

MINUTES OF THE REGULAR MEETING  
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION  
WEDNESDAY EVENING, JULY 15, 2009

Time and Place of Meeting Pursuant to notices sent to each member of the Board of Education, the regular meeting was held on Wednesday evening, July 15, 2009 in the High School North Library, 63 Tindall Road, Middletown, New Jersey.

1. **CALL TO ORDER** – At 6:30 p.m., the meeting was called to order.

2. **SUNSHINE NOTICE:**

*“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, the Independent, the Courier, the Two River Times and the Hub and the posting of such notice at the August T. Miner Administration Building and each elementary, middle, and secondary school in the district.”*

3. **ROLL CALL**

Present: Laura Agin, Dawn Diorio, Michael Donlon, Daniel Skelton, Rose Stallmeyer and Patricia Walsh.

Absent: Leonora Caminiti, Joan Minnuies and Kevin Ryan.

Also Present: Karen Bilbao, William J. Doering, David Healy and Christopher Parton, Esq.

4. **RESOLUTION FOR EXECUTIVE SESSION**

At 6:35 p.m. the voting meeting was adjourned to Executive Session for matters of personnel, confidential student issues, and attorney/client privileged information. The Board will be discussing personnel appointment recommendations, a sick leave bank request, an increment withholding, a student residency matter, bus accident protocols, appointments of volunteers, and a request for student directory information. Motion made, seconded and carried on voice vote.

5. **CALL TO ORDER AND ROLL CALL**

At 7:30 p.m. the voting meeting was reconvened:

Present: Laura Agin, Leonora Caminiti, Dawn Diorio, Michael Donlon, Joan Minnuies, Daniel Skelton, Rose Stallmeyer and Patricia Walsh.

Absent: Kevin Ryan.

Also Present: Karen Bilbao, William J. Doering, David Healy and Christopher Parton, Esq.

6. **REREADING OF SUNSHINE NOTICE**

7. **PLEDGE OF ALLIGENCE**

8. **Open to Public on Agenda Items Only**

Sherry Gevarter discussed facilities items.

9. **Motion to Approve Minutes -- Voting Meeting – May 27, 2009**

Motion made by Mrs. Walsh, seconded by Mr. Skelton. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

10. **Reports**

A. **Report of the President** – no report.

B. **Report of the Business Administrator/Board Secretary**

1) Motion to accept the reports of the Treasurer (*pending final report*) and Secretary as being in agreement for the month of May 2009. (*Attachment # B-1*)

Motion made by Mrs. Walsh, seconded by Mrs. Diorio. Motion carried on voice vote:

Ayes: (7) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (1) – Mrs. Minnuies.

2) Motion to accept the Board Secretary’s Certification that no major budget line item has been over-expended for the month of May 2009

Motion made by Mrs. Walsh, seconded by Mr. Skelton. Motion carried on voice vote:

Ayes: (7) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

Abst: (1) – Mrs. Minnuies.

3) Approval of transfers – (*Attachment # B-2*)

Motion made by Mrs. Walsh, seconded by Mr. Skelton. Motion carried on voice vote:

Ayes: (7) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (1) – Mrs. Minnuies.

4) Motion to Approve Bill List for Period June 25, 2009 – July 15, 2009 - (*Attachment # B-3*)

Motion made by Mrs. Walsh, seconded by Mr. Skelton. Motion carried on voice vote:

Ayes: (7) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (1) – Mrs. Minnuies.

**C. Report of the Superintendent**

1) District Update – Mrs. Bilbao reported on the summer programs, the start of a community involvement program, professional development, utilization of data from the suspension reports, community service for students, and the assistant superintendent search. Mr. Healy discussed the establishment of the district’s alumni directory and corresponding website, and the decrease of disciplinary incidents over the last two school years.

2) Approval of 2009-2010 Organizational Chart – *Attachment # Supt Rpt-1*

Motion made by Mrs. Walsh, seconded by Mr. Skelton, for approval of 2009/10 Organizational Chart. Mrs. Bilbao explained the updated chart.

