

MINUTES OF THE REGULAR VOTING MEETING
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION
WEDNESDAY EVENING, SEPTEMBER 22, 2010

Time and Place Of Meeting: Pursuant to notices sent to each member of the Board of Education, the regular voting meeting was held on Wednesday, September 22, 2010 in the High School North Library, 63 Tindall Road, Middletown, New Jersey.

1. CALL TO ORDER

At 6:00 p.m. the meeting was called to order.

2. SUNSHINE NOTICE:

“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, the Independent, the Courier, the Two River Times, and the Hub and the posting of such notice at the August T. Miner Administration Building and each elementary, middle, and secondary school in the district.”

3. ROLL CALL

Present: Laura Agin, Joan Minnuies, Daniel Skelton (Vice President), Rose Stallmeyer and Michael Donlon (President).

Absent: Chris Aveta (arr. 7:00), Vincent Brand (arr. 6:45) Michael Mascone (arr. 6:15) and Kevin Ryan (arr. 6:32).

Also Present: Karen Bilbao, Dominic Carrea and Christopher Parton, Esq.

4. RESOLUTION FOR EXECUTIVE SESSION

At 6:00 motion made by Dan Skelton and seconded by Rose Stallmeyer to adjourn to Executive Session for matters of negotiations and attorney client privilege. The Board will be discussing collective negotiations with Paraprofessionals and the MTEA, pending grievances filed by the MTEA, student safety issues regarding transportation and possible shared services with the Township. Motion carried on a voice vote.

5. CALL TO ORDER AND ROLL CALL

At 7:30 p.m. the voting meeting was reconvened:

Present: Laura Agin, Chris Aveta, Vincent Brand, Michael Mascone, Joan Minnuies, Kevin Ryan (left 9:55p), Dan Skelton (Vice President), Rose Stallmeyer and Michael Donlon (President).

Absent:

Also Present: Karen Bilbao, Dominic Carrea and Christopher Parton, Esq.

6. PLEDGE OF ALLIGENCE

7. RE-READING OF SUNSHINE NOTICE

8. Student Representatives from High School North and High School South to Speak:

- High School North
- High School South

9. Open to Public –Thirty Minute Opportunity for Public Comments on Agenda Items Only

The following members of the public spoke on agenda items only:

- Sherry Gevarter discussed handouts for Policy and Bill List.
- Stephanie Cartier discussed IDEA and ARRA amendment.
- Linda Runyon discussed health plan for Business Administrator.
- Patty Doyle discussed fund raising approval for athletics.
- Mike Maggipinto discussed the speech assignments at River Plaza, per attachment HR4.

10. Motion to Approve Minutes

- A. Voting Meeting – *August 25, 2010*

Motion made by Kevin Ryan, seconded by Laura Agin **for approval of item #10A.** Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan,
Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

B. Executive Session – August 25, 2010

Motion made by Kevin Ryan, seconded by Dan Skelton **for approval of item #10B**. Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan,
Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

11. Reports

A. **Report of the President**

B. **Report of the Business Administrator/Board Secretary**

- 1) Motion to accept the reports of the Treasurer and Secretary as being in agreement for the months of July and August 2010. *Attachments # BA-1A and BA-1B*

Motion made by Kevin Ryan, seconded by Dan Skelton **for approval of item #1**. Motion carried on a voice vote:

Ayes: (8) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mr. Ryan,
Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

Abst: (1) – Mrs. Minnuies

- 2) Motion to accept the Board Secretary's Certification that no major budget line item has been over-expended for the months of July and August 2010.

Motion made by Kevin Ryan, seconded by Dan Skelton **for approval of item #2**. Motion carried on a voice vote:

Ayes: (8) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mr. Ryan,
Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

Abst: (1) – Mrs. Minnuies

- 3) Approval of transfers – *Attachment # BA-2*

Motion made by Kevin Ryan, seconded by Dan Skelton **for approval of item #3**. Motion carried on a voice vote:

Ayes: (8) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mr. Ryan,
Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

Abst: (1) – Mrs. Minnuies

- 4) Motion to Approve Bill List for Period August 26, 2010 – September 22, 2010 -
Attachment # BA-3

Motion made by Kevin Ryan, seconded by Dan Skelton **for approval of item #4**. Motion carried on a voice vote:

Ayes: (8) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mr. Ryan,
Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (1) – Mrs. Minnuies

