esq.

4. **RESOLUTION FOR EXECUTIVE SESSION**

At 6:35 p.m. the voting meeting was adjourned to Executive Session for matters of personnel, negotiations, and attorney/client privileged information. The Board will be discussing an MTEA grievance and the grievance procedure, two confidential personnel matters, proposed shared services agreement with the Township, and recommendations for administrative appointments and possible reconfiguration. Motion made, seconded and carried on voice vote.

5. **CALL TO ORDER AND ROLL CALL**

At 7:30 p.m. the voting meeting was reconvened:

Present: Laura Agin, Leonora Caminiti, Dawn Diorio, Michael Donlon, Joan Minnuies, Kevin Ryan, Daniel Skelton and Rose Stallmeyer.

Absent: Patricia Walsh.

Also Present: Karen Bilbao, William J. Doering, David Healy, Maria Salus and Christopher Parton, Esq.

6. **REREADING OF SUNSHINE NOTICE**

7. **PLEDGE OF ALLIGENCE**

8. **Open to Public on Agenda Items Only**

Sherry Gevarter discussed finance, facilities and personnel items.

Tracey Lewis addressed a personnel item, and the kindergarten and multi-age programs.

Linda McLaughlin discussed a personnel item.

Teresa Valcarsel discussed a personnel item.

9. **Motion to Approve Minutes**

**A. Special Voting Meeting – May 12, 2009**

Motion made by Mr. Skelton, seconded by Mr. Ryan. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, and Mrs. Agin.

Noes: (0)

10. **Reports**

A. **Report of the President**

1) Acknowledgement of Service/Retirements 2008/2009

***WHEREAS** the following personnel have retired from active employment of the Middletown Township Board of Education, and*

***WHEREAS** they have been outstanding co-workers in the Middletown Township School system during long and honorable careers, and*

***WHEREAS** the Board of Education is desirous of expressing its gratitude for their public service,*

**NOW THEREFORE BE IT RESOLVED** that the Board of Education does hereby express its deep appreciation of the many years of public service they have rendered on behalf of the Board of Education and does commend them for their invaluable service which they have displayed in the performance of their duty;

**BE IT FURTHER RESOLVED** that the Resolution be spread upon the minutes of the Board of Education.

Laurie Allocco	7/1/83
Eileen Dunn	1/5/87
Grace Farrell	8/16/02
Kathleen Feeney	7/1/86
Elisabeth Gillette	12/1/99
Carol Gottlieb	9/1/03
Nina Hunchak	9/1/81
Laura Larson	9/1/86
Joseph Lawlor	9/1/76
Susan McAlister	2/1/76
Lucinda Micheletti	10/1/90
Kathleen Mocik	6/23/86
John Oster	11/3/97
Joanne Parton	9/1/84
Karen Pitzner	10/30/85
Lorraine Pron	11/23/87
Florence Smith	10/3/88

**The above represents approximately 327 years of service.**

- 2) Acceptance, with appreciation, of Lincroft PTA donation of television studio equipment, outdoor play equipment, wireless mic and window film, garden, 6 FM systems, 8 mount LCD projectors and 6 white boards, for a total value of \$30,000, intended for Lincroft Elementary School. - (*Attachment # Donation-1*)

Motion made by Mr. Skelton, seconded by Mr. Ryan, for acceptance of **item #2**. Motion carried on voice vote:  
Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, and Mrs. Agin.

Noes: (0)

- 3) Mrs. Agin reported on the June 10<sup>th</sup> annual Board retreat. She noted that eight board members met with administration and New Jersey School Boards Association to discuss the annual board self-evaluation and goals. Mrs. Agin stated that the focus this year will be board operation, board performance, planning, and student achievement. The board discussed addressing old and new business at board meetings.

#### **11. Report of the Business Administrator/Board Secretary**

- 1) Motion to accept the reports of the Treasurer (*pending final report*) and Secretary as being in agreement for the month of April 2009. (*Attachment # B-1*)

Motion made by Mr. Ryan, seconded by Mr. Skelton. Motion carried on voice vote:

Ayes: (7) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mrs. Agin.

Noes: (1) – Mrs. Minnuies.

- 2) Motion to accept the Board Secretary's Certification that no major budget line item has been over-expended for the month of April 2009

Motion made by Mr. Ryan, seconded by Mr. Skelton. Motion carried on voice vote:

Ayes: (7) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mrs. Agin.

Noes: (0)

Abst: (1) – Mrs. Minnuies.

- 3) Approval of transfers – (*Attachment # B-2*)

Motion made by Mr. Ryan, seconded by Mr. Skelton. Motion carried on voice vote:

Ayes: (7) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mrs. Agin.

