

MINUTES OF THE PRE-MEETING WORKSHOP  
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION  
WEDNESDAY EVENING, SEPTEMBER 21, 2016

**Time and Place of Meeting:**

Pursuant to notices sent to each member of the Board of Education, the pre-meeting workshop was held on Wednesday, September 21, 2016 in the High School North Library, 63 Tindall Road, Middletown, New Jersey.

**1. Call to Order** – at 7:02 p.m. the meeting was called to order.

**2. Sunshine Notice** - *“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, the Middletown PATCH, the Middletown Township Public Schools District website, and the posting of such notice at the August T. Miner Administration Building and each elementary, middle, and secondary school in the district.”*

**3. Roll Call**

Present: Michael Donlon, Ernest Donnelly, Sue Griffin, Joan Minnuies, Andrew Nicholes, Danielle Walsh, Bob Banta and James Cody

Absent: Vincent Brand

Also Present: William George, Amy Gallagher and Anthony Sciarrillo and Nicholas Savio, Esqs.

**4. Resolution for Executive Session** – At 7:03 p.m. motion made by Mr. Banta and seconded by Mr. Donlon to adjourn to closed session for matters of personnel, negotiations, litigation and contracts. The Board will be discussing; the labor agreement with the district paraprofessionals, the Division of Pensions assessment appeal, contractual considerations for a proposed energy savings improvement plan, and personnel agenda items. Motion carried on a voice vote.

**5. Call to Order by the Board President and Re-Reading of the Sunshine Notice** – At 9:20 p.m. the meeting was called to order.

**6. Roll Call**

Present: Michael Donlon, Ernest Donnelly, Sue Griffin, Joan Minnuies (arr: 9:22pm), Andrew Nicholes, Danielle Walsh, Bob Banta (left at 10:00pm) and James Cody

Absent: Vincent Brand

Also Present: William George, Amy Gallagher and Anthony Sciarrillo and Nicholas Savio, Esqs.

**7. Pledge of Allegiance and Moment of Silence**

*John Henry Rippetoe, retired Middletown Township Public Schools teacher, who passed away on September 8<sup>th</sup>.*

**8. Committee of the Whole**

A. Technology Committee (Dave Siwiak)

1. Informational items

a. Google For Education Leadership Academy – October 11, 2016

b. 2016-2017 Student 1:1 Chromebook rollout update

B. Student Services (Bob Dunn)

1. Voting agenda items

a. Approval for Home Instruction

b. Approval for Out of District Placements

- c. Contracted services
  - d. Settlement Agreement
- C. Facilities (Amy Gallagher)
- 1. Updates
    - a. Energy Savings Plan – audit/plan proposals and proposal for architectural consulting fees
    - b. Summer projects
- D. Curriculum & Instruction (Kim Pickus / Charlene O'Hagan / Marjorie Caruso)
- 1. Voting agenda items
    - a. Curriculum Committees, Workshops, Home schooling, Overnight Field Trip
    - b. Student internships
    - c. Research Studies
- E. Finance (Amy Gallagher)
- 1. Voting agenda items
    - a. Financial reports and bill list
    - b. RFP Solutions Inc. – service/maintenance contract
    - c. Non-public technology grant
  - 2. Updates – Beginning of school
    - a. Food service
    - b. Transportation
    - c. Time clocks - facilities
- F. Policy (Amy Gallagher)
- 1. Voting agenda items – First Reading
    - a. Policy 9160.1 – Civility (New)
  - 2. Discussion
    - a. Regulation 7510 – Use of School Facilities
- G. Operations/Co-Curricular & Athletics (Mary Ellen Walker)
- 1. Voting agenda items
    - a. Pool/Ice contracts – Tentative
  - 2. Information items
    - a. Student parking (Jim Homiak – HS South)
    - b. Homecoming
    - c. Police, Military and Emergency Services Recognition
- H. Negotiations Committee (Dr. George/Amy Gallagher)
- I. Personnel Committee (Dr. George / Mary Ellen Walker)  
See Personnel Committee Report

9. **Old Business** – Mrs. Griffin discussed Shared Services. Mrs. Minnuies commented on district involvement on Middletown Day. Mrs. Griffin requested to attend the 9/26/16 Ad Hoc Committee meeting.
10. **New Business** – Mr. Donnelly discussed epi pens. Mrs. Minnuies discussed AD training. Mrs. Walsh commented on the middle school dress code during extreme heat, and dogs on school tracks. Mrs. Griffin commented on Board goals discussed during the retreat.
11. **Public Comment**
  - Vera Piasecki and Leonora Caminiti commented on school security.
  - Rachael Kanapka commented on the JCP&L project.

Dr. George addressed recent JCP&L project communications made to surrounding districts thus far, and upcoming meetings to reach out to other districts pertaining to a resolution.

12. **Motion to Adjourn** – Motion made by Mr. Donnelly and seconded by Mr. Nicholes at 11:17 p.m. to adjourn the pre-meeting workshop. Motion carried on a voice vote.

Respectfully submitted,



Amy P. Gallagher  
Business Administrator/Board Secretary