C. **Report of the Superintendent**

- 1) Update – Superintendent Bilbao reported on the successful opening of the 2010-11 school year and commented on the cap of 25 students per class in all elementary buildings. Mrs. Bilbao announced that Carol Force, Bayshore Middle School Principal, will lead the newly instated Administrative Professional Development Academy, beginning early in October. The Middletown School District received notification of allocation of funding through the Federal Education Jobs Act in the amount of \$694,714 to be expended by September of 2012, and can only be used for personnel related issues. Discussion of optimal use of these funds is taking place with Administration and Board Members. Status of the Harmony Elementary School playground equipment was discussed. New equipment has been purchased for the preschool program and should be delivered and installed by mid October. There is a total equipment cost of over \$10,000.00. Because of a grant from the supplier, the equipment cost is \$5,248 and will be funded from the district's Capital Outlay Equipment account. The installation cost of

\$4,600 will be entirely funded from a Safety Grant received this year from the New Jersey School Boards Insurance Group.

- 2) Approval of the Annual Review and Revisions of *Agreement to Uniform State Memorandum of Agreement between Education and Law Enforcement Officials- Attachment # Supt-Rpt-1*

Motion made by Dan Skelton, seconded by Kevin Ryan **for approval of item #2**. Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

- 3) Approval to Attend Conventions, Conferences or Educational Programs:
Board of Education Members and Administration
New Jersey School Boards Association 2010 Workshop & Exhibition at *The Palace At Somerset Park*, Somerset, New Jersey on October 19 & 20, 2010
Group Registration Cost - \$550, up to 11 members (service credit of \$2,000 to be applied)
Account #: 11-000-230-585-22-121 / 11-000-230-890-22-177

Motion made by Dan Skelton, seconded by Kevin Ryan **for approval of item #3**. Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

12. Recommendations of the Superintendent of Schools

A. Curriculum Committee (*Daniel Skelton, Chairperson*)

1. Presentation on High School Rankings in NJ Monthly Magazine – *Mr. James Stefankiewicz, Assistant Superintendent for Curriculum and Instruction* – Mr. Stefankiewicz discussed the reporting by the NJ Monthly Magazine every two years based on data obtained from the State Department of Education. Middletown High Schools North and South were in the top 50% of New Jersey High Schools, out of 322 in total. High School Re-design is being used to increase performance of our students. Methodology of ranking was elaborated on by Mr. Stefankiewicz; school environment, student performance and student outcome. Recent test scores of our district were not included in the high school rankings, but will be reflected in the 2012 publication of the NJ Monthly Magazine. Mr. Stefankiewicz discussed the possible use of a non-profit service, National Student Clearing House, to provide the District data on students who pursue higher education, at a cost of \$465/year, per school. The next topic discussed was class sizes in the Districts' secondary schools. There are more classes containing 30 students during the 2010-11 school year compared to 2009-10. Discussion took place on the utilization of aforementioned funding from the Federal Education Jobs Act to hire additional English and History staff at High School South. Administrative oversight, with respect to scheduling, was reported on at length by Mrs. Bilbao. Superintendent Bilbao asked for a consensus of the Board to move forward in the hiring of additional teachers and using additional 6th period assignments, to address high class sizes in the core subjects specifically in High School South. Mr. Donlon suggested a short voting meeting on October 6, 2010, just prior to the already scheduled closed session Negotiations Committee Meeting of the full Board Meeting.
2. Approval for District staff to attend conferences, workshops and seminars – *Attachment # Curriculum-1*
3. Approval of Home Schooling for the following students to use a variety of materials
 - D.R.
 - A.D.
 - C.G.
 - A.G.

Motion made by Kevin Ryan, seconded by Dan Skelton **for approval of items #2 & 3**. Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

B. Finance Committee (*Christopher Aveta, Chairperson*)**C. Policy Committee** (*Vincent Brand, Chairperson*) – Attachment # Policy-1

- 1) Second Reading and Adoption: **Regulation 5533.1** *Tobacco-Free Policy – This will be an addition to existing regulation to comply with State suggested language*
- 2) Second Reading and Adoption: **Policy and Reg. 5111** *Eligibility of Resident / Non-resident Pupils– The revisions have been mandated by the State and have been included in the existing policy and regulations.*
- 3) Second Reading and Adoption: **Policy 6450** *Vendor Policy*

Motion made by Dan Skelton, seconded by Kevin Ryan **for approval of items #1-3.** Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