Noes: (1) – Mrs. Minnuies.

- 4) Motion to Approve Bill List for Period May 28, 2009 – June 24, 2009 - (*Attachment # B-3*)

Motion made by Mr. Ryan, seconded by Mr. Skelton. Motion carried on voice vote:

Ayes: (7) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mrs. Agin.

Noes: (1) – Mrs. Minnuies.

## 12. Report of the Superintendent

- 1) District Update – Mrs. Bilbao discussed the summer programs, full day kindergarten, teacher training, and leadership training for principals.

## 13. Recommendations of the Superintendent of Schools

### A. Curriculum Committee (*Dawn Diorio, Chairperson*)

- 1) Approval to Attend Conventions, Conferences or Educational Programs - (*Attachment # C-1*)
- 2) Approval of Suspension Report for May 2009 – (*Attachment # C-2*)
- 3) Approval of Monmouth County Arts High School District Participation Agreement for School Year 2009-10 for grades 9-12 (*14 week program at \$775 per student, including round-trip transportation*) – (*Attachment # C-3*)  
*Account #: 11-190-100-640-28-00*
- 4) Approval of Comprehensive Equity Plan Statement of Assurances Implementation 2008-10 – (*Attachment C-4*)
- 5) Approval of **Revised** 2009-2010 School Calendar (*Attachment C-5*)
- 6) Approval of Schedule of 2009-2010 School Times (*Attachment C-6*)

### 7) Approval of Textbooks

#### i. **Subject:** *English and Expository Writing – Grade 12*

**Title:** Current Issues and Enduring Questions 8<sup>th</sup> edition and 50 Essays, A Portable Anthology Package

**Date:**

**Publisher:** Bedford, Freeman & Worth Publishing Group

**Item:** 200 Textbooks for High School North and 200 Textbooks for High School South  
@ \$68.40 each

**Total:** \$27,360.00

*Acct# 11-190-100-610-28-000*

#### ii. **Subject:** *French 2*

**Title:** Discovering French Blanc Nouveau Level 2

**Date:** 2007

**Publisher:** McDougal Littell

**Item:** 75 Textbooks for High School North, 40 Textbooks for High School South, 60 for Bayshore, 120 for Thompson, 65 for Thorne, @ \$69.39 each

**Total:** \$24,980.40

*Acct# 11-190-100-640-28-000*

#### iii. **Subject:** *German 2*

**Title:** SE Komm Mit

**Date:** 2006

**Publisher:** Holt Rinehart Winston

**Item:** 30 Textbooks for High School North, 20 Textbooks for High School South, @ \$66.95 each

**Total:** \$3,347.50

*Acct# 11-190-100-640-28-000*

#### iv. **Subject:** *Accounting I and Accounting II*

**Title:** Century 21 Accounting

**Date:** 2008

**Publisher:** South Western Cenage Learning

**Item:** 30 Textbooks for High School North, 20 Textbooks for High School South,  
@ \$72.50 each, Site Licenses; On-line Work Papers; Simulators

**Total:** \$12,500

*Acct# 11-190-100-640-28-000*

- 8) Approval of Home Schooling  
302149 will be using a variety of materials
- 9) Approval of Field Trip:  
*Middletown High School North*  
Leave: Sunday, September 27, 2009  
Return: Monday, September 28, 2009  
Destination: Boston/Plymouth  
Purpose: Experiencing American History  
45 students and 8 adults  
Faculty member is Ellen Hill  
Students will not miss school  
*Cost of trip to be paid by students*

Motion made by Mr. Skelton, seconded by Mr. Ryan, for approval of **Curriculum Items 1 through 9**. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, and Mrs. Agin.

Noes: (0)

- 10) Approval of Curriculum Guides: **PULLED -- THIS ITEM WILL BE ON THE JULY AGENDA**

<u>Curriculum Guide</u>	<u>Teacher</u>
<i>Intro to Marketing</i>	<i>Susan Heeter, Trish Lentine</i>
<i>Fashion and Home Decor</i>	<i>Carol Erskine, Gail McLaughlin</i>
<i>Desk Top Publishing – Grades 9-12</i>	<i>Roberta Vega, Phillip Couch</i>
<i>Child Development</i>	<i>Kathleen Clifton, Gerry Corvo</i>
<i>Biology</i>	<i>Sarah Boyce, Julia Gargiulo, Heino Habeck, John Marotta, Suzanne Matisoff, Gerry Moore</i>
<i>AP Biology</i>	<i>Julia Gargiulo, Rick Understein</i>
<i>AP Physics</i>	<i>Edward Bechtel, Gary Foulks</i>
<i>AP Computer Science (Java)</i>	<i>Patricia Giordano, Kenneth Kretsch</i>
<i>AP Chemistry – Grades 11-12</i>	<i>Christopher Setteducato, Anthony J. Shallop</i>
<i>Accounting I – Grades 10-12</i>	<i>Jane Pearson, Susan Heeter</i>
<i>Accounting II – Grades 11-12</i>	<i>Jane Pearson, Susan Heeter</i>
<i>Introduction to Computer Science</i>	<i>John Oxley, Randy Thomas</i>
<i>Scaled Aviation Technology – Grades 9-12</i>	<i>Phillip Couch, Michael Braun</i>
<i>Foods for Good Health</i>	<i>Liese Hodgson, Jill Nyland</i>

