

MINUTES OF THE REORGANIZATION MEETING
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION
WEDNESDAY EVENING, MAY 4, 2011

Time and Place of Meeting Pursuant to notices sent to each member of the Board of Education, the reorganization meeting was held on Wednesday evening, May 4, 2011 in the High School North Auditorium, 63 Tindall Road, Middletown, New Jersey.

1. **CALL TO ORDER**

At 7:30 p.m. the meeting was called to order by Mrs. Gallagher.

2. **SUNSHINE NOTICE:**

"Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, the Independent, the Two River Times, and the Hub and the posting of such notice at the August T. Miner Administration Building and each elementary, middle, and secondary school in the district."

3. **PLEDGE OF ALLEGIANCE**

4. **AWARD OF GRATITUDE TO OUTGOING BOARD MEMBERS**

Mr. Pagano recognized and thanked Kevin Ryan, Laura Agin and Rose Stallmeyer for their dedication and years of service to the students, school district and community.

5. **OATH OF OFFICE** – Mrs. Gallagher administered the oaths of office to newly elected Board members:

A.	Leonora Caminiti	2011-2012
B.	Bob Banta	2011-2014
C.	John Macrae	2011-2014
D.	Gerald Wexelberg	2011-2014

6. **REPORT OF ELECTION RESULTS** – Mrs. Gallagher reported the results of the Election held on April 27, 2011. (Attachment # Reorg-1).

7. **ROLL CALL**

Present: Chris Aveta, Bob Banta, Vincent Brand, Leonora Caminiti, Michael Donlon, John Macrae, Michael Mascone, Joan Minnuies and Jerry Wexelberg.

Absent:

Also Present: Thomas Pagano, Amy Gallagher and Christopher Parton, Esq.

8. **ELECTION OF PRESIDENT** – The Board Secretary called for nominations for the Office of President of the Board of Education.

Motion for President Mr. Aveta nominated Mrs. Minnuies for President, seconded by Mr. Brand.

Roll Call Roll call vote for Mrs. Minnuies; Ayes (8): Mr. Aveta, Mr. Brand, Mr. Banta, Mr. Mascone, Mr. Macrae, Mr. Wexelberg, Mrs. Minnuies and Mrs. Caminiti;
Noes (1): Mr. Donlon

As a result of the roll call, Mrs. Minnuies is elected President of the Board of Education. At this time, Mrs. Gallagher turned over the conduct of the meeting to Mrs. Minnuies.

9. **ELECTION OF VICE PRESIDENT** – Mrs. Minnuies called for nominations for the Office of Vice President of the Board of Education.

Motion for Vice President Mr. Macrae nominated Mr. Aveta for Vice President, seconded by Mr. Mascone.

Roll Call Roll call vote for Mr. Aveta; Ayes (9): Mr. Donlon, Mrs. Caminiti, Mr. Aveta, Mr. Brand, Mr. Mascone, Mr. Macrae, Mr. Banta, Mr. Wexelberg and Mrs. Minnuies;
Noes (0):

As a result of the roll call, Mr. Aveta is elected Vice President of the Board of Education.

Mr. Brand thanked Mr. Donlon for leading the Board over the last year as President.

10. **Open to Public – Comments on Agenda Items Only – no speakers at this time.**

11. **Appointments:**

- A. Appointment of *Judith Vassallo* as Treasurer of School Monies, effective July 1, 2011 through June 30, 2012 at an annual salary of \$9,976.50 (0% increase).
(Charge to Account #11-000-230-100-29-000)

Motion made by Mr. Aveta, seconded by Mr. Mascone for approval of item A. Motion carried on a voice vote:

Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- B. Appointment of *Christopher B. Parton, Esq.* with the Firm of Kenney, Gross, Kovats & Parton (Board Attorney), \$130 per hour (0% increase), up to a maximum of \$85,000, effective July 1, 2011 through June 30, 2012.
(Charge to Account #11-000-230-331-22-190)