- 4) First Reading and No Action: **Policy 0171** *Duties of Board President and Vice-President. Three options for service selected. Minimal changes to existing policy, including citations.*
- 5) First Reading and No Action: **Policy 0173** *Duties of Public School Accountant. Minimal charges and citation updates.*
- 6) First Reading and No Action: **Policy and Reg. 3144** *Certification of Tenure Charges – Timelines outlined for proceedings regarding evidence, protocol, and hearings.*
- 7) First Reading and No Action **Policy 4159** *Support Staff Reporting Responsibilities – Requiring support staff to report arrest or indictments the same as teaching staff (already adopted policy).*
- 8) First Reading No Action: **Policy and Reg. 6112** *Reimbursement of Federal/Grant Expenditures*
- 9) First Reading and No Action: **Policy 6830** *Audit and Comprehensive Annual Financial Report*
- 10) First Reading and No Action – **Policy and Reg. 8310** *Public Records – Includes cost of reproduction of materials and qualifies types of computed costs for special documents.*

NO VOTE TAKEN - NO ACTION NEEDED ON FIRST READINGS

D. Co-Curricular/Athletic Committee (*Joan Minnuies, Chairperson*) Karen Bilbao recommended adding two names onto the Personnel Committee agenda for Community Aides for High School South soccer. These appointments were waiting for criminal history clearance that had not been received in time to put on the agenda. As of this meeting, all clearance has been received. Motion made by Laura Agin and seconded by Dan Skelton to add to the Personnel Committee Report.

E. Negotiations Committee (*Michael Donlon, Chairperson*)**F. Facilities Committee** (*Michael Mascone, Chairperson*)**G. Student Services Committee** (*Rose Stallmeyer, Chairperson*)

- 1) Approval of *Out of District Student Placements – Attachment # Student Services-1*
- 2) Approval of *Individual Instruction at Home - Attachment # Student Services-2*
- 3) Approval of *Wilson Reading and Language Applied Method Training.* Cost of \$7,425 will be paid from the ARRA training line account.
Account # 20-460-200-300-32-000

- 4) Approval for independent speech evaluation by *Kimberly Black* for student #302144 at a cost not to exceed: \$800.00
Account #11-000-219-320-32-000
- 5) Approval for *Amy Beekman* to provide behavioral support in the home for student #310325 at a cost not to exceed \$7,200
Account #11-000-219-320-32-000
- 6) Approval to accept allocation and approval of submission of IDEA FY2010
- 7) Approval to submit IDEA/ARRA amendment- *Attachment # Student-Services-3*
- 8) Approval for *C.A.S. Health Care Inc.* to provide nursing services for the 2010/11 school year at a cost not to exceed \$160,650
Account #11-000-213-300-00-000
- 9) Approval for *Brentwood Health Care* to provide nursing services for the 2010/11 school year at a cost not to exceed \$72,000
Account #11-000-213-300-00-000
- 10) Approval of *Summit Speech School* for 2010 school year to provide itinerant teacher services for student #301513 and student #304091, at a cost not to exceed \$90,000
Account #11-000-216-320-32-000
- 11) Approval for *MOESC* to provide two (2) seats at a regional substance abuse day treatment program (*Crossroads*), at a cost not to exceed \$27,984
Account #11-000-100-561-00-000
- 12) Approval for *Education, Inc.* to provide bedside educational instruction within the hospital setting, at a cost not to exceed \$15,000.000
Account # 11-219-100-320-00-014

Motion made by Dan Skelton, seconded by Kevin Ryan **for approval of items #1-12.** Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

- 13) Approval of Independent Evaluations for student #307146:
Educational Evaluation, by Dana DePugh, at a cost not to exceed \$1,000
Psychological Evaluation, by Dr. Michael Selbst, at a cost not to exceed \$3,500
OT Evaluation, by Susan Smith-Foley, at a cost not to exceed \$600
Account #11-000-219-320-32-000

Motion made by Kevin Ryan, seconded by Dan Skelton **for approval of item #13.** Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

H. Technology Committee (*Kevin Ryan, Chairperson*)

I. Personnel Committee (*Laura Agin, Chairperson*)

Recommendations of the Superintendent of Schools:

Note: All appointments of District staff are contingent upon satisfying the requirements of the Criminal History Review.

