

MINUTES OF THE REGULAR VOTING MEETING
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION
WEDNESDAY EVENING, APRIL 25, 2012

Time and Place Pursuant to notices sent to each member of the Board of Education, the regular voting
Of Meeting: meeting was held on Wednesday, April 25, 2012 in the High School North Library, Middletown, New
Jersey.

1. Call to Order

At 6:32 p.m. the meeting was called to order.

2. Sunshine Notice:

"Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, the Middletown Patch, and the Middletown Twp. Public Schools District website and the posting of such notice at the August T. Miner Administration Building and each elementary, middle, and secondary school in the district."

3. Roll Call

Present: Leonora Caminiti, James Cody, Michael Donlon, Sue Griffin, Gerald Wexelberg and Joan Minnuies

Absent: Chris Aveta, Vincent Brand and Michael Mascone

Also Present: William George, Amy Gallagher and Christopher Parton, Esq.

4. Resolution for Executive Session

At 6:36 p.m. a motion was made by Mr. Donlon, seconded by Mr. Wexelberg to go into executive session for matters of personnel, contracts and negotiations. The Board will be discussing; the Superintendent's evaluation, graduation contracts, and MTEA Negotiations. Motion carried on a voice vote.

5. Call to Order and Re-Reading of the Sunshine Notice

At 8:10 p.m. the voting meeting reconvened.

6. Pledge of Allegiance and a Moment of Silence

- *Nancy Jean Monahan, Secretary for Middletown North High School for 30 years, retiring in 1996.*
- *John Amabile, Head Football Coach at Middletown High School (now Middletown North) from 1970-74.*

7. Roll Call

Present: Vincent Brand, Leonora Caminiti, James Cody, Michael Donlon, Sue Griffin, Michael Mascone, Gerald Wexelberg and Joan Minnuies.

Absent: Chris Aveta

Also Present: William George, Amy Gallagher and Christopher Parton, Esq.

8. Board Commendations - Presented by *Dr. Jill Takacs, Assistant Superintendent for Curriculum and Instruction. The Board of Education and the Superintendent of Schools commend the following community members, students and staff for special achievements in the areas of community service, academics, athletic and extra-curricular activities.*

The Ancient Order of Hibernians is recognized, with gratitude, for their significant donation to New Monmouth School to go towards the purchase of a new audiometer.

(No representative was present for this recognition; therefore they will be invited back in May)

The High School South Girls' Bowling Team is commended for winning the B-North Divisional Title.

*Jill Troiano
Danielle Bardell
Dana Rogers
Sabrina Caballero*

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Katie Henry
Megan Davidson
Ashlee Driscoll
Alison Pham
Xena Valenzuela
Veronica Zega
Melanie Aptaker
Alexis Yakow
Coach Ryan McCabe

The High School North and High School South Students Selected for All-Shore Band and Chorus are commended for this extraordinary achievement:

Caroline Buckley, HSS, All-Shore Band
Joyce Chin, HSS, All-Shore Band
Caroline Hsu, HSS, Region II and All-State Orchestra
Timothy Liu, HSS, All Shore Band
Thomas Mannarino, HSS, All Shore Band
Michael Ventoso, HSN, All-Shore Symphonic Band
Philip Muratore, HSN, All-Shore Symphonic Band
Gabrielle Warde, All-Shore Symphonic Band

* * *

The artwork of *Hannah Wisialko, Thompson Middle School*, was selected and displayed in Times Square to celebrate the arrival of the National Arts Education Association Hannah is commended for this very special recognition of her talent.

* * *

The following middle school students are commended for their selection and recognition as scholar-athletes by the Jersey Shore Athletic League:

Jade Braycewski, Thompson Middle School
Olivia Mosholt, Thompson Middle School
Kara Hebbe, Thompson Middle School
Emma McCaffrey, Thompson Middle School
Michael Cardano, Thompson Middle School
Tom Frandsen, Thompson Middle School
Nicholas Kish, Thorne Middle School

9. Student Representatives from High School North and High School South:

- High School South –
- High School North –

10. MTEA Contract Presentation – Mrs. Minnuies announced the contract between the Middletown Board of Education and the Teachers Association of Middletown was ratified. Copies of the Memorandum of Agreement were made available to the public. Mrs. Minnuies thanked the MTEA for their cooperation in helping the district reach this agreement. Details of the agreement are as follows:

- Term of Contract - 3 years (7/1/11 – 6/30/14)
- Increases for professional staff, inclusive of increment will be:
 - 7/1/11 through 6/30/12 – 2%
 - 7/1/12 through 1/31/13 – 1.25%
 - 2/1/13 through 6/30/13 – 1.5%
 - 7/1/13 through 6/30/14 – 2.25%
- Increases for secretarial staff will be:
 - 7/1/11 through 6/30/12 – 2%
 - 7/1/12 through 1/31/13 – 1.25%

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- 2/1/13 through 6/30/13 – 1.5%
- 7/1/13 through 6/30/14 – 2.5%
- Entitled to seniority based upon the length of service in the district
- Increases for coaches and advisors will be:
 - 7/1/11-6/30/14 – 1%
- Mileage rate was adjusted as required by law to comply with the NJ Office of Management and Budget.
- Employees will make contributions to the premium cost for medical and prescription drug insurance coverage consistent with the State law passed in 2011.
- Mandatory generic requirement for all prescription drugs, except where generic is not available or when a name brand is written by the doctor, beginning 7/1/12.
- Changes in language for elementary and high school scheduling.