Motion made by Mr. Mascone, seconded by Mr. Brand for approval of item B. Motion carried on a voice vote:

Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- C. Appointment of *Christopher B. Parton, Esq.* with the Firm of Kenney, Gross, Kovats & Parton (Labor Relations/Negotiations), \$130 per hour (0% increase), up to a maximum of \$85,000, effective July 1, 2011 through June 30, 2012.
(Charge to Account #11-000-230-331-22-191)

Motion made by Mr. Mascone, seconded by Mr. Brand for approval of item C. Motion carried on a voice vote:

Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- D. Appointment of *Sonnenfeld and Trocchia Architects, P.A.*, as Architect of Record for district capital projects, as needed, at the following rates (0% increase):

Title	Rate
Principal Architect	\$121.50/Hour
Associate Architect	\$112.50/Hour
Project Architect	\$103.50/Hour
Construction Administrator	\$90/Hour
Project Manager	\$85.50/Hour
CADD I Operator	\$76.50/Hour
CADD II Operator	\$67.50/Hour
Administrative Assistant	\$45/Hour

Motion made by Mr. Mascone, seconded by Mr. Brand for approval of item D. Motion carried on a voice vote:

Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- E. Appointment of the following insurance brokers of record:

- 1) Appointment of Property/Casualty, Student Accident and Workers Compensation Insurance Broker of Record for 2011-2012:

Winant Bomack Ins. Agency, Red Bank, NJ

Flat fee of \$61,200 (0% increase)

Charge to: Accounts 11-000-262-520-22-211 / 11-000-262-520-22-212;

11-000-291-260-00-000

Motion made by Mr. Brand, seconded by Mr. Donlon for approval of item E. Motion carried on a voice vote:

Ayes: (8) – Mr. Aveta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

Abst: (1) – Mr. Banta

F. Approval of Tax Shelter Annuity List (*Attachment # Reorg-2*)

Motion made by Mr. Brand, seconded by Mr. Donlon for approval of item F. Motion carried on a voice vote:

Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

G. Approval of School Physicians Charge to Account # 11-000-213-300-00-000

- 1) District Medical Officer
Jon Salisbury, M.D. \$3,500.00
Visiting Physician Services
- 2) Sports Physicians
 - a) Jon Salisbury, M.D. \$1,250.00
Attendance at Five (5) H.S. South Home
Football Games (\$250.00 per game)
 - Wrestling Season Weight Certification and Skin
Checks for H.S. South and H.S. North Students \$450.00
Three (3) Hours each high school @ \$75.00 per hour)
 - b) Keith Reinsdorf, M.D. \$1,250.00
Attendance at Five (5) H.S. North Home
Football Games (\$250.00 per game)
- 3) Nursing Services
 - a) C.A.S. Health Care \$35.00 per hour/LPN
\$40.00 per hour/RN
 - b) Brentwood \$50.00 per hour
 - c) MOESC \$38 LPN/\$48 RN per hour
- 4) Psychiatrists
 - a) CPC Behavioral Healthcare \$250/\$150 per psych. evaluations
\$100 Fit to Return evaluations
\$ 63/hr. In-School Counseling
 - b) Advanced Psychiatric Care, P.A., Alexander Iofin, M.D.
Fit to Return \$250.00 per evaluation
Psych. Evaluation \$300.00 per evaluation
- 5) Neurologists
 - a) Dorothy Pietrucha, M.D. \$175.00 per neurological evaluation
 - b) Child Neurology Associates \$360.00 per neurological evaluation
- 6) Audiological
 - a) Dr. Sandra Fields Kuhn,
Audiological & Central Auditory Proc. \$382.50
Audiological Eval. w/Report \$225.00
- 7) Autism Consultant
 - a) Amy Beekman \$450.00 per day
- 8) Assistive Technology
 - a) Adam Krass Consulting, LLC \$461.25 per day

Motion made by Mr. Brand, seconded by Mr. Donlon for approval of item G. Motion carried on a voice vote:

Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

H. Approval of Contracted Services Providers, OT, PT, Speech and CST Services

(Charge to Account Number 11-000-216-320-32-000)

1)	Elite Rehab	\$ 74.10 per hour
2)	Pat Dunphy	\$ 90.00 per hour
3)	INVO Health Care	\$ 76.50 per hour
4)	Pronunciation Plus	\$ 85.00 per hour <i>TABLED</i>
5)	Ursula Shah	\$120.00 per hour
6)	Oxford	\$ 90.00 per hour
7)	BATA Pediatric Therapy Services	\$60 - \$90 per hour
8)	Summit Speech School	\$145 - \$150 per hour
9)	Bilingual Child Study Team Evaluation	\$ 900.00 per evaluation/Spanish \$1,000.00 per evaluation/other
10)	Drug Screening/Testing	
	a) University Services	\$31.50 per screening
	b) Redwood Biotech	\$ 4.76 per kit
	c) Redwood Toxicology	\$ 7.00 - \$20.70 per screening
	d) Emedical	\$44.00 per screening

Motion made by Mr. Donlon, seconded by Mr. Mascone to **table item #4**. Motion carried on a voice vote:

Ayes: (8) – Mr. Aveta, Mr. Banta, Mr. Brand, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

Abst: (1) – Mrs. Caminiti

Motion made by Mr. Mascone, seconded by Mr. Donlon for **approval of item H (excluding #4)**. Motion carried on a voice vote:

Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

I. Appointment of *Amy P. Gallagher* as Secretary to the Board of Education through June 30, 2012 in accordance with NJSA18A:13-13.

Motion made by Mr. Brand, seconded by Mr. Donlon for **approval of item I**. Motion carried on a voice vote:

Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

J. Appointment of *Maria J. Salus* as Qualified Purchasing Agent subject to the Bid and Quote Thresholds and Competitive Contracting Provisions allowed by law under N.J.S.A. 18A:18A-1 et seq.

Motion made by Mr. Brand, seconded by Mr. Donlon for **approval of item J**. Motion carried on a voice vote:

Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

K. Appointment of *Amy P. Gallagher* as Custodian of School Records for the 2011-2012 school year in accordance with Board Policy.

Motion made by Mr. Brand, seconded by Mr. Donlon for **approval of item K**. Motion carried on a voice vote:

Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

L. Appointment of *Amy P. Gallagher* as Public Agency Compliance Officer for the 2011-2012 school year.

Motion made by Mr. Brand, seconded by Mr. Donlon for **approval of item L**. Motion carried on a voice vote:

Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,

Mr. Wexelberg and Mrs. Minnuies.
Noes: (0) –

- M. Approval of *Educational Data Services, Inc.* as a New Jersey Cooperative Bidding Program for school supplies for the 2011-2012 school year.

Motion made by Mr. Brand, seconded by Mr. Mascone for approval of item M. Motion carried on a voice vote:
Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- N. Approval of participation in the *Monmouth-Ocean Educational Services Commission* and *Middlesex Regional Educational Services Commission* Cooperative bidding programs for school supplies and services.

Motion made by Mr. Brand, seconded by Mr. Donlon for approval of item N. Motion carried on a voice vote:
Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- O. Authorization for district to purchase certain goods or services from approved federal *General Services Administration (GSA)* contract vendors (as published by the General Services Administration) for the 2011-2012 school year, pursuant to all conditions of the individual General Services Administration (GSA) contracts.

Motion made by Mr. Brand, seconded by Mr. Donlon for approval of item O. Motion carried on a voice vote:
Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- P. Approval of the use of the New Jersey State Bids and Contracts for goods and services for the 2011-2012 school year.

Motion made by Mr. Brand, seconded by Mr. Donlon for approval of item P. Motion carried on a voice vote:
Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- Q. Designation of School Funds Investor as Board Secretary/Business Administrator pursuant to 17:12B-0241.