- 1.) Approval of resignation for the purpose of retirement:
Ellen Hartnett (9/1/05), HS South, Paraprofessional, effective 9/1/10

2.) Approval of resignations:

- a. Hannah Caruso, New Monmouth, Paraprofessional, for personal reasons, effective 9/1/10
- b. Frances Dunphy, Bayshore, Paraprofessional, for personal reasons, effective 9/1/10
- c. Cristy Filarsky, Substitute Teacher, for personal reasons, effective 8/26/10
- d. Peter Lazzaro, Thorne, Paraprofessional, for personal reasons, effective 9/3/10
- e. Michele Magliulo, Paraprofessional, Thorne, for personal reasons, effective 9/14/10
- f. Theresa Masiello, Fairview, Paraprofessional, for personal reasons, effective 8/30/10
- g. Nora Paglia, Substitute Secretary, for personal reasons, effective 9/8/10
- h. Susan Comey Trembley, Substitute Teacher, for personal reasons, effective 9/10/10
- i. Monique Walker, Substitute Teacher/Substitute Paraprofessional, for personal reasons, effective 9/3/10
- j. Kathleen Zyskowski, Substitute Teacher, for personal reasons, effective 8/31/10

3.) Approval of leaves of absence:

- a. Kelly Collette, Thompson, Language Arts, for maternity, effective:
9/13/10 through 11/8/10 – Paid – Sick Leave
11/9/10 through 1/2/11 – Unpaid Leave
1/3/11 through 3/13/11 – Unpaid by District – NJ Family Leave Act
Acct. #11-130-100-101-04-000
- b. Colleen Creighton, Paraprofessional, New Monmouth, for family leave, effective:
9/1/10 through 12/23/10 – Unpaid by District – NJ Family Leave Act
- c. Gale Farwell, HS North, Mathematics, for medical reasons, effective:
9/1/10 through 11/30/10 – Paid – Sick Leave
Acct. #11-140-100-101-01-000
- d. Helen Gagliardi, New Monmouth, Paraprofessional, for medical reasons, effective:
9/7/10 through 9/30/10 – Paid – Sick Leave
10/1/10 through 10/15/10 – Unpaid –Leave
Acct. #11-214-100-106-00-021
- e. Felicia Merklinger, Bayview, Grade 4, for maternity, effective:
10/29/10 through 1/7/11 – Paid – Sick Leave
1/8/11 through 3/6/11 – Unpaid by District – NJ Family Leave Act
Acct. #11-120-100-101-20-000
- f. Jennifer Mess, Thorne, Activity Arts, for maternity, effective:
11/8/10 through 11/29/10 – Paid – Sick Leave
11/30/10 through 2/20/11 – Unpaid by District – NJ Family Leave Act
2/21/11 through 4/10/11 – Unpaid Leave
Acct. #11-130-100-101-05-000
- g. Bernice Nightingale, Fairview, Grade 3, for medical reasons, effective:
9/1/10 through 10/3/10 – Paid – Sick Leave
Acct. #11-120-100-101-20-000
- h. Patricia Smith, District, Assistant Business Administrator/Chief Accountant, for maternity, effective:
10/11/10 through 12/10/10 – Paid – Sick Leave
12/11/10 through 12/30/10 – Paid – Vacation
Acct. #11-000-251-100-26-000
- i. Annette Spinnato, HS South, Paraprofessional, for medical reasons, effective:
9/1/10 through 9/21/10 – Paid – Sick Leave
9/22/10 through 9/24/10 – Unpaid Leave
Acct. #11-214-100-106-00-021

Adjustments

- a. Joan Bace, Payroll Department, Secretary, for medical reasons (extension), effective:
8/9/10 through 9/17/10 – Paid – Sick Leave
- b. Jennifer Siwiak, Thompson, Language Arts, for maternity (extension), effective:
10/9/10 through 11/23/10 – Unpaid by District – NJ Family Leave Act
11/24/10 through 12/15/10 – Unpaid Leave

Motion made by Dan Skelton, seconded by Kevin Ryan **for approval of items #1-3.** Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan,
Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

4.) Approval of Agreement for Employment of School Business Administrator/Board Secretary per *Attachment HR 1*

Motion made by Dan Skelton, seconded by Kevin Ryan **for approval of item #4**. Motion carried on a roll call vote:
 Ayes: (5) – Mrs. Agin, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.
 Noes: (4) – Mr. Aveta, Mr. Brand, Mr. Mascone and Mrs. Minnuies.