Linda McLaughlin Guyer, President of the Middletown Township Education Association, announced that today the members of the association have ratified the contract for the 2011-2014 school years by a 732 to 31 vote approval, and asked the Board to approve the contract tonight to continue to move forward together to educate the children of the district.

11. Open to Public – Opportunity for Public Comments on Agenda Items Only:

- Sherry Gevarter commented on the MTEA contract.
- Ron Betancourt commented on the district health insurance provider.
- River Plaza parents, Kristen Lisowski, Carol Bezick, Wendy Curtis and others commented on personnel agenda addendum item.

12. Motion to Approve Minutes

- Voting Meeting – *March 27, 2012*
- Executive Session – *March 27, 2012*

Motion made by Mr. Brand, seconded by Mr. Donlon to approve item #12. Motion carried on a voice vote:

Ayes: (8) – Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
And Mrs. Minnuies

Noes: (0) –

13. Motion to Approve MTEA Contract

Motion made by Mr. Brand, seconded by Mr. Donlon to approve MTEA Contract, item #13. Motion carried on a roll call vote:

Ayes: (7) – Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg and Mrs. Minnuies

Noes: (0) –

Abst: (1) – Mr. Cody

14. Reports

A. Report of the President

B. Report of the Business Administrator/Board Secretary

- 1) Motion to accept the reports of the Treasurer and Secretary as being in agreement for the month of March 2012 - *Attachment # BA-1*

Motion made by Mr. Brand, seconded by Mr. Cody to approve item #B1. Motion carried on a voice vote:

Ayes: (8) – Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
And Mrs. Minnuies

Noes: (0) –

- 2) Motion to accept the Board Secretary's Certification that no major budget line item has been over-expended for the month of March 2012.

Motion made by Mr. Mascone, seconded by Mr. Brand to approve item #B2. Motion carried on a voice vote:

Ayes: (8) – Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
And Mrs. Minnuies

Noes: (0) –

Noes: (0) –

3) Approval of transfers – Attachment # BA-2

Motion made by Mr. Brand, seconded by Mr. Mascone to approve item #B3. Motion not carried on a voice vote:

Ayes: (4) –Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Mascone and Mr. Wexelberg

Noes: (4) – Mrs. Minnuies, Mr. Cody, Mrs. Griffin and Mrs. Caminiti

4) Motion to Approve Bill List for the period of March 28, 2012 – April 25, 2012 - Attachment # BA-3

Motion made by Mr. Brand, seconded by Mr. Donlon to approve item #B4. Motion carried on a voice vote:

Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
And Mrs. Minnuies

Noes: (0) –

C. Report of the Superintendent

1) Update – Dr. George discussed the summer enrichment program (information is now available on the website), technology night in the 12 elementary schools, and time schedules for the graduation and promotion ceremonies.

2) Recommend approval of:

a) Revised School Calendar 2011-2012 (Attachment # Supt-Rpt-1)

Motion made by Mrs. Caminiti, seconded by Mr. Donlon to approve item #C2a. Motion carried on a voice vote:

Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
And Mrs. Minnuies

Noes: (0) –

b) 2012 Graduation Schedule for High School North and High School South

High School 2012 Graduation Dates		
HSS Graduation	June 14, 2012 at 10 AM	Monmouth University
HSN Graduation	June 14, 2012 at 2 PM	Monmouth University

c) 2012 Promotion Schedule for Thompson, Thorne and Bayshore Middle Schools

Middle School 2012 Promotion Dates		
Bayshore Graduation	June 15, 2012 at 8:30 AM	Middletown High School South
Thompson Graduation	June 15, 2012 at 11:15 AM	Middletown High School South
Thorne Graduation	June 15, 2012 at 2 PM	Middletown High School South

Motion made by Mr. Brand, seconded by Mr. Donlon to approve item #C2b and c. Motion carried on a voice vote:

Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
And Mrs. Minnuies

Noes: (0) –

3) Approval of Proclamation

*Whereas, teachers make public schools great; and
Whereas, teachers work to open students' minds to ideas, knowledge and dreams; and
Whereas, teachers keep American democracy alive by laying the foundation for good citizenship; and
Whereas, teachers fill many roles, as listeners, explorers, role models, motivators and mentors; and
Whereas, teachers continue to influence us long after our school days are only memories;
Now, therefore, I, William O. George III, Ed.D., serving as Superintendent of Schools
of Middletown Township Public Schools,
Do hereby proclaim Tuesday, May 8, 2012, as
National Teacher Day
I urge that we take time to recognize and acknowledge the impact of teachers on our lives.*

4) Approval of Proclamation

Whereas, children are the future and, by investing in them today, we are ensuring our world for tomorrow; and
Whereas, all students have a right to have their health needs safely met while in the school setting; and
Whereas, children today face more complex and life-threatening health problems requiring care in school; and
Whereas, school nurses are professional nurses that advance the well-being, academic success, and life-long achievements of all students by providing a critical safety net for our nation's most fragile children; and
Whereas, school nurses act as a liaison to the school community, parents, and health care providers on behalf of children's health; and
Whereas, school nurses support the health and educational success of children and youth by developing and providing programs and leadership; and
Whereas, school nurses understand the link between health and learning and are in a position to make a positive difference for children every day;
Now, therefore, I, William O. George III, Ed.D.,
serving as Superintendent of Schools of Middletown Township Public Schools,
Do hereby proclaim Wednesday, May 9, 2012, as National School Nurse Day.
I urge that we take time to celebrate and
Acknowledge the accomplishments of school nurses everywhere and their efforts of meeting the needs of today's student by improving the effective delivery of health care in our schools.