Motion

Mrs. Agin made a motion to **table Item #2 above**, seconded by Mrs. Minnuies. Mrs. Agin stated that this should go to the Personnel Committee for further board discussion and clarification. Mrs. Bilbao noted that a new administrator’s duty assignment list will be completed in mid-August. Mrs. Minnuies requested a chart explaining funding for positions. Mrs. Bilbao noted this was already addressed at the May Personnel Committee of the Whole meeting. Motion to table Item #2 carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

3) Random selection of seventeen (17) tuition applicants for the 2009-2010 Preschool Program.

**11. Recommendations of the Superintendent of Schools**

**A. Curriculum Committee** (*Dawn Diorio, Chairperson*)

1) Approval of contractual agreement between the Middletown School District and Bayshore Community Hospital to conduct a career internship and secondary high school educational training. – (*Attachment # C-1*)

2) Approval of Suspension Report for June 2009 – (*Attachment # C-2*)

3) Approval of Home Schooling -- Student #308457 will be using a variety of materials

4) Approval of Curriculum Guides:

<u>Curriculum Guide</u>	<u>Teacher</u>
<i>Intro to Marketing</i>	<i>Susan Heeter, Trish Lentine</i>
<i>Fashion and Home Decor</i>	<i>Carol Erskine, Gail McLaughlin</i>
<i>Desk Top Publishing – Grades 9-12</i>	<i>Roberta Vega, Phillip Couch</i>
<i>Child Development</i>	<i>Kathleen Clifton, Gerry Corvo</i>
<i>Biology</i>	<i>Sarah Boyce, Julia Gargiulo, Heino Habeck, John Marotta, Suzanne Matisoff, Gerry Moore</i>

Motion made by Mrs. Walsh, seconded by Mr. Skelton, for **Curriculum Items 1, 2, 3 & 4**. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

**B. Finance Committee** (*Michael Donlon, Chairperson*)

- 1) Approval of Resolution for *Commerce Commercial Leasing* (lowest of seven bidders), for the 2009/10 Technology Lease, \$1,500,000 at 3.29%. (*Attachment Finance-1*)

Motion made by Mrs. Walsh, seconded by Mr. Donlon, for **Finance Item 1**. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

**C. Facilities Committee** (*Laura Agin, Chairperson*)

- 1) Approval for As Needed Installation of Toilet Partitions–2009-2010 School Year (4 Bids Received)  
*Recommend Awarding Bid to: Erco of Somers Point, Somers Point, NJ*

*Unit Prices:*

<i>Standard Toilet Partition</i>	<i>\$690.00</i>
<i>Standard Handicapped Toilet Partition</i>	<i>\$748.00</i>

*(Unit prices include demolition and removal of existing partition and furnishing and installation of new partition. Costs are all-inclusive of labor and materials and any associated charges incurred by the contractor.)  
To be charged to: 11-000-261-420-31-201*

- 2) Acceptance of the NJ Department of Education's Long Range Facilities Plan approval.
- 3) Approval of Resolution Authorizing *Sonnenfeld and Trocchia Architects, P.A.* to prepare and submit specifications for Fairview Elementary School alterations to the New Jersey Department of Education for review and approval:
 

*WHEREAS, the Middletown Township Board of Education ("Board") desires to make certain alterations to the Fairview Elementary School to accommodate the District's Full Day Kindergarten Program, and*

*WHEREAS, the Board approves the Educational Specifications prepared by Sonnenfeld and Trocchia Architects, P.A., ("Architect") dated July 10, 2009, relating to said alterations, and*

*WHEREAS, the Board has elected to complete this work as an "Other Capital" project and will not seek State funding,*

*NOW, THEREFORE BE IT RESOLVED, that the Board directs the Architect to prepare the proper New Jersey Department of Education ("NJDOE") applications (including indicating 'change of use'), submit the Educational Specifications to the NJDOE for their review and approval and to submit an amendment to the Long Range Facilities Plan, as required.*

