

MINUTES OF THE REGULAR VOTING MEETING
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION
MONDAY EVENING, NOVEMBER 21, 2011

Time and Place Pursuant to notices sent to each member of the Board of Education, the regular voting
Of Meeting: meeting was held on Monday, November 21, 2011 in the High School North Library, Middletown,
New Jersey.

1. Call to Order

At 6:30 p.m. the meeting was called to order.

2. Sunshine Notice:

"Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, the Independent, the Two River Times, and the Hub and the posting of such notice at the August T. Miner Administration Building and each elementary, middle, and secondary school in the district."

3. Roll Call

Present: Chris Aveta, Leonora Caminiti, Michael Donlon, Sue Griffin, Gerald Wexelberg and
Joan Minnuies.

Absent: Vincent Brand and Michael Mascone.

Also Present: Ernest Donnelly, Amy Gallagher, Christopher Parton, Esq. and William George.

4. Oath of Office for New Board Member

Appointment and Swearing-In of Board of Education Member, James Cody.

5. Resolution for Executive Session

At 6:38 p.m. a motion was made by Mr. Donlon, seconded by Mr. Aveta to go into executive session for matters of personnel, negotiations and confidential student information. The Board will be discussing; finalist candidates and contract terms for administrative positions, Harassment, Intimidation and Bullying reports, MTEA negotiations, and a student IEP issue. Motion carried on a voice vote.

6. Call to Order and Re-Reading of the Sunshine Notice

At 8:16 p.m. the voting meeting reconvened.

7. Pledge of Allegiance

8. Moment of Silence

- *Kyle Freyer, Middletown High School South Senior*
- *Noelle Walls, wife of Kenneth Walls (District Supervisor of Plant Operations and Safety)*
- *Kimberly Allen, district parent and former Lincroft PTA President*

9. Roll Call

Present: Chris Aveta, Vincent Brand, Leonora Caminiti, Michael Donlon, Sue Griffin, Gerald Wexelberg
and Joan Minnuies.

Absent: Michael Mascone

Also Present: Amy Gallagher, Christopher Parton, Esq. and William George.

10. Student Representatives from High School North and High School South:

- High School South
- High School North

Removal of Agenda Item - Mr. Donnelly noted that the High School North Baseball Coach appointment being recommended is being withdrawn by Administration until the December meeting.

11. Oath of Office for New Board Member

Appointment and Swearing-In of Board of Education Member, James Cody.

12. Open to Public – Opportunity for Public Comments on Agenda Items Only

The following members of the public spoke:

- Patty Doyle commented on Assistant Superintendent for Curriculum adjustment and Board Member candidates.
- Kathleen Bjelka and Bill Heaney commented on Board Member candidate.
- Bob Banta commented on “save our tradition” campaign.

13. Motion to Approve Minutes

- Voting Meeting – *October 26, 2011*
- Executive Session – *October 26, 2011*

Motion made by Mr. Brand, seconded by Mr. Aveta to approve item #13. Motion carried on a voice vote:

Ayes: (7) – Mr. Aveta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mrs. Griffin, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

13. Reports

A. Report of the President

- 1) Appointment and Swearing-In of Board of Education Member, James Cody.

Motion made by Mrs. Minnuies, seconded by Mrs. Caminiti to approve item #1. Motion carried on a roll call vote:

Ayes: (6) – Mr. Aveta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

Abst: (1) – Mrs. Griffin

- 2) Approval for extension of contract for Ernest W. Donnelly to serve as Interim Superintendent of Schools, through 11/21/11.

Motion made by Mr. Donlon, seconded by Mr. Wexelberg to approve item #2. Motion carried on a voice vote:

Ayes: (8) – Mr. Aveta, Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- 3) Approval for effective date of December 1, 2011 for William O. George III, Ed.D. to serve as Superintendent of Schools.