5.) Approval of increase/extension of assignment:

- a. Lindsay Knight, HS North, Latin/English
 Rate – MA – Step 2 – \$62,555 (increase to full-time)
 Effective 9/1/10 through 6/30/11
- b. Jermaine Hatcher, HS South, Night Custodian (extend contract)
 Rate – \$25,612 pro-rated
 Effective 10/1/10 through 10/31/10

6.) Approval of salary increments registered in the Personnel Office for September, 2010 as per *Attachment HR 2*

Motion made by Dan Skelton, seconded by Kevin Ryan **for approval of items #5-6**. Motion carried on a voice vote:
 Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan,
 Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.
 Noes: (0) –

7.) Approval of salary adjustments:

- a. Danny Chaney, Harmony, Custodian, Rate – \$32,460 *pro-rated* (Chief Day Custodian stipend)
 Effective 10/1/10 through 10/31/10 (extension)
- b. Charles Alessi, New Monmouth, Custodian, Rate – \$32,238 *pro-rated* (Chief Day Custodian stipend)
 Effective 10/1/10 through 10/31/10 (extension)
- c. Joann Pariso, HS North, Custodian, Rate – \$33,788 *pro-rated* (Chief Night Custodian stipend)
 Effective 10/1/10 through 10/31/10 (extension)

Salary Adjustments Due to Verification of Graduate Credits

- a. Melanie Hogan, Bayview, Grade 1, Rate – BA + 10 – Step 1 – \$52,815 pro-rated
 Effective 9/1/10 through 12/10/10
- b. Nicole Zanzuccki, Fairview, Grade 4, Rate – MA + 10 – Step 1 – \$64,220 pro-rated
 Effective 9/1/10 through 12/23/10

Salary Adjustments Due to Increments—Effective 9/1/10 through 6/30/11

- a. 6th Period Assignments:

| | | |
|----------------------------------|--------------------------|-------------|
| Sarah Boyce (3 labs per week) | Science Lab | \$ 5,563.20 |
| Julia Gargiulo (2 labs per week) | Science Lab | \$ 3,761.19 |
| Nicholas Georgiou | 9th Grade Honors English | \$ 7,637.86 |
| Marie Marcolla | Int Alg/Geom Pt 1 | \$ 9,029.29 |
| Gail McLaughlin | Foods | \$14,289.29 |
- b. Community Service Rehabilitation Program Assignments:

| | | |
|----------------|----------|---------|
| Michael Gannon | Bayshore | \$53.21 |
| Susan Heeter | HS North | \$54.60 |
| Denise Skinner | HS South | \$63.29 |

8.) Approval of 6th period assignments, effective 9/1/10 through 6/30/11:

| | | |
|---------------------|--------------------------------|-------------|
| <u>HS South</u> | | |
| Regina Luisi | English and Expository Writing | \$14,075.00 |
| <u>HS North</u> | | |
| Lauren Stout | English and Expository Writing | \$10,392.86 |
| Matthew Ritter | Study Skills | \$7,492.86 |

9.) Approval of Paraprofessionals per the following conditions of employment as displayed on *Attachment HR 3*

All Paraprofessional appointments are subject to budgetary constraints, enrollments and IEP requirements, and may be changed or eliminated during the term of the assignments.

10.) Approval of staff transfers and changes in assignments for the 2010-11 school year per *Attachment HR 4*

11.) Approval of additional special contracts, resignations, and corrections for the 2010-11 school year per *Attachment HR 5*

Motion made by Dan Skelton, seconded by Kevin Ryan **for approval of items #7-11**. Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies (no-item#11), Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

12.) Approval to add/remove the following substitute personnel for the approved lists of substitute personnel per *Attachment HR 6*

13.) Acknowledgement of placement of the following preservice teachers to complete fieldwork and internship/student teaching per *Attachment HR 7*

Motion made by Dan Skelton, seconded by Kevin Ryan **for approval of items #12-13**. Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

14.) Approval of additional community athletic aides for the 2010-11 school year per *Attachment HR 8*

Motion made by Dan Skelton, seconded by Kevin Ryan **for approval of item #14**. Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

15.) The following employees of Chartwells Food Service, an approved District vendor, have completed the Emergent Application pending approval:

Susan Delaney
Deborah Livolsi
Debra McVeigh
Frances Savio

16.) Approval of the following Elementary Principal Daily Substitute for the 2010-11 school year at a daily rate of \$109:
Jeffrey Sabella *Acct. #11-000-240-103-00-003*