- 4) Approval of Resolution Authorizing *Sonnenfeld and Trocchia Architects, P.A.* to prepare and submit specifications for Middletown Village Elementary School alterations to the New Jersey Department of Education for review and approval:

*WHEREAS, the Middletown Township Board of Education ("Board") desires to make certain alterations to the Middletown Village Elementary School to accommodate the District's Full Day Kindergarten Program, and*

*WHEREAS, the Board approves the Educational Specifications prepared by Sonnenfeld and Trocchia Architects, P.A., ("Architect") dated July 10, 2009, relating to said alterations, and*

*WHEREAS, the Board has elected to complete this work as an "Other Capital" project and will not seek State funding,*

*NOW, THEREFORE BE IT RESOLVED, that the Board directs the Architect to prepare the proper New Jersey Department of Education ("NJDOE") applications, submit the Educational Specifications to the NJDOE for their review and approval and to submit an amendment to the Long Range Facilities Plan, as required.*

- 5) Approval of Resolution Authorizing *Sonnenfeld and Trocchia Architects, P.A.* to prepare and submit specifications for High School South alterations to the New Jersey Department of Education for review and approval:

*WHEREAS, the Middletown Township Board of Education ("Board") desires to make certain alterations to High School South to accommodate the District's need for an additional Science Resource Room, and*

*WHEREAS, the Board approves the Educational Specifications prepared by Sonnenfeld and Trocchia Architects, P.A., ("Architect") dated July 1, 2009, relating to said alterations, and*

*WHEREAS, the Board has elected to complete this work as an "Other Capital" project and will not seek State funding,*

*NOW, THEREFORE BE IT RESOLVED, that the Board directs the Architect to prepare the proper New Jersey Department of Education ("NJDOE") applications (including indicating, 'change of use'), submit the Educational Specifications to the NJDOE for their review and approval and to submit an amendment for the Long Range Facilities Plan, as required.*

Motion made by Mrs. Walsh, seconded by Mr. Donlon, for **Facilities Items 1 through 5**. Mr. Doering discussed the status of approvals from the DOE. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

**D. Student Services Committee** (*Rose Stallmeyer, Chairperson*)

- 1) Approval of Special Services to Classified Handicapped Students – (*Attachment # SS-1*)
- 2) Approval of Individual Instruction at Home – (*Attachment # SS-2*)
- 3) Approval of the *2008-2009 IDEA Budget Amendment* for the 2007-2008 Basic carryover of \$145,922
- 4) Approval for *Douglas Outreach* to conduct FBA for student #301905 in the amount of \$2,500.  
*Acct#: 11-000-219-320-32-000*

Motion made by Mrs. Walsh, seconded by Mr. Skelton, for **Student Services Items 1, 2, 3 & 4**. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

**E. Policy Committee** (*Daniel Skelton, Chairperson*) – (*Attachment # Policy-1*)

- 1) First Reading and No Action: *Bylaw 0164*
- 2) First Reading and No Action: *Bylaw 0165*
- 3) First Reading and No Action: *Policy and Regulation 2361*

NO ACTION NEEDED ON FIRST READINGS.

**F. Personnel Committee** (*Pat Walsh, Chairperson*), *as per the following pages.*

Note: All appointments of the district staff are contingent upon satisfying the requirements of the Criminal History Review.

