MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMITTEE OF THE WHOLE
WORKSHOP MEETING AGENDA
High School North Library

June 15, 2016
6:30 PM Student Recognition / 7:00 PM Closed Session
Public Meeting to Follow Closed Session (Estimated 8:00 PM)

Middletown Township Board of Education

James Cody, President
Robert Banta, Vice President

Vincent Brand
Michael Donlon
Ernest Donnelly
Susan Griffin
Helene Henkel
Joan Minnuies
Danielle Walsh

William O. George III, Ed.D.
Superintendent of Schools

Amy P. Gallagher, CPA
Business Administrator / Board Secretary
1. **Board Recognition at 6:30 PM in the HSN Auditorium** – Recognition Program
   - Special Olympics Student-Athletes
   - Eagle Scout
   - Basie Award Winners
   - Tech Team
   - Circle of Friends
   - Robot Competition
   - Autism Awareness Essay Winners

2. **Call to Order by the Board President** – Opening of Meeting

3. **Sunshine Announcement:**
   “Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school in the district”.

4. **Roll Call**

5. **June 21, 2016 Voting Meeting:**
   - Recognition of Spring All-Shore Student-Athletes, NJSIAA Tournament of Champions Unified Track Team, Team/Individual Spring Sports Accomplishments, Coach Tom Erbig, Retirees and Support Staff Employees of the Year
   - High School Student Representatives Address the Board of Education, Dr. George and Mrs. Gallagher
     - Christine Ma, High School South Senior Class Council President
     - Grace Hill, High School North Representative

6. **Resolution For Executive Session**

7. **Call to Order by the Board President** – Opening of Meeting

8. **Pledge of Allegiance**

9. **Re-Reading of Sunshine Notice**

10. **Roll Call**

11. **Moment of Silence**
   - Kyle Michael Todd, a 2013 graduate of Middletown High School South, passed away on May 24th. Kyle attended Middletown Village Elementary School, Thompson Middle School and High School South. He was currently attending Brookdale Community College and
looking forward to transferring to Rutgers to get a degree in Landscape Maintenance and Design.

12. Mission Statement:
The Middletown Township Public School District, in partnership with our resourceful and historically rich community, provides students with a rigorous and relevant education, rooted in the New Jersey and Common Core State Standards, motivating them to recognize and develop their full potential as responsible citizens, contributing to an ever-evolving global society.

- I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- I will confine my board action to policymaking, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But, in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

14. Motion to Approve Minutes
- Executive Session – May 24, 2016
- Voting Meeting – May 24, 2016

15. Appointments/Approvals for the 2016-2017 School Year
A. Appointment of Christopher B. Parton, Esq. with the firm of Kenney, Gross, Kovats & Parton (Board Attorney) at $130 per hour effective July 1, 2016 through July 26, 2016.  
   *(Charge to Account #11-000-230-331-22-190)*

B. Appointment of Christopher B. Parton, Esq. with the firm of Kenney, Gross, Kovats & Parton (Labor Relations) at $130 per hour effective July 1, 2016 through July 26, 2016.  
   *(Charge to Account #11-000-230-331-22-191)*
C. Appointment of *Comegno Law Group, P.C.* as special legal counsel, attorney rate of $175/hour, effective July 1, 2016 through July 26, 2016
   *(Charge to Account #11-000-230-331-22-191)*

D. Appointment of the following brokers of record:
   1) Medical Insurance Broker of Record for July 1, 2016 through December 31, 2016: Brown and Brown Benefit Advisors at a flat rate of $95,000 *(to be pro-rated)*
      *Charge to: Account: 11-000-291-270-00-000*

   2) Appointment of Property/Casualty Workers’ Compensation Insurance Broker of Record for July 1, 2016 through December 31, 2016: Brown and Brown Metro Insurance at a flat rate of $58,000 *(to be pro-rated)*
      *Charge to: Accounts: 11-000-262-520-22-211
           11-000-262-520-22-212
           11-000-291-260-00-000*

16. **Reports**

   **A. Report of the President**

   **B. Report of the Business Administrator/Board Secretary**

   1) Motion to accept the Report of the Treasurer and the Report of the Secretary as being in agreement for the month of May 2016 - *Attachment BA-1*

   2) Motion to accept the Board Secretary’s certification that no major budget line item has been over-expended for the month of May 2016.

