

**Middletown Township School District
Office of the Superintendent
2018-2019 School Year**

Chain of Command / How to Effectively Communicate with School Officials

Parents are often discouraged when they attempt to communicate with central office administrators and are sent back to building-based officials in order to resolve a problem their child may be experiencing in school. To prevent that frustration, parents can become informed about the "Chain of Command", or where to begin the communication sequence regarding their child's problem. Many parental questions are easily and completely answered by communicating directly with the educator in charge of the class or program. Each situation should first be addressed at whatever level the initial action was taken with appeals moving on to the next level on the chain of command. The easiest way to communicate would be by email (Email format: last_name;first_initial@middletownk12.org). A phone call would be the next preferable way to communicate.

On Matters Involving Instruction (High Schools)

1. Classroom Teacher or Case Manager
2. Guidance Counselor
3. School Administrator/Subject-area oversight:
 - Director of Mathematics, K-12 John Kerrigan HSN 732.706.6061, ext. 1205
 - Director of Science, Health & Phys. Ed, K-12 Devyn Orozco HSS 732.706.6111, ext. 2163
 - Director of Social Studies, World Language & Business, K-12 Christopher Reginio Thompson 732.671.2212, ext. 8773
 - Supervisor of Digital Media Arts & Technology, K-12 Wendy Morales HSS 732.706.6111, ext. 2163
 - Supervisor of English Language Arts, K-12 Lucinda Van Glahn Thorne 732.787.1220, ext. 7719
 - Director of Fine, Performing & Practical Arts, K-12 Steven Graziano HSN 732.706.6061, ext. 1205
 - Director of Staff Development & Special Projects, K-12 Jessica Shaw Central 732.671.3850, ext. 1027
4. Principal
5. Office of Curriculum & Instruction
 - District Director for Curriculum and Instruction K-12 Charlene O'Hagan (732) 671-3850, ext. 1027
 - District Director for Curriculum and Instruction K-12 Marjorie Caruso (732) 671-3850, ext. 1046
 - Asst. Superintendent for Human Resources, Curriculum and Instruction Kim Pickus (732) 671-3850, ext. 1043
6. Office of Special Education
 - Supervisor of Instruction, Special Education Danielle Schroeck (732) 671-3850, ext. 1037
 - Director of Special Class Programs & Related Sharon Timons (732) 671-3850, ext. 1034

**Middletown Township School District
Office of the Superintendent
2018-2019 School Year**

Services

- | | | |
|---|-------------------|---------------------------|
| ▪ Director of Child Study Teams | Jamie Koransky | (732) 671-3850, ext. 1034 |
| ▪ District Director of Special Education | Robert Dunn | (732) 671-3850, ext. 1038 |
| • Asst. Superintendent of Student Activities/Services | Mary Ellen Walker | (732) 671-3850, ext. 1026 |

On Matters Involving Instruction (Middle School)

1. Classroom Teacher or Case Manager
2. Assistant Principal
3. School Administrator/Subject-area oversight:

▪ Director of Mathematics, K-12	John Kerrigan	HSN 732.706.6061, ext. 1205
▪ Director of Science, Health & Phys. Ed, K-12	Devyn Orozco	HSS 732.706.6111, ext. 2163
▪ Director of Social Studies, World Language & Business, K-12	Christopher Reginio	Thompson 732.671.2212, ext. 8773
▪ Supervisor of Digital Media Arts & Technology, K-12	Wendy Morales	HSS 732.706.6111, ext. 2163
▪ Supervisor of English Language Arts, K-12	Lucinda Van Glahn	Thorne 732.787.1220, ext. 7719
▪ Director of Fine, Performing & Practical Arts, K-12	Steven Graziano	HSN 732.706.6061, ext. 1205
▪ Director of Staff Development & Special Projects, K-12	Jessica Shaw	Central 732.671.3850, ext. 1027
4. Principal
5. Office of Curriculum & Instruction

▪ District Director for Curriculum and Instruction K-12	Charlene O’Hagan	(732) 671-3850, ext. 1027
▪ District Director for Curriculum and Instruction K-12	Marjorie Caruso	(732) 671-3850, ext. 1046
▪ Asst. Superintendent for Human Resources, Curriculum and Instruction	Kimberly Pickus	(732) 671-3850, ext. 1043
6. Office of Special Education