- 1). Approval of resignations:
  - a). Kathryn Thor, District, LDTC, for personal reasons, effective 7/1/09
  - b). Kaitlin Cole, Fairview, Spanish, for personal reasons, effective 7/1/09
  - c). Virginia Isaksen, New Monmouth, Paraprofessional, for personal reasons, effective 8/30/09
  - d). Jennifer Casey, Substitute Teacher, to relocate, effective 7/1/09
  
- 2). Approval of leaves of absence:
  - a). David Way, High School South, Latin, for personal reasons, effective 9/1/09 through 6/30/10 – Unpaid Leave
  
  - b). Adjustment:  
 Nicole Varno, Thorne, Special Education, for maternity, effective 9/1/09 through 10/20/09 – Paid – Sick Leave  
 10/21/09 through 12/8/09 – Paid – Family Leave  
 12/9/09 through 1/26/10 – Unpaid Family Leave Act  
 1/27/10 through 6/30/10 – Unpaid Leave  
 Acct. #11-213-100-101-00-000
  
- 3). Approval of rehires, effective 9/1/09 through 6/30/10:
  - a). Amy Riello, Harmony/Port Monmouth, Elementary Computer  
 Rate – BA – Step 6 – \$51,925  
 Acct. #11-120-100-101-20-009
  
  - b). Kimberly Callas, Ocean Avenue, Grade 1  
 Rate – BA – Step 11 – \$55,325  
 Acct. #11-120-100-101-20-000

Motion made by Mrs. Walsh, seconded by Mr. Skelton, for **Personnel Items 1, 2 & 3**. Motion carried on voice vote:  
 Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

- 4). Approval of new hires effective 9/1/09-6/30/10:
  - a). George Asfendis, HS South, Fairleigh Dickinson University, DOC  
 Certification – School Psychologist  
 Rate – DOC – Step 13 – \$79,545  
 Acct. # 11-000-219-104-00-000
  
  - b). Nicole Brodeur, HS North, Special Education, Wagner, MS  
 Certification – TOSD (*CEAS*)  
 Rate – MA – Step 1 – \$60,245  
 Acct. #11-213-100-101-00-000
  
  - c). Amanda Chisholm, Lincroft, Kindergarten, Georgian Court, BA  
 Certification – Elementary School Teacher in Grades K – 5 (*CEAS*)  
 Rate – BA – Step 1 - \$49,275  
 Acct. #11-110-100-101-21-000
  
  - d). Alyson Dunzello, Navesink, Kindergarten, Monmouth University, BA  
 Certification – Elementary School Teacher in Grades K-5 (*CEAS*)  
 Rate – BA – Step 1 – \$49,275  
 Acct. #11-110-100-101-21-000

- e). Laura Edwards, New Monmouth, Elementary Autism, Marist College, BA  
Certification – Teacher of the Handicapped  
Rate – BA – Step 2 – \$49,915  
Acct. #11-214-100-101-00-000
- f). Matthew Garofolo, Lincroft, Co-Teacher, University of Phoenix, MA  
Certification—Elementary School Teacher in Grades K-5 (*CEAS*), TOSD (*CE*)  
Rate – MA – Step 1 – \$60,245  
Acct. #11-120-100-101-20-035
- g). Catherine Grano, Port Monmouth, School Nurse, Christopher Newport University, BS  
Certification – School Nurse  
Rate – BA – Step 1 – \$49,275  
Acct. #11-000-213-100-00-013
- h). Jennifer Heaney, HS North, English, Rowan University, BA  
Certification – English  
Rate – BA+10 – Step 4 – \$52,155  
Acct. #11-140-100-101-01-000
- i). Seth Hertz, Elementary Music, Syracuse University, MS  
Certification – Teacher of Music  
Rate – MA + 10 – Step 9 – \$66,505  
Acct. #11-120-100-101-20-009
- j). Ashley Hughes, Nut Swamp, Grade 2, Moravian College, BS  
Certification – Elementary School Teacher in Grades K-5  
Rate – B+20 – Step 3 - \$53,115  
Acct. #11-120-100-101-20-000
- k). Suzanne Infante, River Plaza, Reading Specialist/Literacy Coach, Kean University, MA  
Certification – Reading Specialist K-12, Elementary Education K-5  
Rate – MA – Step 10 – \$65,595  
Acct. #11-120-100-101-20-009
- l). Alexandra Marzulla, HS North/South, World Language, Rutgers, MA  
Certification – French  
Rate – MA – Step 9 – \$64,905  
Acct. # 11-140-100-101-01-000/11-140-100-101-02-000
- m). Patricia May, HS South, Social Studies, TCNJ, BA  
Certification – Social Studies  
Rate – BA – Step 3 – \$49,915  
Acct. #11-140-100-101-02-000
- n). Rachel Mescall, New Monmouth, Preschool, Monmouth University, BS  
Certification – Teacher of the Handicapped  
Rate – BA – Step 5 – \$51,275  
Acct. #11-216-100-101-00-000
- o). Mason Shepherd, Ocean Ave, Montclair State University, MA  
Certification – School Psychologist  
Rate – MA – Step 2 - \$60,885  
Acct. # 11-000-219-104-00-000
- p). Lauren Tumminia, River Plaza, Kindergarten, Seton Hall University, BS  
Certification – Elementary School Teacher in Grades K-5 (*CEAS*)  
Rate – BA – Step 1 – \$49,275  
Acct. #11-110-100-101-21-000

