

Middletown Township Public Schools

**Nut Swamp School**

925 Nut Swamp Road, Middletown, NJ 07748  
(732) 671-5795

Karen L. Bilbao  
Superintendent of Schools

Thomas J. Olausen  
Principal

October 23, 2009

Dear Parents/Guardians:

As usual, in November, we must accomplish much in a relatively short period of time. The major task is scheduling Parent Conferences.

Parent-teacher conference dates are as follows. Please note the **early dismissal schedule** in effect for the four (4) conference dates:

November 19, 20, 23, 24 **1:30 p.m. Dismissal** for Grades K through 5  
**Preschool Classes:** AM – 8:45 a.m.-10:15 a.m.  
PM – 11:45 a.m.-1:15 p.m.

November 19 Evening conferences 7:15-9:00 p.m. \*  
November 20, 23, 24 Afternoon conferences 2:00-3:15 p.m.

**Please note: Wednesday, November 25<sup>th</sup> is an early dismissal day for all students - Thanksgiving Recess.**

-----Detach Here-----

Please help us schedule conferences by indicating the following:

Your Name \_\_\_\_\_ Telephone \_\_\_\_\_

Student Name \_\_\_\_\_ Grade \_\_\_\_\_ Teacher \_\_\_\_\_

Afternoon preferred (circle one) Nov. 20 Nov. 23 Nov. 24 or Any of these dates

Other conference requests (Please check area of interest and circle appropriate teacher name):

\_\_\_\_ Co-Teacher (M.McCann/K.MacLellan/S. Derhay/B.Beck/A.Mennona/J.Kline) \_\_\_\_ Reading Specialist (D. Beam)

\_\_\_\_ Speech (A.Farro/R.Yabko) \_\_\_\_ Art \_\_\_\_ Music \_\_\_\_ Health \_\_\_\_ Physical Education (V.Butka or J.Finlay)

\_\_\_\_ World Language (M. Loperena) \_\_\_\_ Computers

If you have more than one child in the school, please provide the following:

Name \_\_\_\_\_ Grade \_\_\_\_\_ Teacher \_\_\_\_\_

Name \_\_\_\_\_ Grade \_\_\_\_\_ Teacher \_\_\_\_\_

\_\_\_\_ Evening Conference Appointment (November 19<sup>th</sup>) is needed.

**(\*)** Since evening appointments are limited, we will only honor these requests on a first-come, first-served basis for parents with work conflicts and/or childcare conflicts.

**Deadline for return of this tear-off slip is Friday, October 30<sup>th</sup>, 2009.**