Motion made by Mr. Aveta, seconded by Mrs. Caminiti to approve item #3. Motion carried on a voice vote:

Ayes: (8) – Mr. Aveta, Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

B. Report of the Business Administrator/Board Secretary

- 1) Motion to accept the reports of the Treasurer and Secretary as being in agreement for the month of October 2011 - *Attachment # BA-1*
- 2) Motion to accept the Board Secretary’s Certification that no major budget line item has been over-expended for the month of October 2011.
- 3) Approval of transfers – *Attachment # BA-2*
- 4) Motion to Approve Bill List for the period of October 27, 2011 – November 21, 2011 - *Attachment # BA-3*

Motion made by Mr. Donlon, seconded by Mr. Brand to approve item #s 1-4. Motion carried on a voice vote:

Ayes: (8) – Mr. Aveta (abst: #4-reimbursement for fingerprints), Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

C. Report of the Superintendent

- 1) Update – Mr. Donnelly welcomed back Dr. Patricia Cartier, and thanked Jack Carmody for keeping things running during Dr. Cartier’s absence. Mr. Donnelly reported on the success of in-service day on November 8th. The Middletown Lions Club was presented with a

11/21/11

Certificate of Recognition and Appreciation for the vision screening program and community partnership with the district. The Middletown School District was selected to be part of a second annual advanced placement program, AP Achievement District Honor Roll, for significant gains in advanced placement and student performance. The parent portal survey was sent to all teaching staff on Thursday, November 17th. In-service training will be planned for staff where needed. Mr. Donnelly thanked the Board of Education for the opportunity to serve as the Interim Superintendent and has thoroughly enjoyed working with Central Administration, administrative staff, teachers and the Middletown community. He also enjoyed working with Dr. George in transition.

- 2) Recommend approval of revised Board of Education meeting schedule – *Attachment # Supt-Rpt-1*
- 3) Approval of contract with *Meridian Hospitals Corporation* student externship program from October 20, 2011 through October 19, 2012.
- 4) Recommend Approval of Resolution:
Be it resolved that the Middletown Township Board of Education supports continuing the tradition of the Thanksgiving Day football game between Middletown High School North and Middletown High School South and the recognition of High School North and High School South Senior Student-Athletes at that game.
- 5) Approval of *District Nursing Services Plan* for 2011-12 School Year– *Attachment # Supt-Rpt-2*

Motion made by Mr. Brand, seconded by Mr. Donlon to approve item #s 2-5. Motion carried on a voice vote:
Ayes: (8) – Mr. Aveta, Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

14. Recommendations of the Superintendent of Schools

A. Curriculum Committee (*Sue Griffin, Chairperson*)

- 1) Recommend approval of staff to attend conferences, workshops, in-services and seminars - *Attachment # Curriculum-1*
- 2) Superintendent Report on Harassment, Intimidation & Bullying is affirmed by the Board of Education for the months of September and October, 2011.
- 3) Approval of Suspension Report for October 2011 – *Attachment # Curriculum-2*
- 4) Approval of Amendment to Suspension Report for September 2011 – *Attachment # Curriculum-2A*
- 5) Approval for Study Island, Reading Eggs & Education City training for Teacher's December (Additional days needed) 2011 for the maximum of 4 sessions (4 schools) @ \$825.00 per session total \$3,300.00
Account # 11-000-223-320-140
- 6) Approval of field trip
Middletown High School North
Leave: Thursday December 1, 2011
Return: Saturday December 3, 2011
Destination: *Princeton University*
Purpose: *Model U.N. Conference*
Total Number of Students: *6-8 students*
Faculty members: *Colleen Weimer, Serena Gohar*
Students will miss 1 day of school
Cost of the trip to be paid by the students

Motion made by Mr. Aveta, seconded by Mr. Donlon to approve item #s 1-6. Motion carried on a voice vote:
Ayes: (8) – Mr. Aveta, Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

B. Finance Committee (*Christopher Aveta, Chairperson*)

11/21/11

- 1) Recommend rescission of appointment of *Bowman and Company, LLP* to serve as School Auditors and to conduct the audit of the June 30, 2012 financial statements of the Middletown Township Board of Education in accordance with NJSA 18A:23-1.

