

MINUTES OF THE REGULAR VOTING MEETING  
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION  
WEDNESDAY EVENING, NOVEMBER 17, 2010

Time and Place Of Meeting: Pursuant to notices sent to each member of the Board of Education, the regular voting meeting was held on Wednesday, November 17, 2010 in the Bayshore Middle School All Purpose Room, Leonardo, New Jersey.

1. **CALL TO ORDER**

At 6:30 p.m. the meeting was called to order.

2. **SUNSHINE NOTICE:**

*"Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, the Independent, the Courier, the Two River Times, and the Hub and the posting of such notice at the August T. Miner Administration Building and each elementary, middle, and secondary school in the district."*

3. **ROLL CALL**

Present: Laura Agin, Joan Minnuies, Kevin Ryan, Dan Skelton, Rose Stallmeyer, Michael Donlon.

Absent: Chris Aveta, Vincent Brand and Michael Mascone.

Also Present: Karen Bilbao, Amy Gallagher and Christopher Parton, Esq.

4. **RESOLUTION FOR EXECUTIVE SESSION**

At 6:30 a motion made by Kevin Ryan and seconded by Dan Skelton to adjourn to Executive Session for matters of personnel, negotiations and attorney client privilege. The Board will be discussing: a disciplinary matter regarding a teaching staff member, Negotiations and Contract status for the MTEA, Paraprofessionals and the Superintendent, pending MTEA grievances, and Negotiations of the contract with CMA. Motion carried on a voice vote.

5. **CALL TO ORDER AND ROLL CALL**

At 7:35 p.m. the voting meeting was reconvened:

Present: Laura Agin, Chris Aveta, Vincent Brand, Michael Mascone, Joan Minnuies, Kevin Ryan, Dan Skelton (8:50), Rose Stallmeyer and Michael Donlon.

Absent:

Also Present: Karen Bilbao, Amy Gallagher and Christopher Parton, Esq.

6. **PLEDGE OF ALLIGENCE**

7. **RE-READING OF SUNSHINE NOTICE**

8. **Student Representatives from High School North and High School South to Speak:**

- High School North –
- High School South –

9. **Board of Education Commendations – Attachment # Commendations**

Mrs. Bilbao commended High School North student on volunteer hours and presentation of outdoorsman sportsman program at the Middletown Township Library.

10. **Open to Public –Thirty Minute Opportunity for Public Comments on Agenda Items Only**

Prior to the opening of the microphone to the public for comment, Board President, Michael Donlon, asked Superintendent, Karen Bilbao, to provide a statement regarding the termination and change of assignments of paraprofessionals. Mrs. Bilbao reported on the overage of paraprofessional expenditures, the reduction of necessity for paraprofessional hours during the 2010/11 school year and the process in which staffing changes will be made.

The following members of the public spoke on agenda items only:

- Debby Mrykelo commented on classroom paraprofessionals and special education classes.
- Stephanie Cartier and Karen Antone discussed Federal and State regulations for 1:1 services, paraprofessional training, staffing and compliance.

- o Vera Piasecki discussed 1:1 services, classroom paraprofessionals and agenda items 13 B.2 and 13 C.2.
- o Monica Reddin discussed parent volunteers in kindergarten classrooms and paraprofessional services.
- o Kevin McCarthy discussed reduction in paraprofessional services.
- o Elizabeth Dunphy discussed library paraprofessional services.
- o Sherry Gevarter discussed paraprofessional salary budget, savings from reduction and job descriptions.
- o Sharon Zeveney discussed preschool program and ratio of paraprofessionals to students.
- o Mike Maggipinto commented on verbiage on Personnel Committee Report regarding paraprofessional appointments.
- o Heidi Wieczerszak commented on reduction of paraprofessional services and cap on preschool class size.
- o Jill Harris discussed paraprofessional assignments and future opportunities.
- o Fran D'Esposito discussed assignment reduction.
- o Kate Cosgrove discussed educational services in classroom, class size and playground capacity.
- o Shirley Carlock commented on legal responsibilities of paraprofessionals, training costs and budget for administrative offices.
- o Linda Cindagarta commented on report of the president.

Motion made by Joan Minnuies, seconded by Mike Mascone for approval to table personnel item #6. Motion carried on a voice vote:

Ayes: (7) – Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan,  
Mrs. Stallmeyer and Mr. Donlon.

Noes: (2) – Mrs. Agin and Mr. Skelton.