▪ Supervisor of Instruction, Special Education	Danielle Schroeck	(732) 671-3850, ext. 1037
▪ Director of Special Class Programs & Related Services	Sharon Thimons	(732) 671-3850, ext. 1034

**Middletown Township School District
Office of the Superintendent
2018-2019 School Year**

▪ Director of Child Study Teams	Jamie Koransky	(732) 671-3850, ext. 1034
▪ District Director of Special Education	Robert Dunn	(732) 671-3850, ext. 1038
▪ Asst. Superintendent of Student Activities/Services	Mary Ellen Walker	(732) 671-3850, ext. 1026

On Matters Involving Athletics or Extra-curricular Activity (High Schools or Middle Schools)

1. Club Advisor or Coaches		
2. Assistant Principal		
3. Director of High School Operations (High School Only)	Lindsay Fox	HSN 732.706.6061, ext. 1212 HSS 732.706.6111, ext. 2117
4. Principal		
5. Athletic Director	Rich Carroll	(732) 671-3850, ext. 1071
6. Asst. Superintendent of Student Activities/Services	Mary Ellen Walker	(732) 671-3850, ext. 1026

On Matters Involving Student Discipline (High Schools or Middle Schools)

1. Classroom Teacher		
2. Guidance Counselor		
3. Assistant Principal		
4. Director of High School Operations (HS)	Ms. Lindsay Fox	HSN 732.706.6061, ext. 1212; HSS 732.706.6111, ext. 2117
5. Principal		
6. District Director of Student Support Services	Mr. Patrick Rinella	732.671.3850, ext. 1030
7. Asst. Superintendent of Student Activities/Services	Mrs. Mary Ellen Walker	(732) 671-3850, ext. 1026

**Middletown Township School District
Office of the Superintendent
2018-2019 School Year**

On Elementary School Matters

1. Classroom Teacher or Case Manager
2. Principal
3. School Administrator/Subject-area oversight:
 - Director of Mathematics, K-12 John Kerrigan HSN 732.706.6061, ext. 1205
 - Director of Science, Health & Phys. Ed, K-12 Devyn Orozco HSS 732.706.6111, ext. 2163
 - Director of Social Studies, World Language & Business, K-12 Christopher Reginio Thompson 732.671.2212, ext. 8773
 - Supervisor of Digital Media Arts & Technology, K-12 Wendy Morales HSS 732.706.6111, ext. 2163
 - Supervisor of English Language Arts, K-12 Lucinda Van Glahn Thorne 732.787.1220, ext. 7719
 - Director of Fine, Performing & Practical Arts, K-12 Steven Graziano HSN 732.706.6061, ext. 1205
 - Director of Staff Development & Special Projects, K-12 Jessica Shaw Central 732.671.3850, ext. 1027
4. Office of Curriculum & Instruction
 - District Director for Curriculum and Instruction K-12 Charlene O’Hagan (732) 671-3850, ext. 1027
 - District Director for Curriculum and Instruction K-12 Marjorie Caruso (732) 671-3850, ext. 1046
 - Asst. Superintendent for Human Resources, Curriculum and Instruction Kimberly Pickus (732) 671-3850, ext. 1043
5. Office of Special Education
 - Supervisor of Instruction, Special Education Danielle Schroeck (732) 671-3850, ext. 1037
 - Director of Special Class Programs & Related Services Sharon Thimons (732) 671-3850, ext. 1034
 - Director of Child Study Teams Jamie Koransky (732) 671-3850, ext. 1034
 - District Director of Special Education Robert Dunn (732) 671-3850, ext. 1038
 - Asst. Superintendent of Student Activities/Services Mrs. Mary Ellen Walker (732) 671-3850, ext. 1026

**Middletown Township School District
Office of the Superintendent
2018-2019 School Year**

On Matters Involving Facilities or Buildings & Grounds (building maintenance / custodial / grounds)