5) Approval of Proclamation

Whereas, We celebrate our students affected by autism on April 2nd, World Autism Awareness Day and throughout the month of April
Whereas, autism is a pervasive developmental disorder affecting the social, learning and behavioral skill of those affected by it, and,
Whereas, autism was once thought to be a relatively rare disorder, affecting only on in 10,000 people, and,
Whereas, as more and more health professionals become proficient in diagnosing autism, more children are being diagnosed on the autistic spectrum, resulting in rates as low as one in 88 children.
Whereas, while there is no cure for autism, it is well-documented that if an individual with autism receives treatment early in their lives, it is often possible for that individual to make significant improvement, and,
Whereas, Improving Middletown's Program for Autistic Children Together (I.M.P.A.C.T.) is spearheading an awareness effort in order to educate parents, professionals, and our community about autism and its effects,
Whereas, Middletown Township schools have pioneered a public school Autistic Program and have excelled with devoted administrators, teachers, paraprofessionals, speech pathologists, occupational therapists, physical therapists, and child study teams.
Now, therefore be it resolved that ,
I, William O. George III, Ed.D., serving as Superintendent of Schools of Middletown Township Public Schools,
do hereby proclaim April, 2012 as Autism Awareness Month in the Middletown Township Public Schools, and urge all employees and students to participate in our Autism Awareness Month activities, in order to become better educated on the subject of autistic spectrum disorders.

6) Approval of Proclamation

Whereas, for the 27th consecutive year,
The New Jersey School Boards Association is sponsoring
Special Education Week in New Jersey;
Whereas, the theme for Special Education Week 2012 is
Charting the Course for Excellence in Education;
Whereas, we recognize the achievements of students with disabilities and their teachers;
Now, therefore, I, William O. George III, Ed.D., serving as Superintendent of Schools
of Middletown Township Public Schools,
Do hereby proclaim May 13th-19th, 2012, as
Special Education Week in New Jersey;

Motion made by Mrs. Caminiti, seconded by Mrs. Griffin to approve item #C3-6. Motion carried on a voice vote:

Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg

And Mrs. Minnuies

Noes: (0) –

- 7) The Superintendent Report on Incidents of Violence, Vandalism, Weapons & Substance Abuse is affirmed by the Board of Education for the months of September, October, November and December, 2011, January 2012, February 2012, and March 2012:

District Tally	Sept. 2011	Oct. 2011	Nov. 2011	Dec. 2011	Jan. 2012	Feb. 2012	March 2012
Violence	23	25	15	12	12	11	18
Vandalism	2	0	2	0	2	0	0
Weapons	0	1	0	1	0	0	0
Substance Abuse	3	3	2	3	1	4	4

Motion made by Mrs. Griffin, seconded by Mr. Donlon to approve item #C7. Motion carried on a voice vote:
 Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
 And Mrs. Minnuies

Noes: (0) –

- 8) The Superintendent Report on Harassment, Intimidation & Bullying is affirmed by the Board of Education for the months of September, October, November and December, 2011, January 2012, February 2012, and March 2012:

District Tally	Sept. 2011	Oct. 2011	Nov. 2011	Dec. 2011	Jan. 2012	Feb. 2012	March 2012
Investigations	61	38	29	18	18	27	22
HIB Incidents	14	11	9	6	5	8	7
Conflict	27	10	11	4	9	12	11
Other	20	17	9	8	4	7	4

Motion made by Mr. Brand, seconded by Mr. Donlon to approve item #C8. Motion carried on a voice vote:
 Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
 And Mrs. Minnuies

Noes: (0) –

- 9) Approval for acceptance of donation, with great appreciation, from the *Bayview PTA* for *Bayview School*. The donation, valued at \$14,000, represents the proceeds from the annual gift auction and is intended for technology.- *Attachment # Supt-Rpt-2*

Motion made by Mr. Brand, seconded by Mr. Donlon to approve item #C9. Motion carried on a voice vote:
 Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
 And Mrs. Minnuies

Noes: (0) –

- 10) Recommend the approval for submission on the 2011-2012 School Years amendment for the EWEG system, and the allocation of the carryover funds from:

Title I Part A	\$ 35,343
Title II	\$ 14,922
Title II Part D	\$ 279
Title III	\$ 7,209

Motion made by Mr. Brand, seconded by Mr. Donlon to approve item #C10. Motion carried on a voice vote:
 Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
 And Mrs. Minnuies
 Noes: (0) –

11) Approval of revised Board Meeting Schedule for 2012 – Attachment # Supt-Rpt-3

Motion made by Mr. Donlon, seconded by Mrs. Caminiti to approve item #C11. Motion carried on a voice vote:
 Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
 And Mrs. Minnuies
 Noes: (0) –

15. Appointments for School Year 2012-2013:

A. Appointment of *Judith Vassallo* as Treasurer of School Monies, effective July 1, 2012 through June 30, 2013 at an annual salary of \$9,976.50 (0% increase).
 (Charge to Account #11-000-230-100-29-000)

B. Appointment of *Christopher B. Parton, Esq.* with the Firm of Kenney, Gross, Kovats & Parton (*Board Attorney*), \$130 per hour (0% increase), up to a maximum of \$85,000, effective July 1, 2012 through June 30, 2013.
 (Charge to Account #11-000-230-331-22-190)

C. Appointment of *Christopher B. Parton, Esq.* with the Firm of Kenney, Gross, Kovats & Parton (*Labor Relations/Negotiations*), \$130 per hour (0% increase), up to a maximum of \$85,000, effective July 1, 2012 through June 30, 2013.
 (Charge to Account #11-000-230-331-22-191)