#### 11. Motion to Approve Minutes

##### A. Voting Meeting – October 27, 2010

Motion made by Chris Aveta, seconded by Kevin Ryan for approval of 11.A. Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan,  
Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

##### B. Executive Session – October 27, 2010

Motion made by Dan Skelton, seconded by Kevin Ryan for approval of 11.B. Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan,  
Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

#### 12. Reports

##### A. Report of the President

###### 1. Approval of Proclamation

*WHEREAS, Mr. Patrick Houston began his career in the Middletown Public School District at Thompson Middle School as a social studies teacher on September 1, 1974; and*

*WHEREAS, Mr. Houston became a School Guidance Counselor in 1975, working at Thompson Middle School, High School North and High School South. Mr. Houston became Assistant Principal at Thompson and then Principal in 1987; and*

*WHEREAS, in between serving as Principal at Thompson, Mr. Houston also served the district as Acting Superintendent in 1993 and 2003, and acted as Assistant Superintendent for Operations in 1997; and*

*WHEREAS, Mr. Houston became the first Varsity Boys Basketball Coach at Middletown South in 1976 until 1984, leading his teams to 192 wins and 74 losses, including an undefeated regular season in 1978/79; and*

*WHEREAS, Mr. Houston instilled in his teams a strong sense of pride, integrity, dedication, teamwork, and commitment to excellence, becoming the first coach to be inducted into the Middletown South Hall of Fame; and*

*WHEREAS, after more than 36 years, Mr. Houston is retiring as of January 1, 2011.  
To honor his dedication and service, the Thompson Middle School Gymnasium will  
be officially renamed "The Pat Houston Gymnasium".*

Motion made by Dan Skelton, seconded by Vincent Brand for approval of Proclamation. Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan,  
Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

**B. Report of the Business Administrator/Board Secretary**

~~1) Motion to accept the reports of the Treasurer and Secretary as being in agreement month of October 2010 – Attachment # BA-1~~ Tabled

~~2) Motion to accept the Board Secretary's Certification that no major budget line item has over expended for the month of October 2010.~~ Tabled

~~3) Approval of transfers – Attachment # BA-2~~ Tabled

4) Motion to Approve Bill List for Period October 28, 2010 – November 17, 2010 - Attachment # BA-3

Motion made by Dan Skelton, seconded by Chris Aveta for approval of item #4. Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan,  
Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

**C. Report of the Superintendent**

1) Acceptance of the 2009-2010 District Financial Audit as presented by *Holman & Frenia, P.C.*, and Approval of District Corrective Action Plan. Attachment # Supt. Rpt.-1 – Kevin Frenia presented the 2009-10 financial audit report.

Motion made by Dan Skelton, seconded by Kevin Ryan for approval of item #1. Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan,  
Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

2) Approval of Memorandum of Agreement between the *Middletown Board of Education* and the *International Brotherhood of Teamsters Local 11 (Paraprofessionals)* – Attachment # Supt-Rpt-2

Motion made by Dan Skelton, seconded by Kevin Ryan for approval of item #2. Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan,  
Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

3) Update – no update given.

**13. Recommendations of the Superintendent of Schools**

**A. Curriculum Committee (Daniel Skelton, Chairperson)**

1) Approval for District staff to attend conferences, workshops, and seminars – Attachment # Curriculum-1

2) Approval of Suspension Report for September – Attachment # Curriculum-2

3) Approval of Field Trips

a. Middletown High School North

Leave: Thursday April 15, 2010

Return: Sunday April 18, 2010

Destination: Orlando, Florida

Purpose: Dance Team to perform in (Walt Disney Magic Dancing Days Program)

20 students and 3 adults

Faculty members are: Tara Mahoney, Geraldine Mahoney

Students will miss 1 day of school

- Cost of trip is to be paid by students*
- b. Middletown High School North/South  
 Leave: Thursday December 2, 2010  
 Return: Saturday December 4, 2010  
 Destination: Princeton University Model United Nations Conference Held at East Brunswick Conference Center/Hilton Hotel  
 Purpose: Combine North/South model Delegation's participation in the PMUNC simulation of a United Nations Conference  
 30 students 3 adults  
 Faculty member Beth Anne D'Alessandro, Kristen Oches, Patricia Cartier  
 Students will miss 2 days of school  
*Cost of the trip is to be paid by students*

Motion made by Dan Skelton, seconded by Kevin Ryan for approval of items 1-3. Motion carried on a voice vote:  
 Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan,  
 Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

**B. Finance Committee (Christopher Aveta, Chairperson)**

- 1) ~~Approval of CMA Contract~~ Tabled  
~~The Superintendent of Schools recommends Approval of Agreement Extension with Corporate Marketing Associates (CMA) for the period of December 1, 2010 through and including November 30, 2011 for Sponsorship Promoter Services~~

2) Authorization to Dispose of Surplus

The Superintendent of Schools recommends authorization to dispose the following. The item is no longer repairable, obsolete and is of no value to the district.  
*Baldwin Upright Piano - No serial number*

Motion made by Dan Skelton, seconded by Kevin Ryan for approval of item #2. Motion carried on a voice vote:  
 Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan,  
 Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