   3) Approval of transfers for May 2016 – *Attachment BA-2*

   4) Motion to approve Bill List for the period of May 25, 2016 through June 21, 2016 - *Attachment BA-3*
5) Recommend approval to void outstanding checks per account, prior to calendar year 2016 in net payroll account and 12/31/15 in the general and athletic accounts:

<table>
<thead>
<tr>
<th>General Account</th>
<th>Check Date</th>
<th>Check#</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1/23/2015</td>
<td>65807</td>
<td>265.14</td>
</tr>
<tr>
<td></td>
<td>1/23/2015</td>
<td>66066</td>
<td>549.00</td>
</tr>
<tr>
<td></td>
<td>7/17/2015</td>
<td>67414</td>
<td>16.55</td>
</tr>
<tr>
<td></td>
<td>8/21/2015</td>
<td>67745</td>
<td>320.87</td>
</tr>
<tr>
<td></td>
<td>8/21/2015</td>
<td>67963</td>
<td>40.00</td>
</tr>
<tr>
<td></td>
<td>10/16/2015</td>
<td>68382</td>
<td>20.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$1,211.56</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Athletics Account</th>
<th>Check Date</th>
<th>Check#</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3/24/2015</td>
<td>19487</td>
<td>70.00</td>
</tr>
<tr>
<td></td>
<td>6/3/2015</td>
<td>19915</td>
<td>81.00</td>
</tr>
<tr>
<td></td>
<td>10/2/2015</td>
<td>20162</td>
<td>60.00</td>
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<tr>
<td></td>
<td>12/11/2015</td>
<td>20471</td>
<td>60.00</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>$271.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Net Payroll Account</th>
<th>Check Date</th>
<th>Check#</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>7/15/2014</td>
<td>344706</td>
<td>468.87</td>
</tr>
<tr>
<td></td>
<td>7/15/2014</td>
<td>344884</td>
<td>424.13</td>
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<tr>
<td></td>
<td>7/15/2014</td>
<td>344949</td>
<td>450.45</td>
</tr>
<tr>
<td></td>
<td>8/15/2014</td>
<td>345123</td>
<td>199.96</td>
</tr>
<tr>
<td></td>
<td>9/15/2014</td>
<td>345342</td>
<td>1,290.41</td>
</tr>
<tr>
<td></td>
<td>10/31/2014</td>
<td>346499</td>
<td>112.90</td>
</tr>
<tr>
<td></td>
<td>11/14/2014</td>
<td>347161</td>
<td>38.38</td>
</tr>
<tr>
<td></td>
<td>11/26/2014</td>
<td>347520</td>
<td>116.41</td>
</tr>
<tr>
<td></td>
<td>11/26/2014</td>
<td>347576</td>
<td>112.90</td>
</tr>
<tr>
<td></td>
<td>11/26/2014</td>
<td>347591</td>
<td>33.06</td>
</tr>
<tr>
<td></td>
<td>12/15/2014</td>
<td>347997</td>
<td>77.22</td>
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<tr>
<td></td>
<td>12/23/2014</td>
<td>348359</td>
<td>481.17</td>
</tr>
<tr>
<td></td>
<td>2/27/2015</td>
<td>351517</td>
<td>76.78</td>
</tr>
<tr>
<td></td>
<td>3/31/2015</td>
<td>356037</td>
<td>110.02</td>
</tr>
<tr>
<td></td>
<td>4/15/2015</td>
<td>357191</td>
<td>513.86</td>
</tr>
<tr>
<td></td>
<td>4/15/2015</td>
<td>357352</td>
<td>12.61</td>
</tr>
</tbody>
</table>
C. Report of the Superintendent


2) Recommend approval of Before School / After School Service Contract between The Community YMCA, 170 Patterson Avenue, Shrewsbury, NJ, and the Middletown Board of Education for the period of September 1, 2016 through June 30, 2018 – Attachment Supt-Rpt-1

3) The Superintendent of Schools recommends the approval of the submission of the application for the New Jersey Child Assault Prevention (CAP) 2016-17 grant application.

4) The Superintendent of Schools recommends submission of the Certification of the Security Drill Statement of Assurance relating to the practicing of school security drills for the 2015-2016 school year.