D. Approval of Tax Shelter Annuity List - Attachment # Appt-1

E. Approval of School Physicians

- 1) District Medical Officer
 - Jon Salisbury, M.D. Visiting Physician Services \$4,000.00
- 2) Sports Physicians
 - Jon Salisbury, M.D. \$1,250.00
 - Attendance at Five (5) H.S. South Home Football Games (\$250. per game)
 - Wrestling Season Weight Certification and Skin Check for H.S. South And North Students –Three (3) hours each high school \$450.00

F. Approval of Contracted Services Providers, OT, PT, Speech and CST Services

- 1) Nursing Services:
 - C.A.S. Health Care \$40.00 per hour LPN
\$45.00 per hour RN
 - Brentwood \$52.00 per hour RN
\$42.00 per hour LPN
 - MOESC \$50.00 per hour RN/LPN
 - Bayada \$50.00 per hour RN
\$40.00 per hour LPN
- 2) Psychiatrists
 - CPC Behavioral Healthcare \$250/\$150 per Psych. Evaluation
\$100 Fit to Return Evaluations
\$63/hr. In-school counseling

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- 3) Neurologists
 - Dorothy Pietrucha, M.D. \$175.00 Neurological Evaluation
 - Child Neurology Associates \$360.00 Neurological Evaluation
- 4) Audiological
 - Dr. Sandra Fields Kuhn \$382.50 Audiological Evaluation
\$225.00 Central Auditory Processing Eval.
- 5) Autism Consultant
 - Amy Beekman \$525 per day
\$100 per hour- oversight home pgm.
- 6) Braille Instruction
 - MDW Educational Services \$115.00 per hour
 - Marie Katzenbach School for the Deaf \$400.00 Speech/Lang evals.
- 7) Consultation/Training Behavioral Services
 - Charles Ehrlich \$105.00 per hour including travel
 - Eden Institute Consulting/Training Behavior Svcs. \$150.00-200.00 per hour
- 8) Assistive Technology
 - Adam Krass Consulting, LLC \$461.25 per day
- 9) Elite Rehab \$74.10 per hour
- 10) Pat Dunphy \$90.00 per hour
- 11) INVO Health Care \$76.00 per hour
- 12) Pronunciation Plus \$82.00 per hour
- 13) Ursula Shah \$120.00 per hour
- 14) Oxford \$100.00 per hour
- 15) Summit Speech School \$145 -150 per hour
- 16) Bilingual Child Study Team Evaluation \$900.00 per evaluation/Spanish
\$950.00 per evaluation/Speech
\$900.00 per eval/Social Work
\$1,000 per eval other languages
- 17) Drug Screening/Testing-
 - University Services \$25.00 per screening
 - Redwood Biotech \$4.76 per unit
 - Redwood Toxicology \$7.50 –\$65.00 per screening
 - E-Medical \$46.00 per screening
- 18) Richard Hrynoveski/Revolution NJ \$150.00 per hour
- 19) Gerald Miller \$150.00 per hour
- 20) Carbone Clinic \$1,500.00 per day
- 21) Classic Rehabilitation \$90.00 on-site/\$110.00 off-site
- 22) MOESC - Occupational Therapy \$305.00 per evaluation
Physical Therapy \$305.00 per evaluation
Testing & Report only/no meeting attend \$315.00 per case

Motion made by Mr. Brand, seconded by Mr. Donlon to approve item #15A-F. Motion carried on a voice vote:

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Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
And Mrs. Minnuies

Noes: (0) –

- G. Appointment of *Amy P. Gallagher* as Secretary to the Board of Education through June 30, 2013 in accordance with NJSA18A:13-13.
- H. Appointment of *Amy P. Gallagher* as Qualified Purchasing Agent subject to the Bid and Quote Thresholds and Competitive Contracting Provisions for 2012-2013 school year as allowed by law under N.J.S.A. 18A:18A-1 et seq.
- I. Appointment of *Amy P. Gallagher* as Custodian of School Records for the 2012-2013 school year in accordance with Board Policy.
- J. Appointment of *Amy P. Gallagher* as Public Agency Compliance Officer for the 2012-2013 school year.
- K. Approval of *Educational Data Services, Inc.* as a New Jersey Cooperative Bidding Program for school supplies for the 2012-2013 school year.
- L. Approval of participation in the *Monmouth-Ocean Educational Services Commission* and *Middlesex Regional Educational Services Commission Cooperative* bidding programs for school supplies and services for the 2012-2013 school year.
- M. Authorization for district to purchase certain goods or services from approved federal *General Services Administration (GSA)* contract vendors (as published by the General Services Administration) for the 2012-2013 school year, pursuant to all conditions of the individual General Services Administration (GSA) contracts.
- N. Approval of the use of the New Jersey State Bids and Contracts for goods and services for the 2012-2013 school year.
- O. Designation of School Funds Investor as Board Secretary/Business Administrator pursuant to 17:12B-0241 for the 2012-2013 school year.
- P. Authorization for the Business Office to continue to maintain a petty cash checking account not to exceed \$5,000 for the 2012-2013 school year.
- Q. Appointment of *John Covert* as Affirmative Action /Equity Officer for 2012-2013 school year.
- R. Appointment of *Robert Dunn* as 504 Compliance Officer for 2012-2013 school year.
- S. Appointment of Supervisor of Plant Operations & Safety, *Ken Walls*, as Coordinator for AHERA, Integrated Pest Management, and all health and safety matters (including air quality and chemicals), and as Right to Know Officer for the 2012-2013 school year.