**B. Finance Committee** (*Michael Donlon, Chairperson*)

- 1) Approval of 2009-10 Renewals – Pupil Transportation -(Attachment # F-1)
  - Request approval for renewal of transportation routes with 1.5% increase for 2009-2010 in the current amount of \$8,327,597.78.  
*Charge to A/C: 11-000-270-511-00-300 - \$4,415,463.42 – Type I Transportation*  
*Charge to A/C: 11-000-270-514-00-000 - \$3,610,219.86 – Type II Transportation*  
*Charge to A/C: 11-000-270-514-00-000 - \$301,914.50 - Extended School Year Transportation*
  - Request approval for renewal of athletic and field trips routes with 1.50% increase for 2009-2010 in the current amount of \$258,706.47. *Account Code: 11-000-270-512-00-000.*
  - Request approval for contract with Software Advantage for TRIPS Software for the 2009-2010 school year in the amount of \$4,500.00. *Account Code: 11-000-270-890-00-000.*
  - Request approval to reimburse parent of student S.W. for transportation costs from home to out-of-district placement, from July 1, 2009 – June 30, 2010 at a rate of \$55.00 per diem per day of *Account Code: 11-000-270-514-00-000*

- Jointure Request: Request approval for 2009-2010 Transportation Agreement with Educational Services Commission of Morris County. Charge to Account Code: 11-000-270-513-00-000
- 2) Approval of *Resolution Authorizing Sale of Surplus Property Through On-line Auction Pursuant To New Jersey Statute N.J.S.A 40A:11-36 (Attachment # F-2)*.
- 3) The Superintendent of Schools recommends the reauthorization of the following Parent Organizations to be named as *Additional Insured* under the district's Liability Insurance Policy:

2009-2010 Parent Organizations

<b>Bayview PTA</b>	<b>HS North Lions Hall of Fame</b>
<b>Fairview PTO</b>	<b>HS North PFA</b>
<b>Harmony PTO</b>	<b>HS North Senior Parents</b>
<b>Leonardo PTA</b>	<b>HS South Booster Club</b>
<b>Lincroft PTA</b>	<b>HS South Diamond Club</b>
<b>Middletown Village PFA</b>	<b>HS South Eagles Hall of Fame</b>
<b>Navesink PTA</b>	<b>HS South Music Sponsors</b>
<b>New Monmouth PTA</b>	<b>HS South PFA</b>
<b>Nut Swamp PTA</b>	<b>HS South Touchdown Club</b>
<b>Ocean Avenue PTA</b>	<b>HS South Wrestling Parents</b>
<b>Port Monmouth PTA</b>	<b>After Prom Party Organization</b>
<b>River Plaza PTO</b>	<b>Bottlecappers</b>
<b>Bayshore PTO</b>	<b>Hockey in Middletown</b>
<b>Thompson PFA</b>	<b>Middletown Education Foundation</b>
<b>Thorne PTA</b>	<b>PIC</b>
<b>HS North Band Parents</b>	<b>TASK</b>
<b>HS North Booster Club</b>	<b>VOICES</b>

Motion made by Mr. Ryan, seconded by Mr. Skelton, for approval of **Finance Items 1, 2 & 3**. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, and Mrs. Agin.

Noes: (0)

4) Approval of Contracts:

1. Proposals for Food Service Management Companies were solicited from five companies. Three companies submitted proposals. Based upon the evaluation of all proposals:

*The Superintendent of Schools recommends entering into a contract between the Middletown Township Board of Education and Chartwells Food Services for food service management for the 2009-2010 school year, with a guaranteed profit of \$250,000, annual scholarship of \$15,000 and a management fee of \$222,809.*

Motion made by Mr. Donlon, seconded by Mr. Ryan, for approval of **Finance Item 4**. Mr. Doering summarized the procedure of selecting this firm. Motion carried on voice vote:

Ayes: (6) – Mrs. Diorio, Mr. Donlon, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mrs. Agin.