5) The Superintendent Report on Incidents of Violence, Vandalism, Weapons & Substance Abuse is affirmed by the Board of Education for the month of April 2016:

<table>
<thead>
<tr>
<th>District Tally</th>
<th>2015</th>
<th></th>
<th></th>
<th></th>
<th>2016</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Violence</td>
<td>0</td>
<td>4</td>
<td>1</td>
<td>6</td>
<td>3</td>
<td>3</td>
<td>8</td>
<td>2</td>
</tr>
<tr>
<td>Vandalism</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Weapons</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Substance Abuse</td>
<td>2</td>
<td>2</td>
<td>6</td>
<td>3</td>
<td>0</td>
<td>5</td>
<td>2</td>
<td>1</td>
</tr>
</tbody>
</table>

$ 5,488.51
6) The Superintendent Report on Harassment, Intimidation & Bullying is affirmed by the Board of Education for the month of April 2016:

<table>
<thead>
<tr>
<th>District Tally</th>
<th>2015</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investigations</td>
<td>17</td>
<td>15</td>
</tr>
<tr>
<td>HIB Incidents</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Conflict</td>
<td>11</td>
<td>11</td>
</tr>
<tr>
<td>Other</td>
<td>5</td>
<td>1</td>
</tr>
</tbody>
</table>

7) Superintendent’s Update
   • Community Input on School Performance Reports

17. Recommendations of the Superintendent of Schools

A. Technology (David Siwiak)

B. Student Services (Robert Dunn)

1) Approval of out-of-district placement
   • Student #309971 to Ocean Academy effective 5-23-16 at a cost of $297.15 per day

2) Continuous out-of-district-placements for the 2016-2017 school year:

   303733  The Phoenix Center  7/5/16  $339.30
   305113  New Road School    7/1/16  $288.26
   13022   New Road School    7/1/16  $288.26
   307146  Regional Day School, Manchester Twp 7/5/16 $5,500.00 per mo.
   305039  Hawkswood School   7/5/16  $358.58
   300438  Hawkswood School   7/5/16  $358.58
   312129  Hawkswood School   7/5/16  $358.58
   12524   Hawkswood School   7/5/16  $358.58
   312026  Hawkswood School   7/5/16  $358.58
   312005  Children’s Center of Monmouth 7/5/16 $293.96
   312008  Children’s Center of Monmouth 7/5/16 $293.96
   306562  Children’s Center of Monmouth 7/5/16 $293.96
   11758   Children’s Center of Monmouth 7/5/16 $293.96
   310152  Children’s Center of Monmouth 7/5/16 $293.96
   18589   Morris Union Jointure Comm 9/7/16 $8,864.10 per mo.
   12114   Princeton Child Development Inst 7/5/16 $546.00
   10656   Search Day School    7/5/16  $293.78
   307146  Manchester Twp Regional Day School 7/5/16 $369.44
3) Approval for contracted services providers for the 2016-17 school year:
   • Edmentum $24,950.00 per year
   • Staffing Plus: Social Worker, Psychologist, LDTC $325.00 per day

4) Approval for home instruction:

<table>
<thead>
<tr>
<th>Student ID #</th>
<th>Beginning Date</th>
<th>Ending Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>309804</td>
<td>5/2/2016</td>
<td>6/23/2016</td>
</tr>
<tr>
<td>309375</td>
<td>6/16/2016</td>
<td>8/16/2016</td>
</tr>
<tr>
<td>309375</td>
<td>6/16/2016</td>
<td>8/16/2016</td>
</tr>
<tr>
<td>307738</td>
<td>4/23/2016</td>
<td>5/2/2016</td>
</tr>
<tr>
<td>12339</td>
<td>5/20/2016</td>
<td>6/10/2016</td>
</tr>
<tr>
<td>306561</td>
<td>5/19/2016</td>
<td>6/17/2016</td>
</tr>
<tr>
<td>309599</td>
<td>5/25/2016</td>
<td>6/10/2016</td>
</tr>
</tbody>
</table>
C. Facilities (Amy Gallagher)

1) Elevator replacements at Middletown High School North and New Monmouth Elementary Schools (2 bids received).
   Recommend awarding bid to: J.H. Williams Enterprises, Moorestown, NJ
   Base bid: $347,000
   Total: $347,000

D. Curriculum (Dr. Jill Takacs)

1) Recommend approval of staff to attend conferences, workshops, in-services and seminars – Attachment Curriculum-1 (Strategic Planning Student Success)

2) Recommend approval of suspension report for April 2016 – Attachment Curriculum-2