**C. Policy Committee (Vincent Brand, Chairperson)**

**D. Co-Curricular/Athletic Committee (Joan Minnuies, Chairperson)**

**E. Negotiations Committee (Michael Donlon, Chairperson)**

**F. Facilities Committee (Michael Mascone, Chairperson)**

**G. Student Services Committee (Rose Stallmeyer, Chairperson)**

- 1) Approval of *Out of District Student Placements – Attachment # Student Services-1*
- 2) Approval of *Individual Instruction at Home - Attachment # Student Services-2*
- 3) Approval of settlement agreement for student # 305813  
*Account #11-000-100-566-00-000*
- 4) Approval of settlement agreement for student #312263  
*Account #11-219-100-320-00-014*
- 5) Approval of independent Spanish educational evaluation (revision) for student #11583 by *The Bilingual Child Study Team*, at a cost not to exceed \$800  
*Account #11-000-219-320-32-000*
- 6) Approval of contract with the *Center for Vocational Rehabilitation* at a cost of \$40 per day (up to 180 days) for a maximum of 20 students and \$144,000.  
*Account # 11-000-219-320-32-000*
- 7) Approval of safe physical management certifying and retraining of in-district trainers, by *Safe Physical Management, LLC*, at a cost not to exceed \$5,200.  
*Account #20-460-200-100-32-000*

Motion made by Dan Skelton, seconded by Kevin Ryan for approval of items 1-7. Motion carried on a voice vote:  
 Ayes: (9) – Mr. Aveta (abst. #1), Mrs. Agin, Mr. Brand, Mr. Mascone (abst. #1), Mrs. Minnuies (abst. #1),

Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

H. Technology Committee (*Kevin Ryan, Chairperson*)

I. Personnel Committee (*Laura Agin, Chairperson*)

Recommendations of the Superintendent of Schools:

Note: All appointments of District staff are contingent upon satisfying the requirements of the Criminal History Review.

1. Approval of retirement:
  - a. Patricia Eschbach Corridon, 9/1/76, Harmony, Principal, effective 3/1/11
  - b. Gale M. Farwell, 9/1/77, HS North, Mathematics, effective 7/1/11
2. Approval of resignations:
  - a. Kevin J. Bayers, Thorne, Paraprofessional, effective 12/23/10
  - b. Jason Chiger, Substitute Custodian, effective 9/30/10
  - c. Michael Feline, Substitute Custodian, effective 10/15/10
  - d. Thomas Philburn, Security, HS South, effective 10/15/10
3. Approval of leaves of absence:
  - a. Shirley Aviles, HS North/HS South, Spanish, for maternity, effective:
    - 1/3/11 through 1/14/11 – Paid – Sick Leave
    - 1/15/11 through 2/27/11 – Unpaid by District – NJ Family Leave Act
    - Acct. #11-140-100-101-01-000/11-140-100-101-02-000
  - b. Kristin Cassidy, Ocean Avenue, Grade 5, for maternity, effective:
    - 12/20/10 through 2/23/11 – Paid – Sick Leave
    - 2/24/11 through 4/5/11 – Unpaid by District – NJ Family Leave Act
    - Acct. #11-120-100-101-20-000
  - c. Gale Farwell, HS North, Mathematics, for medical reasons, effective:
    - 12/1/10 through 6/30/11 – Paid – Sick Leave
    - Acct. # 11-140-100-101-01-000
  - d. Linda Guyer, Thorne, Language Arts, for medical reasons, effective:
    - 10/5/10 through 11/30/10 – Paid – Sick Leave
    - Acct. #11-130-100-101-05-000
  - e. Andrea Malva, Middletown Village, Grade 3, for family medical, effective:
    - 1/3/11 through 6/30/11 – Unpaid Leave
  - f. Roseann Nardini, Port Monmouth, Secretary, for medical reasons, effective:
    - 10/25/10 through 11/5/10 – Paid – Sick Leave
    - 11/6/10 through 12/23/10 – Unpaid Leave
    - Acct. # 11-000-240-105-20-016
  - g. Karen Ruggiero, Navesink, Paraprofessional, for medical reasons, effective:
    - 11/9/10 through 11/23/10 – Paid – Sick Leave
    - 11/24/10 through 12/7/10 – Unpaid Leave
    - Acct. #11-000-262-107-00-021
  - h. Susan Salvaggio, Bayview, Paraprofessional, for medical reasons, effective:
    - 11/18/10 through 11/24/10 – Paid – Sick Leave
    - 11/25/10 through 12/5/10 – Unpaid Leave
    - Acct. #11-000-262-107-00-021