Noes: (2) – Mrs. Caminiti and Mrs. Minnuies.

5) Approval of Bids

- a) Fire and Burglar Alarm Service and Monitoring–2009-2010 School Year

*Recommend Awarding Bid to:*

**Haig's Service Corp.** Green Brook, NJ  
*Annual Rate of Maintenance, monitoring and Required annual inspections* \$18,900  
*Hourly Rate for Repairs:*  
*Straight Time (M-F 7:01 am – 6:00 pm)* \$70  
*Time and one half (M-F 6:01 pm- 7:00 am;* \$105  
*Saturday 7:01 am- 3:00pm)*  
*Double time (Sat. 3:00 pm- 12:00am;* \$140  
*All day Sunday & Holidays. 12:01-7:00 am)*  
*20% discount off manufacturer's list prices for parts*  
*To be charged to: 11-000-261-420-31-200*

- b) Locksmith Finish Hardware Sets and Supplies– \$27,552.14  
*(5 Bids Received) 2009-2010 School Year*  
*Recommend Awarding Bid to:*  
**Oak Security** \$15,089.14  
**Accredited Lock Supply** \$10,965.00  
**Bell Security** \$ 1,344.00  
**Bayway Lumber** \$ 154.00  
*To be charged to: 11-000-261-610-31-219*
- c) Resurfacing of HSN Track \$84,850.00  
*(3 Bids Received) Summer 2009*  
*Recommend Awarding Bid to:*  
**Halecon, Inc., Bridgewater, NJ**  
*To be charged to: 12-000-400-450-31-000*
- d) (385) Video Projectors and (440) Document Cameras \$377,190  
*(7 Bids Received) 2009-2010 School Year*  
*Recommend Awarding Bid to:*  
**CDW-Government, Inc., Vernon Hills, IL**  
*To be charged to: 11-190-100-610-22-000*
- e) Repair and Maintenance of Musical Instruments \$55,215  
*(Middle and High Schools for the 2009-2010 School Year)*  
*3% increase from prior year (allowable current CPI is 3%)*  
*Recommend Renewal of Bid with:*  
**Russo Music Center, Inc., Trenton, NJ**  
*To be charged to: 11-190-100-340-00-000*

Motion made by Mr. Donlon, seconded by Mr. Skelton, for approval of **Finance Item 5**. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, and Mrs. Agin.

Noes: (0)

- 6) Request approval for quote for summer camp routes in the current total amount of \$31,050.00. Recommend award to the following companies for the low quotes for summer camp commencing July 6, 2009 and ending August 7, 2009.- *(Attachment F-3) Account Code: 11-000-270-511-00-300.*
- DURHAM SCHOOL SERVICES:
- |       |          |                       |        |
|-------|----------|-----------------------|--------|
| OAC-1 | \$128.00 | P/D Increase/Decrease | \$ .90 |
| FSC-1 | \$128.00 | P/D Increase/Decrease | \$ .90 |
| FSC-3 | \$160.00 | P/D Increase/Decrease | \$ .90 |
| NSC-2 | \$128.00 | P/D Increase/Decrease | \$ .90 |
- MICHAEL A. LOORI & SON:
- |       |          |                       |         |
|-------|----------|-----------------------|---------|
| OAC-2 | \$174.00 | P/D Increase/Decrease | \$ 1.00 |
| OAC-3 | \$174.00 | P/D Increase/Decrease | \$ 1.00 |
- R. HELFRICH & SON, INC.:
- |       |          |                       |         |
|-------|----------|-----------------------|---------|
| FSC-2 | \$175.00 | P/D Increase/Decrease | \$ 1.00 |
| NSC-1 | \$175.00 | P/D Increase/Decrease | \$ 1.00 |
- 7) Approval to transfer unanticipated PERS balance, not to exceed \$390,818, to Capital Reserve *(based on variance between NJ Association of School Business Officials recommended calculation for estimating PERS pension costs compared to the final state billing).*

Motion made by Mr. Donlon, seconded by Mr. Ryan, for approval of **Finance Items 6 & 7**. Mrs. Minnuies questioned the ability of using the funds in item #7 in the district. Mr. Doering stated that he and Mrs. Bilbao will generate a memo to the Board regarding the status of those funds. Motion carried on voice vote:

Ayes: (7) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mrs. Agin.

Noes: (0)

Abst: (1) – Mrs. Minnuies.

**C. Facilities Committee** (*Laura Agin, Chairperson*)

- 1) Approval to submit waivers for 9 kindergarten rooms that have bathrooms adjacent to the classroom, not within the room (*Fairview=1, Leonardo=1, Middletown Village=2, New Monmouth=2, Nut Swamp=1, Navesink=1, River Plaza=1*).