- q). Peter Finnegan, HS North, Security Guard  
Rate – \$13.00/hr.  
Acct. #11-000-266-100-18-018
- r). Joseph Liberi, HS North, Security Guard  
Rate – \$13.00/hr.  
Acct. #11-000-266-100-18-018

Motion made by Mrs. Walsh, seconded by Mr. Skelton, for **Personnel Item 4**. Mrs. Minnuies discussed courtesies interviews. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies (abst. on 4g), Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

- 5). Approval of new hires effective upon release from current school district through 6/30/10:

Kristin Sultan, Middletown Village, Kindergarten, Marymount College, BS  
Certification – Elementary School Teacher  
Rate – BA – Step 11 - \$55,325  
Acct. #11-110-100-101-21-000

- 6). Approval of new hire pending receipt of New Jersey certification, effective 9/1/09 through 6/30/10:

Aislinn DeLeon, New Monmouth, Kindergarten, University of Delaware, BS  
Certification – TOSD, Teacher of Preschool through Grade 3 (CEAS)  
Rate – BA – Step 1 – \$49,275  
Acct. #11-110-100-101-21-000

Motion made by Mrs. Walsh, seconded by Mrs. Diorio, for **Personnel Items 5 & 6**. Motion carried on voice vote:  
Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

- 7). Approval of Austin Academy Part-time Staff, all salaries pro-rated for the date of assignment, effective 9/1/09 through 6/30/10:
- a). Darren Keenan, Math, \$18,457.50, (*pro-rated 30% of \$61,525*)
  - b). Steve Koumoulis, Social Studies/Elective, \$25,422.00, (*pro-rated 40% of \$63,555*)
  - c). Danielle Paul-Brosowski, Social Studies, \$27,158.00, (*pro-rated 40% of \$67,895*)
  - d). David Sheehan, Health/PE, \$23,866.20, (*pro-rated 36% of \$66,295*)
  - e). Kevin Sullivan, Science, \$12,579.00, (*pro-rated 20% of \$62,895*)
  - f). Tamara Woods, English, \$26,093.50, (*pro-rated 46% of \$56,725*)  
Acct. #11-423-100-101-00-032
  - g). Kerri McCormack, SSW/Case Mgr., \$31,072.00, (*pro-rated 40% of \$77,680*)
  - h). George Obermeier, SAC, \$36,100.00, (*pro-rated 40% of \$90,250*)  
Acct. #11-423-219-104-00-032
  - i). Margaret Whiteside, Nurse, \$35,460.00, (*pro-rated 40% of \$88,650*)  
Acct. #11-423-213-100-00-032
  - j). Deborah Studd, Secretary, \$12,384.00, (*\$20.64 hr.*)  
Acct. #11-423-240-105-00-032

Motion made by Mrs. Walsh, seconded by Mrs. Diorio, for **Personnel Item 7**. Motion carried on voice vote:  
Ayes: (7) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

Abst: (1) – Mr. Skelton.