Motion made by Mr. Brand, seconded by Mrs. Caminiti to approve item # 1. Motion carried on a voice vote:

Ayes: (8) – Mr. Aveta, Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- 2) Recommend appointment of *Swartz & Co., LLC* (name will change to *Ford Scott & Associates* as of 1/1/12) to serve as School Auditors and to conduct the audit of the June 30, 2012 financial statements of the Middletown Township Board of Education in accordance with NJSA 18A:23-1 at a fee of \$41,000.
Account #: 11-000-230-332-22-000

Motion made by Mr. Donlon, seconded by Mr. Wexelberg to approve item # 2. Motion carried on a voice vote:

Ayes: (8) – Mr. Aveta, Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- C. Policy Committee (*Vincent Brand, Chairperson*) No update reported.
- D. Co-Curricular/Athletic Committee (*Jerry Wexelberg, Chairperson*) Mr. Wexelberg reported that the Co-Curricular/Athletic Committee is in full support of the resolution to continue the tradition of the Thanksgiving Day football game.
- E. Negotiations Committee (*TBA, Chairperson*)
- F. Facilities Committee (*Michael Mascone, Chairperson*) Mrs. Minnuies reported on the minutes of the last Facilities Committee meeting concerning building use permits, and current maintenance issues. Bids have gone out for the demolition of 59 Tindall Road and are due back mid-December. An update was given on the high school south baseball field repairs. Specifications are being prepared by the Township for the repairs. The solar project was discussed and will be voted on at the December Voting Meeting.
- G. Student Services Committee (*Joan Minnuies, Chairperson*)
 - 1) Approval of *Individual Instruction at Home - Attachment # Student Services-1*
 - 2) Approval of *Out-of-District Student Placements – Attachment # Student-Services-2*
 - 3) Approval of Settlement Agreement for student #11839
 - 4) Approval of Settlement Agreement for student #208650, amount not to exceed \$27,500
Account #11-000-100-567-00-000

Motion made by Mrs. Minnuies, seconded by Mr. Donlon to approve item #s 1-4. Motion carried on a voice vote:

Ayes: (8) – Mr. Aveta, Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- H. Technology Committee (*Michael Donlon, Chairperson*) Mr. Donlon discussed district printers. A pilot program is being conducted at Thorne, Lincroft and Leonardo with the use of iPads to explore the use of this device with curriculum. The Child Study Team is currently using this device with Autistic students.

Resolution for Executive Session

At 8:56 p.m. a motion was made by Mrs. Caminiti, seconded by Mr. Wexelberg to go into executive session for a personnel issue. Motion carried on a voice vote.

Reconvene Regular Voting Meeting

At 9:43 p.m. the voting meeting reconvened.

I. Personnel Committee (*Leonora Caminiti, Chairperson*)Recommendations of the Superintendent of Schools:

Note: All appointments of District staff are contingent upon satisfying the requirements of the Criminal History Review

1. Approval of retirements:
 - a. Heidi Kiernan (1/2/85) Central Office, Program Analyst, effective February 1, 2012
2. Approval of resignations:
 - a. Jamie Boyce, substitute teacher for personal reasons, effective 10/30/11
 - b. Deborah Bao, substitute paraprofessional for personal reasons, effective 10/20/11
 - c. Evelyn Mamman, Supervisor of Literacy, District for personal reasons effective 1/17/12
 - d. Dayna Riedel, Math, Thorne for personal reasons effective 11/15/11
3. Approval of leaves of absence:
 - a. Ashley Adams, School Psychologist, Ocean Avenue for maternity effective:
 - 2/13/12 – 3/8/12 – paid leave
 - 3/9/12 – 4/30/12 – unpaid by District – NJ Family Leave Act
 - Acct #11-000-219-104-00-000
 - b. Joan Gibson, Co-Teacher, Port Monmouth for medical reasons effective:
 - 11/2/11 – 1/2/12 – paid sick leave
 - Acct# 11-120-100-101-20-010
 - c. Cheryl A. Krol, Social Studies, HS North for maternity effective:
 - 3/21/12 – 4/15/12 – paid sick leave
 - 4/16/12 – 5/25/12 – unpaid by District, NJ Family Leave Act
 - Acct#11-140-100-101-01-000
 - d. Kevin Lovett, Custodian, Bayshore for medical reasons effective:
 - 11/8/11 – 1/1/12 – paid sick leave
 - Acct#11-000-262-100-03-023
 - e. Nicole Tobin, Grade 2, Middletown Village for maternity effective:
 - 1/23/12 – 3/2/12 – paid sick leave
 - Acct#11-120-100-101-20-000
 - f. William Westerberg, Sr, Custodian Night, HS South for medical reasons effective:
 - 10/28/11 – 11/9/11 - paid sick leave
 - 11/10/11 – 12/2/11 – paid vacation
 - 12/3/11 – 1/19/12 – unpaid Family Leave Act
 - Acct#11-000-262-100-02-023