Motion made by Mr. Ryan, seconded by Mrs. Diorio, for approval of **Facilities Item 1**. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, and Mrs. Agin.

Noes: (0)

**D. Student Services Committee** (*Rose Stallmeyer, Chairperson*)

- 1) Approval of Special Services to Classified Handicapped Students – (*Attachment # SS-1*)
- 1) Approval of Individual Instruction at Home – (*Attachment # SS-2*)
- 2) Approval for Student #311440 to attend “*Project ECO*” from July 6-August 14, 2009 at a cost of \$3650. *Account#: 11-000-219-320-32-000*
- 3) Approval for Student #206406 to attend the *Work Opportunity Center* from July 6-August 14, 2009 at a cost of \$75/day (\$2,250). *Account#: 11-000-219-320-32-000*
- 4) Approval for Student #308627 to receive supplemental instruction at Bonnie Brae during July and August for up to 90 hours at a rate of \$44.34/hr.(\$3,990.60) *Account#: 11-219-100-320-00-014*
- 5) Approval to pay 2009/2010 annual dues to the *Monmouth County Association of Directors of Special Education* for the membership of Dorothy McMullen, \$100, and Judy Terry, \$75 (\$175.00) *Account#: 11-000-219-890-32-000*
- 6) Approval for *Watson Institute* to provide Kindergarten training in July at a cost not to exceed \$6,000. *Account#: 11-000-219-320-32-000*
- 7) Approval for random selection of seventeen (17) tuition applicants for the *2009-2010 Preschool Program* (*Selection will occur at the July 15, 2009 Board Voting meeting*).

Motion made by Mr. Skelton, seconded by Mr. Donlon, for approval of **Student Service Items 1 through 8**. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, and Mrs. Agin.

Noes: (0)

**E. Policy Committee** (*Daniel Skelton, Chairperson*) – (*Attachment # P-1*)

- 1) Second Reading and Action **Policy 5470** (*Scholarships*)
- 2) Second Reading and Action **Policy and Regulation 5331** (*Management of Life-threatening Allergies*)

Motion made by Mr. Skelton, seconded by Mr. Donlon, for approval of **Policy Items 1 & 2**. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, and Mrs. Agin.

Noes: (0)

**F. Personnel Committee** (Pat Walsh, Chairperson), as per the following pages.

Note: All appointments of the district staff are contingent upon satisfying the requirements of the Criminal History Review.

- 1). Approval of resignations for the purpose of retirement:
  - a). Robert Dillow (*3/1/84*), District Maintenance Mechanic, effective 1/1/10
  - b). Kathleen McNellis (*9/1/88*), Ph.D., District School Psychologist, effective 7/1/09
  - c). Carol Marois, Navesink, Paraprofessional, effective 7/1/09
  - c). Charles L. Riddle (*9/1/70*), HS South, Social Studies, effective 7/1/09
  - d). James McTernan (*10/1/87*), Bayshore, Custodian, effective 10/1/09

- 2). Approval of resignations:
- a). Michael Braun, HS North, Technology Education, for personal reasons, effective 7/1/09
  - b). Jesse Grabowski, HS North, English, for personal reasons, effective 7/1/09
  - c). Francine Konstantinidis, Port Monmouth, Paraprofessional, to relocate, effective 6/24/09
  - d). Claudia Volpe, North/South, World Language, for personal reasons, effective 7/1/09
  - e). Julie Wood, HS North, Special Education, for personal reasons, effective 7/1/09
  - f). Substitute Teachers, effective 7/1/09
 