E. Finance (Amy Gallagher)

1) P.L. 2015, Chapter 47 Report of Awarded Contracts Pursuant to PL 2015, Chapter 47 the Middletown Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

Out of District Tuition (various NJDOE approved institutions) contracts, nursing services, medical doctor services, speech services, occupational therapy services, physical therapy services, guidance services, child study team services, school behaviorist services, school psychologist services, special education student evaluation services, certified and non-certified staff professional development services, technology services, internet access, email systems, computer hardware and any necessary software (including operating systems), fund accounting software, payroll processing software, personnel maintenance software, legal services, auditing and accounting services, insurance brokerage services, medical, prescription and dental insurance, office and operating supplies and materials, school and instructional supplies and materials, athletic supplies and materials / equipment, furniture and fixtures, instructional and support facility upgrades and renovations, athletic field maintenance and upgrades, architect/engineering services, HVAC maintenance, various building systems maintenance and operations, custodial services, cafeteria services (Food Service Management Company), Natural Gas, electricity, domestic water, garbage and waste disposal, recycling, transportation for special education students, transportation services for choice district and charter students, Social Security, required NJ Department of Treasury Pension program, insurance (Property, EDP, General Liability,
Umbrella/Excess, Equip Breakdown, Crime/Bonds, Automobile Liability, Errors Omissions, Auto Physical Damage Workers’ Compensation), Unemployment Insurance, and any other goods/services necessary to operate the school district.

2) Approval of Resolution for 2016-2017 Schedule of Payments (Transfer of collected taxes from the Township of Middletown to the Board of Education)

Be it Resolved that the following Draw Schedule, as developed by the School Business Administrator and accepted by the Business Administrator, Township of Middletown, be approved:

<table>
<thead>
<tr>
<th>Date Due</th>
<th>Current Expense</th>
<th>Debt Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 31, 2016</td>
<td></td>
<td></td>
</tr>
<tr>
<td>August 10, 2016</td>
<td></td>
<td></td>
</tr>
<tr>
<td>September 10, 2016</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November 10, 2016</td>
<td></td>
<td></td>
</tr>
<tr>
<td>December 10, 2016</td>
<td></td>
<td></td>
</tr>
<tr>
<td>February 10, 2017</td>
<td></td>
<td></td>
</tr>
<tr>
<td>March 10, 2017</td>
<td></td>
<td></td>
</tr>
<tr>
<td>May 10, 2017</td>
<td></td>
<td></td>
</tr>
<tr>
<td>June 10, 2017</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Pursuant to New Jersey Statute 54:4-75

3) Approval for transfer of unexpended appropriations and / or excess revenue to reserve.

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and,

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Middletown Township Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into a Capital Reserve account at year end, and

WHEREAS, the Middletown Township Board of Education has determined that up to $TBD is available for such purposes to transfer to a Capital Reserve account

NOW THEREFORE BE IT RESOLVED by the Middletown Township Board of Education that it hereby authorizes the district’s School Business Administrator to establish these accounts if necessary and make these transfers consistent with all applicable laws and regulations.
4) **Approval of Contracts**

   a) The Superintendent of Schools recommends renewing the contract for Year 3 between the Middletown Township Board of Education and ARAMARK Educational Services, LLC for food service management for the 2016-2017 school year, with a guaranteed profit of $85,000 and a FSMC Fee per Meal and Meal Equivalent of $.2207.

   Approval of Breakfast and Lunch prices for the 2016-2017 School Year:

<table>
<thead>
<tr>
<th>Meal</th>
<th>Price</th>
<th>Variable Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elementary Breakfast (Ocean Avenue &amp; Port Monmouth)</td>
<td>$1.00</td>
<td>n/a</td>
</tr>
<tr>
<td>Middle School Breakfast (Thorne)</td>
<td>$1.25</td>
<td>n/a</td>
</tr>
<tr>
<td>High School Breakfast (High School North)</td>
<td>$1.25</td>
<td>n/a</td>
</tr>
<tr>
<td>Elementary Lunch</td>
<td>$2.85</td>
<td>n/a</td>
</tr>
<tr>
<td>Middle School Lunch</td>
<td>$3.10</td>
<td>$3.75</td>
</tr>
<tr>
<td>High School Lunch</td>
<td>$3.35</td>
<td>$4.00</td>
</tr>
<tr>
<td>Adult lunch</td>
<td>$4.50</td>
<td>n/a</td>
</tr>
</tbody>
</table>

   b) Approval of the renewal of the liability insurance policies with New Jersey School Boards Association Insurance Group, through MOCSSIF, for the 2016-2017 school year for the following coverage:

