

MIDDLETOWN TOWNSHIP BOARD OF EDUCATION  
59 Tindall Road  
Middletown, New Jersey 07748

Minutes of the open pre-meeting workshop held Wednesday, September 15, 2010 in the High School North Library, 63 Tindall Road, Middletown, New Jersey.

1. **CALL TO ORDER** – At 6:30 p.m. the Workshop meeting was called to order.

2. **SUNSHINE NOTICE**

*“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, the Independent, the Courier, the Two River Times, and the Hub and the posting of such notice at the August T. Miner Administration Building and each elementary, middle, and secondary school in the district.”*

3. **ROLL CALL**

Present: Laura Agin, Joan Minnuies, Dan Skelton (Vice President), Rose Stallmeyer and Michael Donlon (President).  
Absent: Chris Aveta (arr.6:43), Vincent Brand, Michael Mascone (arr.6:40) and Kevin Ryan.  
Also Present: Karen Bilbao, Dominic Carrea, James Stefankiewicz and Christopher Parton, Esq.

4. **RESOLUTION FOR EXECUTIVE SESSION**

At 6:30 p.m. motion made by Mr. Skelton and seconded by Mrs. Stallmeyer to adjourn to closed session for matters of personnel, attorney-client privilege, and negotiations. The Board will be discussing: negotiations with the MTEA and Paraprofessionals; student test scores and AYP reports; and a recent busing incident at Bayview Elementary School.

5. **CALL TO ORDER** – Reopening of Workshop Meeting at 7:30 p.m.

6. **RE-READING OF SUNSHINE NOTICE**

7. **ROLL CALL**

Present: Laura Agin, Chris Aveta, Vincent Brand, Michael Mascone, Joan Minnuies, Dan Skelton (Vice President), Rose Stallmeyer and Michael Donlon (President).  
Absent: Kevin Ryan  
Also Present: Karen Bilbao, Dominic Carrea, James Stefankiewicz and Christopher Parton, Esq.

8. **PLEDGE OF ALLIGENCE** was lead by Board President Donlon.

9. **REPORT OF THE SUPERINTENDENT** – Mrs. Bilbao reported on the status of Harmony Elementary School playground area. The preschool play area was inspected and made accessible to students and staff. An investigation is underway for the purchase of modular playground equipment, suitable for 3-5 year olds, to be attached to the existing playground equipment at the school.

10. **THIRTY MINUTE OPPORTUNITY FOR THE PUBLIC TO SPEAK**

The following members of the public spoke:

- Vera Piasecki discussed Harmony playground, administration and parent communication and assistive technology.
- Sharon Zeveney discussed playground use and child development.
- Brian Ruane and James Coulter requested approval for the fund raising for the cross country program specifically for the reinstatement of sub-varsity tournament fees for County and conference meets.
- Patty Doyle discussed the cross country program.
- Sherry Gevarter commented on “Discussion” items on the agenda, freshman and sophomore sports programs, freshman academy, NJ ASK scores and high school rankings.
- Ellen Ruane discussed the nursing contract with CAS.

11. **REPORT OF THE SUPERINTENDENT:** Mrs. Bilbao discussed the following topics with the Board:

1. Proposed procedures for Board Workshop and Voting Meeting agendas (attachment).
2. Presentation of Strategic Plan - District Goals Activity Framework Proposals (attachment). Assisting her in the presentation were the following six (6) Central Office Administrators:
  - o James Stefankiewicz

- o David Healy
- o Marjorie Caruso
- o Dorothy McMullen
- o Diana Cantillo
- o Anne Facendo

## 12. COMMITTEE REPORTS:

A. **Co-Curricular Committee** (*Joan Minnuies, Chairperson*) Athletic Director, Kevin (Buddy) Haines, discussed the Athletic programs, and reviewed the 2010-11 equipment and budget cuts. Mr. Haines reported on areas affected by the budget cuts and the estimated \$10,000 funding necessary for the sub-varsity teams to participate in competitions. Fundraising for all sports, in addition to district funds, and pay to participate were also discussed by the Board. The athletic account will be reviewed for possible budget revisions, and the corporate sponsorship account funds will be considered as a possible source to fund sub-varsity tournaments. In the meantime, the Superintendent recommended, and the Board agreed, that the girls and boys cross country teams be allowed to fund raise for sub-varsity participation in tournaments.

B. **Curriculum Committee** (*Daniel Skelton, Chairperson*) Mr. Skelton reviewed the minutes of the last Curriculum Committee Meeting held on September 10<sup>th</sup>.

C. **Finance Committee** (*Christopher Aveta, Chairperson*) Mr. Aveta spoke about the two Finance resolutions on the agenda. After some discussion, the Board agreed to table both resolutions for placement on the October 20, 2010 Workshop agenda so that the subject matter can be thoroughly vetted by both the Finance and Facilities Committees.

D. **Policy Committee** (*Vincent Brand, Chairperson*) Mr. Brand spoke on the Policy resolution on tonight's agenda and reported on the last Policy Committee Meeting held on September 13, 2010.

E. **Negotiations Committee** (*Michael Donlon, Chairperson*)

F. **Facilities Committee** (*Michael Mascone, Chairperson*) Mr. Mascone reviewed the minutes of the last Facilities Committee Meeting held on September 8, 2010. The main topics discussed were:

- 1) Shared development of the property next to the River Plaza Elementary School with the Township.
- 2) Shared RFP with the Township for a possible solar energy project.
- 3) Review of the recycling program at both High Schools North and South.
- 4) Relocation of Pre-k playground equipment to Harmony Elementary School.
- 5) Update from Elementary Facilities Ad Hoc Committee, Mr. Danny Estrada, Chair of this Ad Hoc Committee, will be invited to the next Facilities Committee meeting to give an update.
- 6) Possible venues for the June 2011 Middle and High School graduation ceremonies.

G. **Student Services Committee** (*Rose Stallmeyer, Chairperson*) Mrs. Stallmeyer discussed her Committee report and the Student Services resolutions on tonight's agenda.

H. **Technology Committee** (*Kevin Ryan, Chairperson*)

I. **Personnel Committee** (*Laura Agin, Chairperson*)

13. **OLD BUSINESS** – No old business.

14. **NEW BUSINESS** – No new business.

15. **MOTION TO ADJOURN**

At 11:59 p.m. motion made by Dan Skelton and seconded by Laura Agin to adjourn.

Respectfully submitted,



DOMINIC V. CARREA  
Interim School Business Administrator/Board Secretary