Motion made by Mr. Brand, seconded by Mr. Donlon for approval of item Q. Motion carried on a voice vote:
Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- R. Authorization for the Business Office to continue to maintain a petty cash checking account not to exceed \$5,000.

Motion made by Mr. Brand, seconded by Mr. Donlon for approval of item R. Motion carried on a voice vote:
Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- S. Appointment of *Mary Ellen Walker* as Affirmative Action /Equity Officer for 2011-2012 school year.

Motion made by Mr. Donlon, seconded by Mr. Brand for approval of item S. Motion carried on a voice vote:
Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- T. Appointment of *Mary Ellen Walker* as 504 Compliance Officer for 2011-2012 school year.

Motion made by Mr. Brand, seconded by Mr. Donlon for approval of item T. Motion carried on a voice vote:
Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- U. Appointment of Supervisor of Plant Operations & Safety, *Ken Walls*, as Coordinator for AHERA, Integrated Pest Management, and all health and safety matters (including air quality and chemicals), and as Right to Know Officer.

Motion made by Mr. Donlon, seconded by Mr. Brand for approval of item U. Motion carried on a voice vote:

Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

12. Authorization For The Following Banks As Depositories For School Funds Provided They Submit Evidence Of Eligibility From The State Of New Jersey And The Signatures Required For Withdrawals On The Various Accounts Maintained At These Banks Be Designated As The Officers Who Historically Sign For These Accounts and in accordance with Board Policy:

- A. TD Bank
- B. Wells Fargo (*formerly Wachovia*)
- C. Sovereign Bank
- D. State of New Jersey Cash Management Fund
- E. MBIA
- F. NJ/ARM Joint Trust
- G. Investors' Savings Bank
- H. Beneficial Bank

Motion made by Mr. Brand, seconded by Mr. Donlon for approval of item 12. Motion carried on a voice vote:

Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

13. Designation of the Asbury Park Press As the Newspaper of General Circulation Published in New Jersey circulating in the Middletown area to be utilized for:
- A. Advertisements concerning public bids and other notices in Accordance with NJSA 18a:14-10, 22-11, 39-3 and for the *Independent, Two River Times, and The Hub* to receive all notices of meetings.

Motion made by Mrs. Minnuies and withdrawn to add "The Patch" to receive all notices of meetings.

Motion made by Mr. Donlon, seconded by Mr. Brand for approval of item 13. Motion carried on a voice vote:

Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

14. Re-adoption of all existing policies governing the school district.

Motion made by Mr. Brand, seconded by Mr. Donlon for approval of item 14. Motion carried on a voice vote:

Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

15. Re-adoption of all existing curriculum and textbooks.

Motion made by Mr. Donlon, seconded by Mr. Brand for approval of item 15. Motion carried on a voice vote:

Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

16. Re-adoption of the public rate for reproduction of Board documents in accordance with NJSA 47-1A-1,2,3.

Motion made by Mr. Brand, seconded by Mr. Donlon for approval of item 16. Motion carried on a voice vote:

Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

17. Resolution to Adopt the Code of Ethics**Code of Ethics for School Board Members (Statute 18A:12-24.1):**

- *I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.*
- *I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.*
- *I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.*
- *I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.*
- *I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.*
- *I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.*
- *I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But, in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.*
- *I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.*
- *I will support and protect school personnel in proper performance of their duties.*
- *I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.*

Motion made by Mr. Brand, seconded by Mr. Mascone for approval of item 17. Motion carried on a voice vote:


Ayes: (9) – Mr. Aveta, Mr. Banta, Mr. Brand, Mrs. Caminiti, Mr. Donlon, Mr. Macrae, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

18. Adjournment of the Reorganization Meeting

Motion made by Mr. Brand and seconded by Mr. Mascone at 8:10 p.m. to adjourn the reorganization meeting to the regular voting meeting. Motion carried on voice vote.

Respectfully submitted,



Amy P. Gallagher
School Business Administrator/Board Secretary