Adjustments

- g. Carol Erbig, Grade 2, Harmony for medical reasons effective:
 - 11/1/11 – 1/2/12 – paid sick leave
 - Acct#11-120-100-101-20-000
- h. James Gibson, Industrial Arts, HS North for medical reasons effective:
 - 11/2/11 – 2/23/12 – paid sick leave
 - 2/24/12 – 2/29/12 – unpaid
 - Acct#11-140-100-101-01-000
- i. Kerry Hill Albanowicz, Speech, Middletown Village for medical reasons effective:
 - 12/3/11 – 1/2/12 – unpaid
 - Acct#11-000-216-100-00-000
- j. Stacey Mindel, Nut Swamp, Kindergarten for maternity effective:
 - 9/1/11 – 11/18/11 – unpaid by District – NJ Family Leave Act
- k. Joy A. Newcomb, Grade 2, Navesink for maternity effective:
 - 10/5/11 – 12/16/11 – unpaid by District – NJ Family Leave Act

Motion made by Mr. Aveta, seconded by Mrs. Griffin to approve item #s 1-3. Motion carried on a voice vote:

Ayes: (8) – Mr. Aveta, Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

4. Approval of job description of Math Specialist (Elementary) per *Attachment HR 1*
5. Approval of new hires:
 - a. Christine L. Braca, Co-Teacher, Bayview - Monmouth University, BA -
 Certification: Teacher of the Handicapped
 Effective: 11/22/11 – 6/30/12
 Rate: BA – Step 7 - \$53,850 (pro-rated)
 Acct #11-120-100-101-20-035
 - b. Jason Pino, Visions, HS North, Nichols College, BA
 Certification: Teacher of Students with Disabilities (CE)
 Effective: 11/22/11 – 6/30/12
 Rate: BA – Step 1 - \$51,150 (pro-rated)
 Acct#11-209-100-101-00-000
 - c. Matthew McManus, Thompson, Special Education, Monmouth, MA
 Certification: Teacher of Students with Disabilities (CEAS)
 Effective: 12/1/11 – 6/30/12
 Rate: MA – Step 1 - \$62,555 (pro-rated)
 Acct#11-213-100-101-00-000
 - d. Krista Bie, Math Specialist, District – Kean University, MA
 Certification: Elementary School Teacher
 Effective: upon release from present employment through 6/30/12
 Rate: MA – Step 1 \$62,555 (pro-rated)
 Acct# 11-120-100-101-20-009
 - e. Valerie A. DeMatteo, Math Specialist, District – Brooklyn College, MA
 Certification: Elementary School Teacher
 Effective: 12/19/11- 6/30/12
 Rate: MA – Step 1 - \$62,555(pro-rated)
 Acct# 11-000-221-176-00-000
 - f. Alexis Krych, Specials Teacher, Bayview – Monmouth University, MA
 Certification: Teacher of Art
 Effective: 12/14/11 – 6/30/12
 Rate: MA – Step 1 - \$25,022 – pro-rated (40% of \$62,555)
 Acct#11-120-100-101-20-009
 - g. Tracie L. Perez-Abbes, Math Specialist, District Florida International University, BA
 Certification: Elementary School Teacher
 Effective: upon release from present employment through 6/30/12
 Rate: BA – Step 1- \$51,150 (pro-rated)
 Acct# 11-120-100-101-20-009
6. Approval of salary adjustments and date of employment:
 - a. Michael Botti, Bayshore, Assistant principal
 Rate: Step 3 - \$89,996 (pro-rated)
 Effective 11/28/11 – 6/30/12
 Acct#11-000-240-103-03-000
 - b. Pamela Felder, Thompson, SAC
 Rate: BA – Step 12 - \$57,575 – pro-rated (verification of steps)
 Effective: 11/1/11 – 6/30/12
 Acct#11-000-219-104-00-000
 - c. Mark Kelly, HS South, Interim Assistant Principal
 Rate: \$500.00 per day
 Effective: 1/1/12 – 6/30/12
 Acct#11-000-240-103-02-000
 - d. Kirsten L. Price, HS North, Science
 Rate: MA – Step 8 - \$65,955 - pro-rated (verification of steps)
 Effective: 10/3/11 – 6/30/12
 Acct#11-140-100-101-01-000
 - e. Jill A. Takacs, Ed.D Assistant Superintendent for Curriculum and Instruction
 Effective: 12/16/11 – 6/30/12

