

MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS
59 TINDALL ROAD, MIDDLETOWN, NJ 07748
(732) 671-3850 FAX (732) 615-9351
www.middletonk12.org

SCHOOL FACILITIES PERMIT APPLICATION

Application is to be filed at least FOURTEEN CALENDAR DAYS before the date of requested use
By Submitting this application, applicant agrees to comply with:

- 1. Policy on Use of School Facilities (No.7510)
2. Regulations Governing Use of School Facilities (No. R 7510)
3. Current Fee Schedule

NOTE: Facility Use Fee and Estimated Custodial Overtime may be required prior to the issuance of the Permit.
Otherwise, fee and custodial overtime is payable immediately upon the organization's receipt of an invoice from the Business Office.
FACILITIES USE IS NOT AVAILABLE DURING THE SCHOOL DAY OR WHEN SCHOOL IS CLOSED

Name of Sponsoring Group Name of Applicant

Group Address Applicant Address

Name of Chief Officer Home Phone
Cell Phone:

Business Phone email address:

School Requested
Facility Requested

Date(s) Requested

Type of Organization School Associated Community Religious Other
Not-for-Profit Profit Making

Time Requested to
Activity Planned

Number of Attendees: Admission Price Admission Proceeds to
be used for what immediate purpose

Remarks:

FOR USE BY BOE ONLY:
CLASS I CLASS II CLASS III

Non-School related applicant (Class II or Class III user) agrees that it shall be solely liable for any claims for personal injury or property damage
arising out of its use of school facilities. Applicant agrees that it shall hold harmless and indemnify the Board of Education against any such claims.
In addition, a Certificate of Liability Insurance against property damage and personal injury, naming the Middletown Township Board of
Education as an additional insured for purposes of the use of school facilities as set forth in this application, will be required prior to the issuance of a
Permit.

SIGNATURE OF APPLICANT DATE

SIGNATURE OF PRINCIPAL DATE

DATE RECEIVED BOARD SECRETARY (initialed) Approved or Denied