Erin Trezza	Taryn Aulicino
Eleanor Strbo	Mary Beth Chanowich
Elizabeth Walling	Mary Ann Crane
- 3). Approval of leaves of absence:
- a). Catherine Commander, Thorne, Special Education, for maternity (extension), effective 9/1/09 through 10/12/09 – Paid – Family Leave  
10/13/09 through 10/26/09 – Unpaid Family Leave
  - b). Jacquelyn Detwiler, Thompson, Paraprofessional, for medical reasons (*extension*), effective 4/22/09 through 6/30/09 – Unpaid Leave
  - c). Anna Farro, District Speech Language Specialist, for maternity (*extension*), effective 6/19/09 through 6/30/09 – Unpaid Family Leave Act
  - d). Mandi Lombardi, Bayshore, Paraprofessional, for Family Leave, effective 6/1/09 through 6/30/09 – Unpaid Leave
  - e). Kara Ann Markiewicz, Middletown Village, Kindergarten, for Personal Child Care effective 9/1/09 through 6/30/10
  - f). Jeannine Patel, Navesink, Special Education, for Personal/Child Care reasons, effective 9/1/09 through 6/30/10 – Unpaid Leave
  - g). Marissa Smith, Thorne, Math, for maternity (*extension*), effective 9/1/09 through 9/29/09 – Paid – Family Leave  
9/30/09 through 12/31/09 – Unpaid Leave
  - h). Nicole Varno, Thorne, Special Education, for maternity, effective 9/1/09 through 10/21/09 – Paid – Sick Leave  
10/21/09 through 12/8/09 – Paid – Family Leave  
12/9/09 through 1/26/10 – Unpaid Family Leave Act  
1/27/10 through 6/30/10 – Unpaid Leave  
Acct. #11-213-100-101-00-000
  - i). Diane Staples, HS South, Paraprofessional, for medical reasons, effective 4/15/09 through 6/30/09 – Unpaid Leave
  - j). Adjustments  
Kelly Hegel, Leonardo, Grade 4, for medical reasons, effective 5/4/09 thorough 5/15/09 – Paid – Sick Leave  
For maternity:  
5/16/09 through 6/8/09 – Paid – Sick Leave  
6/9/09 through 6/30/09 – Unpaid Family Leave Act  
9/1/09 through 10/12/09 – Paid – Family Leave  
10/13/09 through 11/17/09 – Unpaid Family Leave Act  
11/18/09 through 6/30/10 Unpaid Leave  
  
Colleen Maletto, Nut Swamp, Paraprofessional, for medical reasons, effective 5/6/09 through 5/31/09 – Unpaid Leave  
  
Christine Wessels, River Plaza, Grade 1, effective 9/1/09 through 10/12/09 – Paid – Family Leave

10/13/09 through 11/9/09 – Unpaid Family Leave Act  
 11/10/09 through 12/31/09 – Unpaid Leave

Motion made by Mr. Ryan, seconded by Mr. Donlon, for approval of **Personnel Items 1, 2 & 3**. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, and Mrs. Agin.

Noes: (0)

- 4). Approval of rehires, effective 9/1/09 through 6/30/10:
  - a). Kristen Falco, Harmony, Co-Teacher, Rate – MA – Step 2 - \$60,885  
Acct. #11-120-100-101-20-000
  - b). Jamie Farber, Leonardo, Grade 4, Rate – BA – Step 3 - \$49,915  
Acct. #11-120-100-101-20-000
  - c). Jessica Fuget, River Plaza, Co-Teacher, Rate – BA – Step 5 - \$51,275  
Acct. #11-120-100-101-20-000
  - d). Donna Fanner, Navesink, Special Education, Rate – BA – Step 1- \$49,275  
Acct. #11-204-100-101-00-000
  - e). Patrice Hughes, Bayview, Grade 5, Rate – BA – Step 5 - \$51,275  
Acct. #11-120-100-101-20-000
  - f). Alisa Melograno, Fairview, Kindergarten, Rate – BA – Step 2 - \$49,915  
Acct. #11-110-100-101-21-000
  - g). Kyle McCarthy, Middletown Village, Kindergarten, Rate – BA – Step 2 - \$49,915  
Acct. #11-110-100-101-21-000
  
- 5). Approval of new hires effective 9/1/09-6/30/10:
  - a). Brett Alberici, HS North, Special Education, Monmouth University, BA  
Certification – TOSD & English  
Rate – BA – Step 3 - \$49,15  
Acct. #11-140-100-101-01-000
  
  - b). Brian Benoff, HS South, Science, Rutgers University, Ph. D.  
Certification – Physical Science  
Rate – DOC – Step 9 - \$76,755  
Acct. #11-140-100-101-02-000
  
  - c). Diana Martin, HS North, World Language, Nova Southeastern Univ, MS  
Certification – Spanish  
Rate – MA – Step 13 - \$67,695  
Acct. #11-140-100-101-01-000
  
  - d). Lisa McClelland, Port Monmouth, Kindergarten, Monmouth University, MA  
Certification – Elementary K-5 (CEAS)  
Rate – MA – Step 1 - \$60,245  
Acct. #11-110-100-101-21-000
  
  - e). Kathleen Zyskowski, Harmony, Grade 4, Rowan University, BA  
Certification – Elementary K-5 (CEAS)  
Rate – BA – Step 1 - \$49,275  
Acct. #11-120-100-101-20-000
  
- 6). Approval of extension of contract:  
 Esther Kurtz, District Speech Language Specialist, Rate – MA – Step 1 - \$58,390  
 (pro-rated), effective 6/19/09 through 6/30/09

Motion made by Mr. Ryan, seconded by Mr. Donlon, for approval of **Personnel Items 4, 5 & 6**. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, and Mrs. Agin.