Motion made by Mr. Brand, seconded by Mrs. Griffin to approve item #15 G-S. Motion carried on a voice vote:

Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
And Mrs. Minnuies (noes: G-J)

Noes: (0) –

16. Authorization For The Following Banks As Depositories For School Funds Provided They Submit Evidence Of Eligibility From The State Of New Jersey And The Signatures Required For Withdrawals On The Various Accounts Maintained At These Banks Be Designated As The Officers Who Historically Sign For These Accounts and in accordance with Board Policy:

- A. TD Bank
- B. Wells Fargo (*formerly Wachovia*)
- C. Sovereign Bank
- D. State of New Jersey Cash Management Fund
- E. MBIA
- F. NJ/ARM Joint Trust

- G. Investors' Savings Bank
- H. Beneficial Bank

Motion made by Mr. Brand, seconded by Mr. Mascone to approve item #16. Motion carried on a voice vote:
Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
And Mrs. Minnuies

Noes: (0) –

17. Designation of the Asbury Park Press As the Newspaper of General Circulation Published in New Jersey circulating in the Middletown area to be utilized for:

- A. Advertisements concerning public bids and other notices in Accordance with NJSA 18a:14-10, 22-11, 39-3 and for the *Independent*, *Two River Times*, and *The Hub* to receive all notices of meetings.

Motion made by Mr. Brand, seconded by Mrs. Caminiti to approve item #17. Motion carried on a voice vote:
Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
And Mrs. Minnuies

Noes: (0) –

18. Re-adoption of all existing policies governing the school district.

Motion made by Mr. Brand, seconded by Mr. Donlon to approve item #18. Motion carried on a voice vote:
Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
And Mrs. Minnuies

Noes: (0) –

19. Re-approval of all district curricula as per Attachment Re-approval-1

Motion made by Mr. Brand, seconded by Mr. Mascone to approve item #19. Motion carried on a voice vote:
Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
And Mrs. Minnuies

Noes: (0) –

20. Re-adoption of the public rate for reproduction of Board documents in accordance with NJSA 47-1A-1,2,3.

Motion made by Mr. Brand, seconded by Mr. Donlon to approve item #20. Motion carried on a voice vote:
Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
And Mrs. Minnuies

Noes: (0) –

21. Resolution to Adopt the Code of Ethics

Code of Ethics for School Board Members (Statute 18A:12-24.1):

- *I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.*
- *I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.*
- *I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.*
- *I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.*
- *I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.*
- *I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.*
- *I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But, in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.*

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- *I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.*
- *I will support and protect school personnel in proper performance of their duties.*
- *I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.*

Motion made by Mr. Brand, seconded by Mr. Donlon to **approve item #21**. Motion carried on a voice vote:
Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
And Mrs. Minnuies

Noes: (0) –

22. Recommendations of the Superintendent of Schools

A. Curriculum Committee (*Sue Griffin, Chairperson*)

- 1) Recommend approval of staff to attend conferences, workshops, in-services and seminars –
Attachment # Curriculum-1
- 2) Approval of Suspension Report for March 2012 – *Attachment # Curriculum-2*

Motion made by Mr. Donlon, seconded by Mrs. Caminiti to **approve item #A1-2**. Motion carried on a voice vote:

Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
And Mrs. Minnuies

Noes: (0) –

- 3) Approval for *Dr. Judith Bazler* of Monmouth University to serve as a consultant in science education for the 2012-2013 school year for a fee of up to \$7,000.
Account # 11-000-320-28-140

Motion made by Mr. Brand, seconded by Mr. Donlon to **approve item #A3**. Motion carried on a voice vote:
Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
And Mrs. Minnuies

Noes: (0) –

4) Approval of Trips:

- School: *Middletown High School South*
Leave: *Friday April 27, 2012*
Return: *Sunday April 29, 2012*
Destination: *Arlington, VA*
Purpose: *National History Bowl Championship*
Number of Students: *7 students*
Faculty Members: *Steven Koumoulis, Nina D'Urso*
Students will miss 1 day of school

Cost of the trip to be paid by the students

- School: *Middletown High School North*
Leave: *Monday May 21, 2012*
Return: *Tuesday May 22, 2012*
Destination: *Washington DC*
Purpose: Educational (Space Museum, Einstein Planetarium, WWII War Memorial, Lincoln Memorial)
Number of Students: *48 students*
Faculty Members: *Beth Ann D'Alessandro, Tara Murphy*
Students will miss 2 days of school

Cost of the trip to be paid by the students

- 5) Approval for up to 30 additional hours for Power School/Scheduling Training to be held from April 26 through June 30, 2012 (exact dates to be determined), training is for Guidance and other staff responsible for scheduling @ \$90.00 per hour, up to \$2,700.
Account # 11-000-223-320-28-140

Motion made by Mr. Brand, seconded by Mr. Donlon to **approve item #A4-5**. Motion carried on a voice vote:
 Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
 And Mrs. Minnuies

Noes: (0) –

B. Finance Committee (Christopher Aveta, Chairperson)

- 1) Approval of service agreement between the Middletown Township Public Schools and PAETEC, a Windstream Company, for the provision of internet access and integrated voice and data services for all district buildings for a minimum monthly fee of \$5,118.80 (\$61,425.60 annum). Agreement terms are effective from July 1, 2012 through June 30, 2014.