Motion made by Dan Skelton, seconded by Kevin Ryan **for approval of items #15-16**. Motion carried on a voice vote:

Ayes: (9) – Mrs. Agin, Mr. Aveta, Mr. Brand, Mr. Mascone, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

17.) Approval of job description for Accountant per *Attachment HR-9*

Motion made by Kevin Ryan, seconded by Dan Skelton **for approval of item #17**. Motion carried on a voice vote:

Ayes: (8) – Mrs. Agin, Mr. Aveta, Mr. Mascone, Mrs. Minnuies, Mr. Ryan, Mr. Skelton, Mrs. Stallmeyer and Mr. Donlon.

Noes: (0) –

Abst: (1) – Mr. Brand

13. Board Committee Reports

A. Finance Committee (*Christopher Aveta, Chairperson*) Mr. Aveta reported on the Finance Committee Meeting held on September 20, 2010. Two of the agenda items discussed were the renewal of the contract with

Corporate Marketing Associates and the award of a contract in the amount of \$98,445 with Dome Tech Energy to conduct an energy audit. Further discussion will take place at the October 20th Workshop Meeting. The annual school audit is currently underway. The audit will be submitted to the State by the November deadline and presented to the Board for their approval at their November 17, 2010, Voting Meeting. Mr. Aveta discussed the finances for the sub-varsity tournaments. Participation by sub-varsity sports in tournaments will be reinstated, at a cost of \$11,368 which represents the entry fees only. The district will use Corporate Sponsorship deferred revenue as a funding source. Mr. Haines will update the Co-curricular Committee on the cost to include transportation. Mrs. Bilbao will get clarification of transportation costs and send notification to the Board once confirmed. All fundraising will go into the student activity account. The District will reimburse the student activity account for all sub-varsity tournament entry fees which have been previously paid this year through fund raising efforts.

B. Facilities Committee (*Michael Mascone, Chairperson*) Mrs. Bilbao distributed a photo of the new playground equipment to be installed at the Harmony Elementary School. Mr. Mascone reported that the Township is waiting for approval for Green Acres funding for the development of the property next to the River Plaza Elementary School. The District will then apply funds from the N.J. School Board Association Insurance Group Safety Grant to improve site conditions around the school and tie into the Township plan. The next Facilities Committee Meeting is tentatively scheduled for October 4, 2010.

14. Old Business – Mr. Mascone initiated discussion of Board Goal Setting Initiatives; operating with respect and trust, and improve shared services with the Township. Mrs. Agin suggested that with respect to the Middletown Township Resolution 10-165 that a Township Administrator, Superintendent of Schools and the Business Administrator be included on the committee. Mrs. Minnuies suggested that a meeting with the Township be established to discuss format of the resolution in order to move forward. Mr. Donlon asked that Mr. Brand and Mrs. Agin accompany him, along with the Superintendent and Business Administrator, to meet with the Township.

15. New Business – no new business.

16. Public Comments - Opportunity for Public Comments Limited to Thirty Minutes

The following members of the public spoke:

- Sherry Gevarter – discussed public use of personal lap tops at Board Meetings and bill list item. Also commented on new hires, NJ Report card data, high school rankings presentation and cost of recommendations on agenda.
- Linda Guyer – inquired about the new hires, secretarial staff, communication with the Governor regarding budget cuts, Administrator Academy, staff training and cost of PSAT's.
- Dawn Diorio – commented on Administrative staff at High School South and class sizes, Assistant Business Administrator position and staff training.
- Karen Antone – discussed Harmony Elementary School playground equipment and special needs accessibility.
- Vera Piasecki – commented on budget cuts affecting staff at elementary school level, agenda addendums, technology update and employee benefit contribution.
- Sue Griffin – spoke on class size and in-class support, and testing.
- Deanna Rose – discussed fundraising for one (1) evening soccer game.
- Gerry Wexelberg – Booster Club funding for team sports, lighting in administrative offices and status of Booster Club paving project – Phase I.
- Linda Guyer – discussed time limit for public comments.
- Debbie Scerbo – discussed computer program and New Monmouth Road speed bump.

17. Motion to Adjourn

Motion made and seconded at 11:17 p.m. to adjourn the meeting. Motion carried on voice vote.

Respectfully submitted,

Dominic V. Carrea
Interim Business Administrator/Board Secretary