<table>
<thead>
<tr>
<th>Insurance Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property &amp; Casualty Insurance</td>
<td>$886,167</td>
</tr>
<tr>
<td>(Including Errors and Omissions &amp; Bonds)</td>
<td></td>
</tr>
<tr>
<td>Workers Compensation Insurance</td>
<td>$1,123,683</td>
</tr>
</tbody>
</table>

5) **Approval of resolution authorizing a lease purchase transaction for the acquisition of technology equipment in the amount of $XXXXXXX with XXXXXXXXXX at an interest rate of X.XX% - Attachment Finance-1**

6) **Recommend approval for the 2016-17 renewals for pupil transportation:**

   a) Approval for renewal of transportation routes for 2016-2017 in the current total amount of $8,988,282.90
   
   Account Number: 11-000-270-511-00-00 $2,815,671.21 Type I
   
   Account Number: 11-000-270-514-00-000 $3,768,180.19 Type II
   
   Account Number: 11-000-270-514-00-000 $241,137.76 ESY

   b) Approval for renewal of athletic & field trip routes for 2016-2017 in the current total amount of $308,284.29.

7) **Request approval of parent transportation contract for student ID # 11759 attending CPC Behavioral, Morganville in an amount not to exceed $14,700.00. Includes Extended School Year and Vocational.**

   Account Number: 11-000-270-514-00-000
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION
COMMITTEE OF THE WHOLE
WORKSHOP MEETING AGENDA
Wednesday, June 15, 2016 High School North Library
Board Recognition 6:30 p.m. HSN Auditorium
Executive Session: 7:00 p.m., Public Meeting to Follow Executive Session (Estimated 8:00 p.m.)

F. Policy (Amy Gallagher)

1) First Reading – Attachment Policy-1
   a. Policy / Regulation 5430 – Class Rank (revised)

G. Co-Curricular/Athletics (Mary Ellen Walker)

H. Negotiations (Dr. George / Amy Gallagher)

I. Personnel (Doug Covert) – Immediately Following

PERSONNEL REPORT

Recommendations of the Superintendent of Schools

Note: All appointments of District staff are contingent upon satisfying the requirements of the Criminal History Review Unit

1) Approval of Retirements:

   a. Louise Baratta (9/1/99) Mathematics, HS South effective 7/1/16
   b. Linda K. Zinneman (6/22/99) Paraprofessional, effective 7/1/16

2) Approval of Resignations:

   a. Joanna Agin, Substitute Teacher effective 5/26/16
   b. Kristi Corodemus, Grade 1, Lincroft effective 7/1/16
   c. Devyn Couch, Paraprofessional, Middletown Village effective 6/24/16
   d. Leslie Hoadley, Security Guard, Thorne MS effective 6/24/16
   e. Joanne Hughes, Paraprofessional, Fairview effective 6/24/16
   f. Kassandra McCauley, Paraprofessional (only) effective 6/30/16
   g. Devorah Moses, Special Education, Bayshore effective 7/1/16
   h. Lisa Murray, Secretary, Central Office effective 8/3/16
i. Ryan C. Segura, English, HS South effective 7/1/16

j. Donna Stevens, Paraprofessional (only) Navesink effective 7/1/16

3) Approval of Leave of Absence:

a. Vincent Daniels, Asst. Business Administrator, Central Office for medical reasons effective:
   6/20/16 – 7/20/16 – paid leave
   Acct#11-000-251-100-26-000

b. Nancy Macaluso, Secretary, Middletown Village for medical reasons effective:
   5/26/16 – 6/27/16 – paid leave
   Acct#11-000-240-105-20-016

c. Brooke Poletis, Language Arts, Thompson for maternity effective:
   9/26/16 – 11/18/16 – paid leave
   11/19/16 – 2/14/17 – unpaid by District, NJ Family Leave Act
   Acct#11-130-100-101-04-000

d. Jamie Tetro, Grade 1, Fairview for maternity effective:
   9/1/16 – 9/19/16 – paid leave
   9/20/16 – 10/31/16 – unpaid by District, NJ Family Leave Act
   Acct#11-120-100-101-20-000

e. Chester Tomanek, Chief Custodian, Port Monmouth for medical reasons effective:
   5/31/16 – 7/15/16 - paid leave
   Acct#11-000-262-100-20-023