Acct #11-000-230-100-24-000

f. Steven Trudell, Ed.D, Assistant Principal, HS North

Rate: Step 1 - \$99,651 (pro-rated)

Effective: 11/8/11 – 6/30/12

Acct# 11-000-240-103-01-000

g. Richard Wyman, Custodian, Thompson

Rate: \$54,427 – pro-rated (Chief Day Custodian stipend)

Effective 12/1/11 – 12/31/11

Acct#11-000-262-100-04-023

Motion made by Mrs. Griffin, seconded by Mrs. Minnuies to approve item #s 4-6. Motion carried on a voice vote:

Ayes: (8) – Mr. Aveta, Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

7. Approval of change in assignment:

Nancy Ernst, HS South, Secretary

Rate: Category 3 – 10 months - \$30,065 (pro-rated)

Effective: 12/1/11 – 6/30/12

Acct#11-000-240-105-18-016

Approval of change in assignment effective January 3, 2012

| | | |
|-----------------------------|-----------------|--------------------------|
| Name: | From: | To: |
| Kristine Toland | Grade 5/Bayview | Math Specialist/District |
| Acct# 11-000-221-176-00-000 | | |

8. Approval of Mentor – Thorne MS
Brian Gibbons – step 1 - \$1505.60

9. Approval to add the following to the approved list of substitute personnel effective 2011-12:

| | | |
|--------------------|------------------|------------------------------|
| Sub Teacher | Sub Nurse | Sub Paraprofessionals |
| Lindsay Acker | Rebecca Achorn | JoAnne Boyle |
| Christina Borodich | | |
| Feyza Cakici | | |
| Laura Dlugokecki | | |
| Katherine Ferrari | | |
| John Furiato | | |
| Anthony Gambale | | |
| Sub Teacher | | |
| Antoniet Kirby | | |
| Marisa Lupo | | |
| Patricia LoPresti | | |
| Skye Rubel | | |
| Renee Runyon | | |

Motion made by Mr. Donlon, seconded by Mr. Brand to approve item #s 7-9. Motion carried on a voice vote:

Ayes: (8) – Mr. Aveta, Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

10. Approval of preservice teachers to complete fieldwork and internship/student teaching per Attachment HR 2

11. Approval of district training and curriculum committees per Attachment HR 3

12. Approval of Coaches per Attachment HR 4 - HSN Varsity Baseball Coach Appointment Tabled

13. Approval of paraprofessionals per the following conditions of employment as displayed on Attachment HR 5

Motion made by Mr. Donlon, seconded by Mr. Brand to approve item #s 10-13. Motion carried on a

11/21/11

voice vote:

Ayes: (8) – Mr. Aveta, Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

14. The Interim Superintendent of Schools recommends the appointment of Robert H. Dunn as the District Director of Student Services at a 2011-2012 salary of \$143,000 pro-rated.

Motion made by Mr. Brand, seconded by Mr. Donlon to approve item # 14. Motion carried on a voice vote:

Ayes: (8) – Mr. Aveta, Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

15. New Business – No new business

16. Old Business – Mr. Brand discussed the shared services meeting with the Township last week which was a very productive and positive meeting. Recycling and trash removal are being discussed.

17. Public Comment

- Vera Piasecki commented on committee assignments, negotiations and technology in preschool.
- Barbara Amodeo commented on the food booth at High School North.

18. Motion to Adjourn

Motion made by Mr. Brand, seconded by Mr. Aveta at 9:56 p.m. to adjourn the meeting. Motion carried on a voice vote.

Respectfully submitted,



Amy P. Gallagher
School Business Administrator/Board Secretary

/vrm
11/28/11