Noes: (0)

7). Approval of the following job description per – Attachment HR 1 – Interim District Supervisor of Science

Motion made by Mr. Skelton, seconded by Mrs. Diorio, for approval of **Personnel Item 7**. Motion carried on voice vote:

Ayes: (7) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mrs. Agin.

Noes: (0)

Abst: (1) – Mrs. Minnuies.

8). The Superintendent of Schools recommends the appointment of Anthony Shallop, Ph.D. as Interim District Supervisor of Science, assigned to High School South, at an annual salary of Step 4, \$106,408 (*pro-rated*), for the period of July 1, 2009 through December 31, 2009.  
Acct. #11-000-11-000-240-104-22-000

Motion made by Mr. Ryan, seconded by Mrs. Diorio, for approval of **Personnel Item 8**. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, and Mrs. Agin.

Noes: (0)

9). The Superintendent of Schools recommends the appointment of Anthony Shallop, Ph.D. as Principal assigned to High School South, at an annual salary of Step 7, \$128,955 (*pro-rated*), effective pending receipt of New Jersey Certification, anticipated in January, 2010.  
Acct. #11-000-240-103-02-000

Motion made by Mr. Ryan, seconded by Mrs. Diorio, for approval of **Personnel Item 9**. Motion carried on voice vote:

Ayes: (7) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mrs. Agin.

Noes: (1) – Mrs. Minnuies.

10). The Superintendent of Schools recommends the appointment of Cynthia C. Wilson as Principal assigned to Ocean Avenue School, at an annual salary of Step 3, \$107,779, for the period of July 1, 2009 thorough June 30, 2010.  
Acct. #11-000-240-103-20-000

Motion made by Mr. Skelton, seconded by Mr. Donlon, for approval of **Personnel Item 10**. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, and Mrs. Agin.

Noes: (0)

11). Approval of salary adjustment, effective 9/1/09 - 6/30/10:  
Jennifer Pokolsky, Bayshore, School Library Media Specialist, Rate – M+30 – Step 6, \$67,695 (*verification of graduate credits*)

12). Approval of increase in assignments, effective 9/1/09-6/30/10:  
a). Eileen Gavin, New Monmouth, School Nurse, Rate – BA – Step 5 \$51,275  
b). Marc Hutchinson, Middletown Village, Kindergarten, Rate – BA – Step 2 - \$49,915  
c). Lisa McGuire, Dist, Secretary, Category 1 (12 mos), Rate – Step 2 - \$37,404 (Pro-rated)

Motion made by Mr. Ryan, seconded by Mrs. Diorio, for approval of **Personnel Items 11 & 12**. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, and Mrs. Agin.

Noes: (0)

13). Approval of Paraprofessionals per the following conditions of employment as displayed on the following pages: Attachment HR 2  
*All Paraprofessional appointments subject to budgetary constraints, enrollments and IEP requirement and may be changed or eliminated during the term of the assignment.*

- 14). Approval of additional Substitute Personnel for the remainder of 2008-09 and 2009-10:  
Custodian: Michael Feline  
Paraprofessional: Helen Meehan  
 Stephen McCusker
- 15). Approval of adjustment to hourly rate for substitute Security Guards to \$11.00, effective 9/1/09.
- 16). Approval of promotions:  
 a). Michelle Banach, Navesink, Secretary Category 2 (10 mos), Rate – Step 2 - \$27,698 effective 8/17/09 through 6/30/10  
 b). Nick Gagliardo, River Plaza, Chief Day Custodian  
 Rate – \$28,583 (pro-rated), effective 5/12/09 through 6/30/09  
 Rate - \$29,208, effective 7/1/09 through 6/30/10  
 c). Dominick Gulizio, District Maintenance Helper (extension), Rate - \$37,951 (Pro-rated) effective 7/1/09 through 8/31/09
- 17). Approval of summer textbook and instructional materials inventory work:  
Maximum 90 hrs each @ \$11hr:  
 Susan Dempsey  
 Suzanne Woodginski  
 11-000-223-110-28-141
- 18). Approval of rescission of participation on New Designs for College Readiness: Secondary Reform Summer Camps for High School Teachers:  
 John Villec  
 Elaine Scully  
 Christopher Wilson
- 19). Approval of adjustment to implementation to 18:A30-6 for Carolyn Fennessey, to begin June 15, 2009 through June 30, 2009.
- 20). Approval of transfers and/or changes in assignments per – Attachment HR 3
- 21). Approval of Teachers to Participate in Summer IEP Meetings, per – Attachment HR 4
- 22). Approval of Summer CST work staff per – Attachment HR 5
- 23). Approval of the following Facilities Department job descriptions per – Attachment HR 6  
 Custodian  
 Maintenance Mechanic  
 Maintenance Helper  
 Chief Building Custodian & Assistant Chief Building Custodian
- 24). Approval of adjustments to the Extended School Year Staff per – Attachment HR 7
- Motion made by Mrs. Diorio, seconded by Mr. Donlon, for approval of **Personnel Item 13 through 24**. Motion carried on voice vote:  
 Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer, and Mrs. Agin.  
 Noes: (0)
- 25). Approval of the following to the approved list of Substitute Teachers per – Att HR 8
- 26). Approval of adjustment to Summer Guidance Hours for Thompson:
- |                | <u>Max hrs:</u> | <u>Hrly rate:</u> | <u>Total:</u> |
|----------------|-----------------|-------------------|---------------|
| Christine Nagy | 70              | \$55.25           | \$3867.40     |
| James Anderson | 30              | \$81.88           | \$2456.40     |