- 8). Approval of extension of contract:

George Hart, Interim Principal assigned to High School South, at a daily stipend based on the 12-month calendar of \$500 per day, effective 7/1/09 through 12/31/09. Acct. #11-000-240-103-02-000

Motion made by Mrs. Walsh, seconded by Mr. Skelton, for **Personnel Item 8**. Motion carried on voice vote:  
 Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

- 9). Approval of salary adjustments:
- a). Eileen Gavin, New Monmouth, School Nurse, Rate – Step 5 – BA + 20 – \$54,475 (*credits*), effective 9/1/09 through 6/30/10
  - b). Alisa Melograno, Fairview, Kindergarten, Rate – BA – Step 1– \$49,275 (*step adjustment*), effective 9/1/09 through 6/30/10
  - c). Teri Peterson, Assistant Transportation Coordinator, Rate – \$38,944 pro-rated (*certification*) effective 7/1/09 through 6/30/10
- 10). Approval of increase in assignments, effective 9/1/09 – 6/30/10:  
 Mary Pat Harrington, District, Sign Language/Affective Ed, Rate – MA – Step 8 – \$64,225
- 11). Approval of additional Substitute Personnel for 2009-10:
- |                              |                               |
|------------------------------|-------------------------------|
| <u>Custodians:</u>           | <u>Security Guard:</u>        |
| Joseph Koslowski             | Robert Stone                  |
| Ronald Parry                 |                               |
| Acct. #11-000-262-100-00-003 | Acct. # 11-000-266-100-18-003 |
- 12). Approval of District Food Shopper (for Consumer and Family Science courses) for 2009-10 at an hourly rate of \$15.00: Dora Crisafulli  
 Acct. #11-190-100-106-00-019
- 13). Approval of transfers and/or changes in assignments effective 9/1/09 – 6/30/10:
- |   |  |  |
|---|--|--|
|   | <u>From:</u>   | <u>To:</u>                                       |
| Joann Heneghan  | Bayview/LLD  | Lincroft/RR                                      |
| Acct. # 11-213-100-101-00-000   |  |  |
| Carol Covert  | New Monmouth—Autism                                  | Bayview—LLD                                      |
| Acct. #11-204-100-101-00-000  |  |  |
| Doreen Beam   | River Plaza—Reading Spec                             | Nut Swamp—Reading Spec/<br>Literacy Coach        |
| Acct. #11-120-100-101-20-009  |  |  |
| Rachel Zigman   | Ocean Avenue—Elementary                              | Fairview—Reading Spec/<br>Literacy Coach         |
| Acct. #11-120-100-101-20-009  |  |  |
| Marian Enny (LDTIC)   | New Monmouth-All/Bayview-PS/<br>Nut Swamp-PS/AUT CST | Thompson CST<br><i>As Needed – Ocean Ave CST</i> |
| Susan Garofalo  | Personnel—Sec., Cat. 1(12 mos.)                      | HS South—Sec., Cat. 2 (12 mos.)                  |
| Rate – Step 12 – \$36,662 ( <i>pro-rated</i> ), effective 8/24/09 through 6/30/10 |  |  |
| Acct. #11-000-218-105-00-016  |  |  |
- 14). Approval of Summer 2009 Child Study Team Work:
- | <u>Name</u>                  | <u>School</u> | <u>Hours</u> | <u>Rate</u> | <u>Total</u> |
|------------------------------|---------------|--------------|-------------|--------------|
| Jodi Erichsen                | HS North      | 6            | \$77.87     | \$467.22     |
| Bonnie Samuelsen             | HS North      | 6            | \$85.17     | \$511.02     |
| Maureen Satz                 | HS North      | 6            | \$78.50     | \$471.00     |
| Laura Docherty               | HS South      | 6            | \$59.91     | \$359.46     |
| Barbara Perry                | HS South      | 6            | \$85.17     | \$511.02     |
| Amy Pomerantz                | HS South      | 6            | \$78.50     | \$471.00     |
| Acct. #11-000-219-104-00-015 |               |              |             |              |