Motion made by Mr. Brand, seconded by Mrs. Griffin to **approve item #B1**. Motion carried on a voice vote:
 Ayes: (6) –Mr. Brand, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone and Mr. Wexelberg

Noes: (0) –

Abst: (2) – Mrs. Caminiti and Mrs. Minnuies

- 2) Approval of contract for expansion of wireless network in district buildings between the *Middletown Township Public Schools* and *Turn-Key Technologies, Inc.* for the provision, installation and support of wireless access equipment for all district buildings for a total cost of \$311,924.60.

Motion made by Mr. Brand, seconded by Mr. Donlon to **approve item #B2**. Motion carried on a voice vote:
 Ayes: (6) –Mr. Brand, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone and Mr. Wexelberg

Noes: (0) –

Abst: (2) – Mrs. Caminiti and Mrs. Minnuies

- 3) Resolution to submit *NJSBAIG Safety Grant Application*:
 Recommend approval of submission of *NJSBAIG (MOCSSIF) Safety Grant Application* for 2012-
Attachment # Finance-1
Project Goals:
 - o *Continue to replenish safety surfaces at district elementary schools*
 - o *Repair concrete walkways and curbs at district schools*
 - o *Replace aging security cameras and add additional cameras to selected district schools*

Motion made by Mr. Brand, seconded by Mrs. Caminiti to **approve item #B3**. Motion carried on a voice vote:
 Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
 And Mrs. Minnuies

Noes: (0) –

- 4) Approval of 2011-2012 Transportation Routes

- a) Route EDEN-Q – Emergency Quote – Eden Institute of Princeton

	<u>Per Diem</u>	<u>Aide</u>	<u>Per Mile</u>	
<u>Michael A Loori & Son</u>	<u>\$267.00</u>	<u>N/A</u>	<u>\$1.00</u>	Award
Keyport Auto Body Shop, Inc.	\$324.00	N/A	\$1.25	

Request to award to *Michael A Loori & Son*. for their low quote of \$267.00 per diem route cost for a total cost of \$267.00 per diem for 53 days for a total of \$14,151.00, with a \$1.00 per mile increase/decrease. This emergency route is under the bid threshold and may run for the balance of 2011-12 school year in accordance with the Eden Institute school calendar.

Account Number: 11-000-270-514-00-000

Motion made by Mr. Brand, seconded by Mr. Donlon to **approve item #B4**. Motion carried on a voice vote:
 Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
 And Mrs. Minnuies

Noes: (0) –

- 5) Approval for Bus Evacuation Drills for 2011-12 School Year (second half), as follows:

4/25/12

School	Evacuation Drill Date	Contractor	Date Scheduled	Confirmation
Bayview	3/28/2012	Helfrich, Murphy, Loori & Shamrock	3/22/2012	Received
Fairview	3/23/2012	Shamrock, Helfrich & Murphy	3/15/2012	Received
Harmony	3/30/2012	Shamrock, Helfrich, Loori & Murphy	3/23/2012	Received
Leonardo	3/19/2012	Helfrich & Murphy, Unlimited	3/15/2012	Received
Lincroft	3/26/2012	Helfrich, Murphy	3/14/2012	Received
Middletown Village	3/23/2012	Helfrich, Murphy, Unlimited, Loori, & Shamrock	3/16/2012	Received
Navesink	3/28/2012	Helfrich, Murphy, Unlimited, Loori, & Shamrock	3/15/2012	Received
New Monmouth	3/27/2012 & 3/28/2012	Helfrich, Murphy, Shamrock, & Loori	3/22/2012	Received
Nut Swamp	3/23/2012	Helfrich, Murphy, Loori, & Shamrock	3/20/2012	Received
Ocean Avenue	3/28/2012	Unlimited, Helfrich & Shamrock	3/14/2012	Received
Pt. Monmouth	3/30/2012	Helfrich & Shamrock	3/27/2012	Received
River Plaza	3/23/2012	Helfrich & Murphy	3/21/2012	Received
Bayshore	3/28/2012	Helfrich, Shamrock, Durham & Loori	3/20/2012	Received
Thompson	4/5/2012	Murphy, Helfrich & Unlimited	3/15/2012	Received
Thorne	4/5/2012	Helfrich, Murphy, Shamrock & Loori	3/15/2012	Received
HSN & Visions	3/27/2012	Helfrich, Shamrock, Unlimited, Murphy & Loori	3/22/2012	Received
HSS & Austin Academy	3/27/2012	Murphy, Helfrich, Shamrock & Loori	3/22/2012	Received

Motion made by Mr. Brand, seconded by Mr. Donlon to approve item #B5. Motion carried on a voice vote:
 Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
 And Mrs. Minnuies
 Noes: (0) –

C. Policy Committee (Vincent Brand, Chairperson)

- 1) Second Reading/ Adoption: Policy 8505 – School Nutrition (mandated policy/revised)
- 2) Second Reading/ Adoption: Policy 2431 – Athletic Competition (mandated policy/revised)
- 3) Second Reading/ Adoption: Policy and Regulation 5600 – Pupil Discipline/Code of Conduct (mandated policy/revised)
- 4) Second Reading/ Adoption: Policy and Regulation 9270 – Home Schooling and Equivalent Education Outside the Schools (mandated policy/revised)
- 5) Second Reading/ Adoption: Policy 8613 – Waiver of Pupil Transportation (new)
- 6) Second Reading/ Adoption: Policy and Regulation 7510 – Use of School Facilities (revised)
- 7) Second Reading/ Adoption: Policy 1631 – Residency Requirement for Person Holding School District Office, Employment, or Position (new)