**Adjustments:**

f. Matthew Fitzgerald, Custodian, Nut Swamp for medical reasons effective:
   5/2/16 -5/10/16 – paid leave
   5/11/16 – 7/4/16 – unpaid by District, Federal Family Leave Act
   Acct# 11-000-262-100-20-023

g. Leyna O’Reilly, Italian, HS South for maternity effective
   9/1/16 – 9/30/16 – paid leave
   10/1/16 – 1/2/17 – unpaid leave, NJ Family Leave Act
   Acct# 11-140-100-101-02-000
h. David Penszynski, Custodian, HS South for medical reasons effective:
   1/28/15 – 4/29/15 – unpaid by District, Federal Family Leave Act
   4/30/15 – 8/31/16 – unpaid leave

4) Approval of New Hires:

a. Brittany Bakeman, Special Education, Thompson, West Chester University, BA
   Certification: Teacher of Students with Disabilities; Elementary w/Math Specialization
   Salary: BA – step 4 - $55,580
   Effective: 9/1/16 – 6/30/17
   Acct#11-204-100-101-00-000

b. Kevin Benny, Mathematics, HS North, College of New Jersey, BA
   Certification: Mathematics (Provisional)
   Salary: BA – step 3 - $55,010
   Effective: 9/1/16 – 6/30/17
   Acct#11-140-100-101-01-000

c. Nicole Gwiazdowski, Special Education, Thorne MS, Towson University, BA
   Certification: Elementary K-6 (CEAS), Teacher of Students w/Disabilities (CEAS)
   Salary: BA – Step 1 - $53,900
   Effective: 9/1/16 – 6/30/17
   Acct#11-212-100-101-00-000

d. Kelsey Kaub, Mathematics, HS South, Monmouth University, BA
   Certification: Mathematics (CEAS)
   Salary: BA – step 1 - $53,900
   Effective: 9/1/16 – 6/30/17
   Acct#11-140-100-101-02-000

e. Kelsey Wilton, Mathematics, HS North, Monmouth University, BA
   Certification: Mathematics (CEAS)
   Salary: BA – step 1 - $53,900
   Effective: 9/1/16 – 6/30/17
   Acct#11-140-100-101-01-000
5) Approval of Re-Hire

a. Donna Dini, Grade 3, Lincroft
   Certification: Elementary K-5
   Salary: B+20 – step 4 - $59,080
   Effective: 9/1/16 – 6/30/17
   Acct#11-120-100-101-20-000

b. Victoria Greeves, Social Worker, New Monmouth
   Certification: Social Worker
   Salary: MA – step 2 - $66,438
   Effective: 9/1/16 – 6/30/17
   Acct#11-000-219-104-00-000

c. Kristen Valinotti, Grade 5, Fairview
   Certification: Elementary
   Salary: MA – step 7 - $68,733
   Effective: 9/1/16 – 6/30/17
   Acct#11-120-100-101-20-000

6) Approval of adjustment of salary and/or date of employment:

a. Fatima Alves, Secretary, Special Services, Harmony/New Monmouth
   Salary: $47,804/longevity (pro-rated)
   Effective: 11/1/16 – 6/30/17
   Acct#11-000-219-105-32-016

b. Stephanie Anderson, Secretary, Business Office, Central Office
   Salary: $55,938/longevity (pro-rated)
   Effective: 9/1/16 – 6/30/17
   Acct#11-000-251-100-26-000

c. Ellen DeMaio, Secretary, Curriculum, Central Office
   Salary: 50,805/longevity (pro-rated)
   Effective: 1/2/17 – 6/30/17
   Acct#11-000-230-105-00-000
d. Patricia Eisenmann, Secretary, Curriculum, Central Office
   Salary: $54,913/longevity (pro-rated)
   Effective: 6/1/17 – 6/30/17
   Acct#11-000-230-100-24-000

e. Maria Famiglietti, Secretary, Main Office, HS North
   Salary: $53,462/longevity (pro-rated)
   Effective: 10/29/16 – 6/30/17
   Acct# 11-000-218-105-00-016

f. Mary Miceli, Secretary, Business Office, Central Office
   Salary: $50,855/longevity (pro-rated)
   Effective: 9/1/16 – 6/30/17
   Acct#11-000-251-100-26-000

g. Maria Rosche, Secretary, Special Services, District
   Salary: $52,037/longevity (pro-rated)
   Effective: 9/1/16 – 6/30/17
   Acct#11-000-219-105-32-016

h. Kathleen Sullivan, Secretary, Main Office, Nut Swamp
   Salary: $45,432/longevity (pro-rated)
   Effective: 1/2/17 – 6/30/17
   Acct#11-000-240-105-20-016