Adjustments

- i. Theresa Colombo, HS South, Social Worker, for medical reasons, effective:
  - 10/15/10 through 11/29/10 – Paid – Sick Leave
  - 11/30/10 through 12/5/10 – Unpaid Leave
- j. Stephen Palasti, Bayshore, Custodian, for medical reasons (early return), effective:
  - 8/13/10 through 10/13/10 – Paid – Sick Leave
- k. Tereza Peruti, Port Monmouth, Grade 3, for maternity (extension), effective:
  - 11/25/10 through 12/15/10 – Unpaid Leave

Motion made by Kevin Ryan, seconded by Daniel Skelton for approval of items 1-3. Motion carried on a voice vote:

Ayes: (9) – Mr. Aveta, Mrs. Agin, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

- 4. Approval of new hires upon release from current school district:
  - David K. Frick, HS North, Guidance Counselor, University of Phoenix, MA
  - Certification – Student Personnel Services
  - Rate – MA – Step 12 – \$68,980 *pro-rated*
  - Effective 1/3/11 through 6/30/11
  - Acct. #11-000-218-104-00-000

Motion made by Dan Skelton, seconded by Kevin Ryan for approval of item #4. Motion carried on a voice vote:  
Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

- 5. Approval of salary adjustments and extension of contracts:
  - a. Danny Chaney, Harmony, Custodian, Rate – \$32,460 pro-rated (Chief Day Custodian stipend)  
Effective 12/1/10 through 12/31/10 (extension of contract)
  - b. Jermaine Hatcher, HS South, Night Custodian, Rate – \$26,481 pro-rated (Black Seal license)  
Effective 10/1/10 through 6/30/11 (extension of contract)

Motion made by Dan Skelton, seconded by Kevin Ryan for approval of item #5. Motion carried on a voice vote:  
Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

- ~~6. Approval of changes in assignment/terminations of paraprofessionals per the following conditions of employment as displayed on Attachment HR-1~~

Tabled

- 7. Approval of certificated staff transfer and change in assignment:
  - Amy Johnson From: Bayshore, Language Arts To: Thorne, Computers
  - Effective 1/3/11 through 6/30/11
  - Acct. #11-130-100-101-05-000

- 8. Approval of 2010-11 additional coaches per Attachment HR 2

Motion made by Dan Skelton, seconded by Kevin Ryan for approval of items 7&8. Motion carried on a voice vote:  
Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

- 9. Approval to add the following substitute personnel to the approved lists of substitute personnel:

<u>Substitute Teachers</u>	<u>Substitute Security Guards</u>	<u>Substitute Paraprofessionals</u>	<u>Substitute Custodian</u>
Kevin Bayers	William Corrigan	Kevin Bayers	Louis Aquila
Joanne Beiter	Daniel Petrucetti	Robin Schork	
Nicole Brady	Melissa Sullivan		
Alison Farinaccio	Dean Textor		
Jessica Guzzo			
Devin Halek			
Alison Lombardi			
Jinsun Matarese			
Eric McMahon			
Elizabeth Paredes			
Raquel Rivero			
Louis Russoniello			

Motion made by Dan Skelton, seconded by Kevin Ryan for approval of item #9. Motion carried on a voice vote:

Ayes: (8) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mr. Ryan, Mr. Skelton,  
Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

Abst: (1) – Mrs. Minnuies

10. Acknowledgement of placement of the following preservice teachers to complete fieldwork and internship/student teaching per *Attachment HR 3*
11. Approval of district training and curriculum committees per *Attachment HR 4*
12. Approval of the rescission of the offer of employment as paraprofessional to Employee #8492.

Motion made by Dan Skelton, seconded by Kevin Ryan for approval of items 10-12. Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan,  
Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

13. Approval of increase in 6th period assignment, effective 11/18/10 through 6/30/11:  
Maureen Ivers            HS South, Mathematics            Period 11            \$9,732.98 pro-rated

Motion made by Dan Skelton, seconded by Kevin Ryan for approval of item #13. Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan,  
Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

**14. Board Committee Reports – No reports**

15. **Old Business** – Pay to participate was discussed, and it was requested that the Finance and Co-curriculum Committees discuss this item and report findings and recommendations at the next workshop meeting. The school opening/closing on primary day was discussed. Redistricting and cost savings data is being compiled to discuss at the Finance Committee Meeting, focusing on the six smaller elementary schools. The location of future voting meetings was discussed.

**16. New Business – no new business.**

**17. Public Comments - Opportunity for Public Comments Limited to Thirty Minutes**

The following members of the public spoke:

- o Vera Piasecki discussed out of district placements.
- o Gerry Wexelberg discussed pay to participate and coaching staff training.
- o Karen Antone discussed district policies.

**18. Motion to Adjourn**

Motion made by Vincent Brand and seconded by Kevin Ryan at 11:10 p.m. to adjourn the meeting and return to Executive Session. Motion carried on voice vote.

Respectfully submitted,



Amy P. Gallagher  
Business Administrator/Board Secretary

/vrm  
11/18/10