Motion made by Mrs. Griffin, seconded by Mr. Donlon to approve item #C1-7. Motion carried on a voice vote:
 Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
 And Mrs. Minnuies (no: #1)
 Noes: (0) –

D. Co-Curricular/Athletic Committee (Jerry Wexelberg, Chairperson)

- E. **Negotiations Committee** (*Joan Minnuies, Chairperson*)
- F. **Facilities Committee** (*Michael Mascone, Chairperson*) Mr. Mascone discussed minutes of the April 2, 2012 committee meeting.
- G. **Student Services Committee** (*Joan Minnuies, Chairperson*)
 - 1) Approval of *Individual Instruction at Home – Attachment # Student Services-1*
 - 2) Approval of *Out-of-District Student Placements – Attachment # Student-Services-2*
 - 3) Approval of Resolution for the period of July 1, 2012 through June 30, 2013

Resolution

BE IT RESOLVED that the Middletown Township Board of Education authorizes Private Schools for the Handicapped to provide breakfast and lunch to the students enrolled from the Middletown Township School District, through the existing food services of the Private School for the Handicapped.

The Middletown Township Board of Education does not require the Private Schools for the Handicapped to apply for and receive funding from the Child Nutrition Program nor does it require charges to the students for a reduced or paid meal. These schools follow the State Nutrition Guidelines.

Motion made by Mrs. Griffin, seconded by Mr. Donlon to approve item #G1-3. Motion carried on a voice vote:
Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
And Mrs. Minnuies

Noes: (0) –

- 4) Approval of ESY program to be eliminated at High School North and established at High School South for Middle and High School students beginning on 7/9/12 through 8/16/2012.
- 5) Approval of settlement agreement for student #311312, amount to be reimbursed to parents at a cost not to exceed \$800.
Account #11-000-219-320-32-000
- 6) Approval of training on “Feeding Procedure in the School Environment” for paraprofessionals assigned to student #11766 and student #10417, on April 24th, no cost to district.
- 7) Approval of Independent Comprehensive Evaluation for student #11602, at a cost of \$1,500.
Account #11-000-219-320-32-000

Motion made by Mr. Brand, seconded by Mr. Donlon to approve item #G4-7. Motion carried on a voice vote:
Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg
And Mrs. Minnuies

Noes: (0) –

H. Technology Committee (*Michael Donlon, Chairperson*)

I. Personnel Committee (*Leonora Caminiti, Chairperson*)

Recommendations of the Superintendent of Schools:

Note: All appointments of District staff are contingent upon satisfying the requirements of the Criminal History Review

- 1. Approval of retirements:
 - a. Florence J. Chares-Ehrenreich (5/1/94) Paraprofessional, HS South effective 7/1/12
 - b. John Knodel (9/1/77) Math, HS South effective 7/1/12
 - c. Maureen Murphy (9/1/02) Grade 1, Lincroft effective 7/1/12
- 2. Approval of resignations:
 - a. Derek Browne, Technology Specialist, District for personal reasons effective 5/16/12
 - b. Kelly Ford, Literacy Coach, Thorne for personal reasons effective 3/23/12

4/25/12

- c. Adam Merklinger, Substitute Teacher for personal reasons effective 3/22/12
- d. Todd Reddingius, Technology Specialist, District for personal reasons effective 7/1/12
- e. Tara Reuter, Language Arts, Bayshore for personal reasons effective 4/21/12
- f. Stephanie A. Seadeek, Social Studies, Thompson for personal reasons effective 7/1/12
- g. Robin Svenson, Security Guard, HS North for personal reasons effective 4/6/12

3. Approval of leaves of absence:

- a. Philip Couch, Industrial Arts, HS South for medical reasons effective:
4/24/12 – 6/30/12 – paid sick leave
Acct# 11-140-100-101-02-000
- b. Jeffrey B. Duckers, Custodian, Thorne for medical reasons effective:
4/16/12 – 5/25/12 – paid sick leave
Acct# 11-000-262-100-05-023
- c. Alyssa LoPresti, Special Education, Leonardo for personal reasons effective:
9/1/12 – 6/30/13 – unpaid leave
- d. Jack Mrykalo, Custodian, Middletown Village for medical reasons effective:
3/27/12 – 4/20/12 – paid sick leave
Acct# 11-000-262-100-20-023
- e. Melissa Oliva, Special Education, HS South for maternity effective:
9/1/12 – 9/17/12 – paid sick leave
9/18/12 – 11/30/12 – unpaid by District – NJ Family Leave Act
Acct# 11-213-100-101-00-000
- f. Nicole Valentino, Special Education, Thorne for maternity effective:
5/24/12 – 6/30/12 – paid sick leave
9/1/12 – 10/12/12 – unpaid by District – NJ Family Leave Act
Acct# 11-204-100-101-00-000
- g. Brienne M. Zilinski, Special Education, Bayshore for maternity effective:
9/1/12 – 11/16/12 – unpaid by District, NJ Family Leave Act
Acct# 11-214-100-101-00-00

Adjustments

- h. Lori Constantino, Paraprofessional, New Monmouth for medical reasons effective:
4/16/12 – 6/13/12 - unpaid leave
- i. Patricia Lentine, Business, HS South, for medical reasons effective:
5/24/12 – 6/30/12 – paid sick leave
Acct# 11-140-100-101-02-000
- j. Monica Mulholland, Science, HS South for maternity effective:
4/2/12 – 4/20/12 – paid sick leave
4/21/12 – 6/30/12 – unpaid by District NJ Family Leave Act
Acct# 11-140-100-101-02-000
- k. Michael Nychay, Mechanic, District for medical reasons effective:
2/10/12 – 4/20/12 – paid sick leave
Acct# 11-000-261-100-31-026