- 27). Approval for the following ESY staff members to receive 4 hours of set up time at a rate of \$41.06 per hour each (\$3,941.76)

Amici, Justine	Cosgrove, Kate	Pagliuca, Jennifer
Armistead, Michelle	Covert, Carol	Picciotto, Linda
Barradale, Jennifer	Darby, Mary	Ramos, Darryl
Beck, Barbara	Gregoretti, Stacey	Shaw, Nikki
Betz, Tiffany	Harris, Jill	Shannon, Denise
Bodnar, Alison	Koumoulis, Steve	Trezza, Joe
Capriglione, Jennifer	McCarthy, Ann Marie	Valentino, Nicole
Connor, Rita	Olsen, Cristina	McAleer, Barbara

Acct#: 20-250-200-100-09-000

- 28). Approval for the following ESY staff members to receive LEADS/IDEAL training for 6 hours at a rate of \$39.87 per hour each (\$2,870.64).

Amici, Justine	McCarthy, Ann Marie
Barradale, Jennifer	Olsen, Cristina
Beck, Barbara	Pagliuca, Jennifer
Betz, Tiffany	Ramos, Daryl
Bodnar, Alison	Shannon, Denise
Gregoretti, Stacey	Valentino, Nicole

Acct#: 20-250-200-100-09-000

- 29). Approval for Susan Schriener-Awom to work up to 50 hours from July 1 through August 31 at an hourly rate of \$37.43. (\$1871.50)

- 30). Approval of 2009-2010 Coaches (Fall, Winter, Spring) per – Attachment HR 9

- 31). Approval of Community Athletic Aides for the 2009-2010 School Year:

George Barnett	South/Football
Jeremy Mercer	South/Football

- 32). Approval of the following Curriculum Committees per - Attachment HR 10

- 33). The Superintendent of Schools recommends the termination of employment of employee #6646, effective 6/24/09.

- 34). The Superintendent of Schools recommends the removal from the substitute list of the following substitute custodian (failure to respond to offer of employment), effective 5/15/09: Craig Runke

- 35). The Superintendent of Schools recommends the removal from the substitute list of the following substitute teachers (failure to respond), effective 7/1/09 per Attachment HR 11

Motion made by Mr. Skelton, seconded by Mr. Donlon, for approval of **Personnel Items 25 through 35**. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies (abst. #30 & #33), Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mrs. Agin.

Noes: (0)

## 18. Board Committee Reports

Mrs. Minnuies (Legislative) gave an autism resolution to Mrs. Agin to proceed with. Mrs. Minnuies stepped down from this committee feeling that the board did not have faith in her. Mr. Skelton (Policy) reported on the Strauss Esmay seminar noting that phase 3 accountability regulations will be published on the DOE website on July 1<sup>st</sup>. Mrs. Agin (Facilities) reported that the committee discussed the Township's proposal regarding turf installation, work at Bayshore for the central office move, and a grant from the NJSBA Insurance Group for the Bayshore parking lot in the amount of approximately \$48,000.

**19. Old Business**

Mrs. Minnuies discussed AP courses in the high schools. Mr. Ryan discussed his disappointment in the newspaper reporting of the Board's view of the Township's proposal regarding the turf fields portraying the Board as obstructionists.

**20. New Business** – no new business.

**21. Public Comments**

Sherry Gevarter discussed the Board's retreat, addressing complaints, size of the biology labs, LLD student comparison, and the code of ethics.

**22. Motion to Adjourn**

At 9:15 p.m., motion made and seconded to adjourn the voting meeting to executive session to discuss personnel items. Motion carried on voice vote.

Respectfully submitted,

WILLIAM J. DOERING  
School Business Administrator/Board Secretary