7) Approval of transfer/change of assignment:

<table>
<thead>
<tr>
<th>Name</th>
<th>From</th>
<th>To</th>
<th>Account#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective 5/23/16</td>
<td>Joseph McGowan</td>
<td>HSN/Custodian</td>
<td>NM/Harm/Custodian</td>
</tr>
<tr>
<td>Effective 9/1/16</td>
<td>Wendy Morales</td>
<td>BS/Social Studies</td>
<td>Ed. Tech Specialist</td>
</tr>
<tr>
<td></td>
<td>Elisa Walling</td>
<td>RP/Co-Teacher</td>
<td>Rd Development</td>
</tr>
</tbody>
</table>
8) Approval of Community Service:
   **Bayshore** (max 3 hrs. per week)
   $44.92/hr
   Acct#11-130-100-101-03-000
   Michael Gannon

   **Thompson** (max 3 hrs per week)
   $44.92/hr
   Acct#11-130-100-101-04-000
   William Durr

   **Thorne** (max 3 hrs per week)
   $44.92/hr
   Acct#11-130-100-101-05-000
   Nina Hallard, Loren Rogers

   **HS North** (max 6 hrs per week)
   $44.92/hr
   Acct#11-140-100-101-01-000
   Kenneth Sedlak

   **HS South** (max 6 hrs per week)
   $44.92/hr
   Acct#11-140-100-101-02-000

9) Approval to add the following to the approved list of substitute personnel effective 2015-2016 and 2016-2017:

   **Substitute Teachers**   **Substitute Paraprofessionals**   **Substitute Custodians**   **Substitute Secretary**
   James Cochran   James Cochran   Michael Hansen   Donna Delaney
   Ellen Rubinstein   Pamela Smith
   Pamela Smith

**Substitute Nurse**
Katherine Burdge

**Removal of Substitute**
Christopher Spinale

10) The Superintendent of Schools recommends the appointment of _____as Principal of Port Monmouth School at an annual salary of $(pro-rated) effective

11) Approval of preservice teachers to complete fieldwork and internship/student teacher per
   *Attachment HR 1*

12) Approval of curriculum committee per *Attachment HR 2*
13) Approval of paraprofessional assignments per Attachment HR 3 (all Paraprofessional appointments subject to budgetary constraints, enrollments and IEP requirements and may be changed or eliminated during the term of the assignment)

14) Approval of special contracts per Attachment HR 4

15) Approval of Coaches per Attachment HR 5

16) Approval of Summer CST and Student Schedule Review work per Attachment HR 6

17) Approval of Case Managers completing post school outcomes study survey for per Attachment HR 7

18) Approval of Extended School Year Program staff, substitute teachers and substitute In-district and Out of District paraprofessionals per Attachment HR 8

19) Approval of Secretary for Summer Enrichment Program per Attachment HR 9

20) Approval of substitute teachers and substitute nurses for 2016 – 2017 school year per Attachment HR 10

21) Approval of paraprofessional and substitute paraprofessionals recommended for employment per Attachment HR 11

22) Security Guards and Substitute Personnel and hourly rates for 2016-2017 per Attachment HR 12

23) Approval of summer guidance hours per Attachment HR 13

24) Approval of Elementary Principal Daily Substitutes per Attachment HR 14

25) Approval of Non-Bargaining Personnel per Attachment HR 15
26) Approval of Employment Contract for 2016-2017 of School Business Administrator/Board Secretary, Amy Gallagher per Attachment HR 16

27) Approval of Employment Contract for July, 2016 of Assistant Superintendent for Curriculum and Instruction, Jill A. Takacs per Attachment HR 17

28) Approval of Employment Contract for 2016-2017 Assistant Superintendent of Operations, Mary Ellen Walker per Attachment HR 18

18. Old Business
19. New Business
20. Public Comment – Limited to thirty minutes
21. Motion to Adjourn