1. Principal
2. Director of Facilities
John Parsells (732) 706-6061, ext. 1373
3. Business Administrator / Board Secretary
Amy Gallagher (732) 671-3850, ext. 1015

On Matters Involving Transportation

1. Transportation
Barbara Vining (732) 671-3850, ext. 1007
2. Business Administrator / Board Secretary
Amy Gallagher (732) 671-3850, ext. 1015

On Matters Involving Security

1. Security Supervisor
John Maguire (732) 671-3850, ext. 1097
2. Asst. Superintendent of Student
Activities/Services
Mary Ellen Walker (732) 671-3850, ext. 1026

To Resolve All Matters Only After You Have Followed the Levels Outlined Above

1. Superintendent of Schools
William O. George III, Ed. D. (732) 671-3850, ext. 1002
2. Business Administrator / Board Secretary
Amy Gallagher (732) 671-3850, ext. 1015 or 1005

**Middletown Township School District
Office of the Superintendent
2018-2019 School Year**

Secondary School Administrators				
School /Main Number	Principal	Ext.	Assistant Principals	Ext.
High School South (732) 706-6111	Matthew Kirkpatrick kirkpatrickm@middletownk12.org Secretary: Robyn Tarallo	2155	Tara Nicholas, Asst. Principal, Guidance	2121
			nicholast@middletownk12.org	
			Kevin Cullen	2119
			cullenk@middletownk12.org	
			James Rasmussen, Asst. Principal	2126
			rasmussenj@middletownk12.org	
High School North (732) 706-6061	Dr. Patricia Vari-Cartier cartierp@middletownk12.org Secretary: Mary Ann Scala	1206		
			Anthony Mormile, Asst. Principal, Guidance	1211
			mormilea@middletownk12.org	
			James Falco, Asst. Principal	1341
			falcoj@middletownk12.org	
			Jesse Herbert, Asst. Principal	1207
			herbertj@middletownk12.org	
Bayshore Middle School (732) 291-1380	Michael Scarano scaranom@middletownk12.org Secretary: Melissa Settembrino	2706	Michael Gannon gannonm@middletownk12.org	2700
Thompson Middle School (732) 671-2212	Brian Currie currieb@middletownk12.org Secretary: Christine Weimer	8700	Steven Trudell trudells@middletownk12.org	8701
Thorne Middle School (732) 787-1220	Thomas Olausen olausent@middletownk12.org Secretary: Darlene Freshnock	7700	James Homiak, Asst. Principal homiakj@middletownk12.org	7702

**Middletown Township School District
Office of the Superintendent
2018-2019 School Year**

Elementary School Administrators			
School	Main Number	Principal	Extension
Bayview	732-787-3590	Tara Raspanti raspantit@middletownk12.org Secretary: Eileen O'Brien	3100
Fairview	732-747-3308	Michael Melando melandom@middletownk12.org Secretary: Janet Mercer	3500
Harmony	732-671-2111	Erik Paulson paulsone@middletownk12.org Secretary: Chris Cady	4100
Leonardo	732-291-1330	Peter J. Smith smithpe@middletownk12.org Secretary: Karen Beagen	4500
Lincroft	732-741-5838	Daniel Imbimbo imbimbod@middletownk12.org Secretary: Lori Losquadro	5100
Middletown Village	732-671-0267	Karen Zupancic zupancick@middletownk12.org Secretary: Nancy Macaluso	5500
Navesink	732-291-0289	James Altobello altobelloj@middletownk12.org Secretary: Kelly O'Brien	6100
New Monmouth	732-671-5317	Matthew Ferri ferrim@middletownk12.org Secretary: Donna Fette	6501
Nut Swamp	732-671-5795	Neil Leone leonen@middletownk12.org Secretary: Kathy Sullivan	7101
Ocean Avenue	732-787-0092	Cynthia C. Wilson wilsoncc@middletownk12.org Secretary: Wendy Dunleavy	7500
Port Monmouth	732-787-0441	Maureen McCormack mccormackm@middletownk12.org Secretary: Roseann Nardini	8101
River Plaza	732-747-3679	David Whitman whitmand@middletownk12.org Secretary: Trish Levy	8500