Motion made by Mrs. Walsh, seconded by Mr. Skelton, for **Personnel Items 9 through 14**. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies, Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

- 15). Approval of Community Athletic Aide for the 2009-10 School Year:  
Joseph Mirault                      South Football
- 16). The following employees of Chartwells Food Service, an approved District vendor, have completed the Emergent Application pending approval:  
Rose Cinguegrana  
Laura Pyne
- 17). Approval of the following job descriptions per—*Attachment HR 1*  
Sign Language/Affective Education Teacher
- 18). Approval of the following additions to the Approved list of Substitute Teachers per - *Attachment HR 2*
- 19). Approval of Adjustments to the Extended School Year Program Staff per-*Attachment HR 3*
- 20). Approval of Curriculum Committees/Trainings per - *Attachment HR 4*
- 21). Approval of 2009-10 Additional Coaches, Resignations, and Corrections per - *Attachment HR 5*
- 22). RESOLVED, that upon the recommendation of the Superintendent of Schools, the increment and salary adjustments be withheld for the 2009-10 school year for the tenured employee whose employee number is listed below and whose name is on file in the Board Secretary's office be approved: 7003

Motion made by Mrs. Walsh, seconded by Mr. Skelton, for **Personnel Items 15 through 22**. Motion carried on voice vote:

Ayes: (8) – Mrs. Caminiti, Mrs. Diorio, Mr. Donlon, Mrs. Minnuies (no on #16), Mr. Skelton, Mrs. Stallmeyer, Mrs. Walsh and Mrs. Agin.

Noes: (0)

## 12. Board Committee Reports

Mrs. Diorio (Curriculum) reported that the committee discussed DRA testing with the recommendation to include all elementary students, 6<sup>th</sup> period assignments, guidelines for curriculum committees, high school redesign, consulting services for the upcoming school year, and the position of Assistant Superintendent for Curriculum and Instruction. Mrs. Bilbao noted that the position of Middle School Literacy Coach should be posted shortly as it is needed for the high school redesign. Mr. Doering reviewed the annual technology lease on the agenda. Mrs. Agin (Facilities) reviewed the committee meeting agenda including the administration building relocation, facilities summer work, New Monmouth road work, handicapped access at the H.S. South field, and the status of the Township's response in regard to turf installation. Mrs. Stallmeyer (Student Services) stated that the committee discussed IDEA carryover funds, kindergarten furniture, job description for student volunteers, and Special Olympics. Mrs. Caminiti (Co-Curricular) discussed student clubs and stipends, and the pool. Mrs. Bilbao suggested that Dr. Cartier be present at the August workshop meeting to further discuss the Special Olympics, and also discussed transitional classes for freshmen. The board's consensus was to form a sub-committee to discuss the Special Olympics and Mrs. Bilbao suggested contacting the Special Olympics organization to speak with a representative. Mr. Skelton (Policy) noted that the committee discussed the policies on the agenda. Mrs. Walsh (Personnel) noted the committee discussed enrollment at Navesink Elementary School and the possible need for an additional kindergarten class, and the job description for a sign language teacher.

## 13. Old Business

Mrs. Agin discussed changes in Committee Appointments: Mrs. Walsh will chair Legislative, Mrs. Minnuies has resigned from Policy leaving an open position, Mrs. Caminiti will replace Mrs. Stallmeyer on Facilities, and Mrs. Stallmeyer will replace Mrs. Caminiti on Policy.

**14. New Business** – no new business.

**15. Public Comments**

Sherry Gevarter discussed the code of ethics, and student use of the internet.  
Bill Heaney discussed the Township's proposal regarding turf installation.

**16. Motion to Adjourn**

At 10:30 p.m., motion made and seconded to adjourn the voting meeting. Motion carried on voice vote.

Respectfully submitted,

WILLIAM J. DOERING  
School Business Administrator/Board Secretary

/jm  
7/28/09