4. Approval of new hires:

- a. John Fay, Security Guard, Thompson MS
Rate: \$13.00/hr
Effective: 4/26/12 – 6/30/12
Acct# 11-000-266-100-18-018

5. Approval of extension of contract:

- a. Anne Wiggins, Co-Teacher, Lincroft – Rosemont College, BA (replacement)
Certification: Elementary K-5
Effective: 5/1/12 – 5/31/12
Rate: B+20 – Step 2 - \$54,480 (pro-rated)
Acct# 11-120-100-101-20-035

Motion made by Mr. Brand, seconded by Mr. Donlon to approve item #I1-5. Motion carried on a voice vote:

Ayes: (8) – Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg and Mrs. Minnuies

Noes: (0) –

6. Approval of salary adjustments and/or date of employment:
- Susan Bonsper, Social Worker, HS North (replacement)
Rate: MA – Step 18 - \$62,432 – pro-rated (80% of \$78,040)
Effective: 4/4/12 – 5/14/12
Acct#11-000-219-104-00-000
 - Michael A. Lubischer, Spanish, HS South – Pace University, MA
Certification: Teacher of Spanish (CEAS)
Effective: 4/16/12- 6/30/12
Rate: MA – Step 3 - \$63,205 (pro-rated)
Acct #11-140-100-101-02-000
 - Alison G. Smith, LDTC, District – Georgian Court, MA
Certification: Learning Disabilities Teacher Consultant
Effective: 5/30/12 - 6/30/12
Rate: M+10 – Step 8 - \$67,620 (pro-rated)
Acct#11-000-219-104-00-000
 - Richard Wyman, Custodian, Thompson
Rate: \$54,427 – pro-rated (Chief Day Custodian stipend)
Effective: 5/1/12 - 5/31/12
Acct#11-000-262-100-04-023
7. Approval to add the following to the approved list of substitute personnel effective 2011-12:
- | Substitute Teachers | Substitute Paraprofessionals | Substitute Custodian |
|------------------------|------------------------------|----------------------|
| Apice, Alexander | Whalen, Louise | Michael L. Constanza |
| Billyer, Gary | | |
| Formica, Danielle | | |
| Garfinkle, Michele | | |
| Hardock, Dana | | |
| Leonardi, Kelli | | |
| Mescal, Morgan | | |
| Marcickiewicz, Kristen | | |
| Murray, Thomas | | |
| Orfanitopoulos, Dena | | |
| Smith, John J. | | |
| Todd, James | | |
| Smith, Stacie | | |
| Weimer, Erin | | |
8. Approval of Community Service/Rehabilitation Program Staff:
- | | |
|--|---------|
| HS North – maximum of 6 hours per week | |
| Stefanie Lefurge (alternate) | \$52.13 |
| Lisa Lombardi (alternate) | \$54.06 |
9. The Superintendent of Schools recommends the appointment of James Altobello as Principal - Navesink School, effective upon release from present employment at an annual salary of Step 2 \$108,425 (pro-rated) through 6/30/12- Acct# 11-000-240-103-20-000
10. Approval of preservice teachers to complete fieldwork and internship/student teacher per Attachment HR 1
11. Approval of district training and curriculum committees per Attachment HR 2
12. Approval of paraprofessionals per the following conditions of employment as displayed on Attachment HR 3

Motion made by Mr. Brand, seconded by Mr. Donlon to **approve item #I6-12**. Motion carried on a voice vote:

Ayes: (8) – Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg and Mrs. Minnuies (abst: #9)

Noes: (0) –

4/25/12

13. Approval of transfer/change in assignment, as per Mr. Baglivio's request, effective 7/1/12:

<u>Name</u>	<u>From:</u>	<u>To:</u>
Stephen Baglivio	Principal/River Plaza	Secondary Assistant Principal

Motion made by Mr. Mascone, seconded by Mr. Brand to approve item #I13. Motion carried on a voice vote:

Ayes: (8) –Mr. Brand, Mrs. Caminiti, Mr. Cody, Mr. Donlon, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg and Mrs. Minnuies

Noes: (0) –

23. **Old Business** – no old business.

24. **New Business** –Mr. Donlon discussed an upcoming event discussing drug and alcohol use called the *Reaching Out Program* held on May 24, 2012 at the Middletown Art Center at 7:30 p.m. and is open to the public. There will be a panel consisting of members of the Township, Police Department and the Superintendent. Mr. Mascone thanked Mrs. O'Hagan for her job well done as Principal at Navesink Elementary School and welcomed her to her new position (District Director for Curriculum, Humanities K12). He also thanked Mr. Baglivio for his passion and service at River Plaza Elementary School.

25. **Public Comment**

- Maria Waldman and Kathleen Perrotta commented on personnel agenda addendum item.
- Chris Fisher reported on the status of Lacrosse in Middletown.
- Vera Piasecki commented on the vote for approval of transfers, personnel agenda addendum item and commended Lance Armstrong and Derek Browne for their help.
- Steve Baglivio commented on the approval of his transfer.

26. **Motion to Adjourn** - Motion made by Mr. Brand, seconded by Mr. Donlon at 10:06 p.m. to adjourn the meeting and go into executive session to discuss Superintendent evaluation. Motion carried on a voice vote.

Respectfully submitted,



Amy P. Gallagher
School Business Administrator/Board Secretary

/vrm
4/26/12