

MINUTES OF THE REGULAR VOTING MEETING
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION
WEDNESDAY EVENING, DECEMBER 14, 2011

Time and Place Of Meeting: Pursuant to notices sent to each member of the Board of Education, the regular voting meeting was held on Wednesday, December 14, 2011 in the High School North Library, Middletown, New Jersey.

1. Call to Order

At 6:30 p.m. the meeting was called to order.

2. Sunshine Notice:

“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, the Independent, the Two River Times, and the Hub and the posting of such notice at the August T. Miner Administration Building and each elementary, middle, and secondary school in the district.”

3. Roll Call

Present: Leonora Caminiti, Sue Griffin, Michael Mascone, Gerald Wexelberg and Joan Minnuies.
Absent: Chris Aveta, Vincent Brand, James Cody and Michael Donlon
Also Present: William George, Amy Gallagher and Christopher Parton, Esq.

4. Resolution for Executive Session

At 6:35 p.m. a motion was made by Mrs. Caminiti, seconded by Mr. Wexelberg to go into executive session for matters of personnel and confidential student information. The Board will be discussing; the suspension of a teaching staff member, administrative appointments, and a student incident. Motion carried on a voice vote.

5. Call to Order and Re-Reading of the Sunshine Notice

At 7:40 p.m. the voting meeting reconvened.

6. Roll Call

Present: Chris Aveta, Leonora Caminiti, James Cody, Sue Griffin, Michael Mascone, Gerald Wexelberg and Joan Minnuies.
Absent: Vincent Brand and Michael Donlon
Also Present: William George, Amy Gallagher and Christopher Parton, Esq.

7. Pledge of Allegiance

8. Student Representatives from High School North and High School South:

- High School South – no representative
- High School North – Lindsay Donohue, Senior Council President.

9. Open to Public – Opportunity for Public Comments on Agenda Items Only

The following members of the public spoke:

- Karen Antone commented on social behavior support specialist positions and job description for math and language arts specialists.

10. Motion to Approve Minutes

- Voting Meeting – November 21, 2011
- Executive Session – November 21, 2011

Motion made by Mrs. Griffin, seconded by Mr. Mascone to **approve item #10**. Motion carried on a voice vote:

Ayes: (7) – Mr. Aveta, Mrs. Caminiti, Mr. Cody, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

11. Reports

A. Report of the President – Mrs. Minnuies welcomed Dr. George to the district and congratulated both high schools for their incredible play productions.

B. Report of the Business Administrator/Board Secretary

- 1) Motion to accept the reports of the Secretary as being in agreement for the month of November 2011 - *Attachment # BA-1*
- 2) Motion to accept the Board Secretary’s Certification that no major budget line item has been over-expended for the month of November 2011.
- 3) Approval of transfers – *Attachment # BA-2*
- 4) Motion to Approve Bill List for the period of November 22, 2011 – December 14, 2011 - *Attachment # BA-3*

Motion made by Mr. Aveta, seconded by Mr. Mascone to **approve item #s 1-4**. Motion carried on a voice vote:

Ayes: (7) – Mr. Aveta, Mrs. Caminiti (no: #3), Mr. Cody, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg and Mrs. Minnuies (no: #3).

Noes: (0) –

C. Report of the Superintendent

1) Update – Dr. George reported on his building visits over the past few weeks, and his introduction to staff during Professional Development Day in November. So far there have been 3 of the 4 scheduled parent coffees attended by the community, one of which is available on the website. Dr. George commented on the commitment and support from the regular and special education parent groups and is looking forward to working with PIC and other parent organizations, and hopes that this is the beginning of an expanded communication between the Board and Central Office Administration. Dr. George announced that “Your Town, Your Schools” will be coming back to the community. He also reported that he has recently reached out to community leaders, such as Mayor Fiore and Police Chief Oches, to discuss community input and emergency management procedures currently in place in the District, and how to work collaboratively to support the students in the school community. Dr. George introduced newly hired Jill Takacs, Assistant Superintendent for Curriculum. The next position to be filled will be that of the District Director of Curriculum for Humanities. Two candidates have been selected and are waiting for Board interviews. Also coming to the district is Robert Dunn, District Director of Student Services, who begins in January 2012.

- 2) Recommend approval, with great appreciation, of donation of \$25,000 grant check to the River Plaza and Nut Swamp Parent Teacher/Faculty Associations from the Edward W. and Stella C. Van Houten Memorial Fund. The gift has been designated to refurbish and purchase new books for the school libraries – *Attachment # Supt-Rpt-1*

Motion made by Mr. Aveta, seconded by Mr. Wexelberg to **approve item # 2**. Motion carried on a voice vote:

Ayes: (7) – Mr. Aveta, Mrs. Caminiti, Mr. Cody, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

12. Recommendations of the Superintendent of Schools

A. Curriculum Committee (*Sue Griffin, Chairperson*)

- 1) Recommend approval of staff to attend conferences, workshops, in-services and seminars - *Attachment # Curriculum-1*
- 2) Approval of Suspension Report for November 2011 – *Attachment # Curriculum-2*

Motion made by Mrs. Minnuies, seconded by Mrs. Caminiti to **approve item #s 1-2**. Motion carried on a voice vote:

Ayes: (7) – Mrs. Aveta, Mrs. Caminiti, Mr. Cody, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- 3) Superintendent Report on Harassment, Intimidation & Bullying is affirmed by the Board of Education for the months of September, October, November and December, 2011:

<u>District Tally</u>	<u>Sept. 2011</u>	<u>Oct. 2011</u>	<u>Nov. 2011</u>	<u>Dec. 2011</u>
Investigations	61	36	25	9
HIB Incidents	15	11	7	4

		12/14/11		
Conflict	27	11	10	1
Other	19	14	8	4

Motion made by Mrs. Minnuies, seconded by Mrs. Caminiti to **approve item # 3**. Motion carried on a voice vote:
 Ayes: (7) – Mrs. Aveta, Mrs. Caminiti, Mr. Cody, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- B. Finance Committee** (*Christopher Aveta, Chairperson*) Update on recent committee meeting minutes.
- C. Policy Committee** (*Vincent Brand, Chairperson*)
- D. Co-Curricular/Athletic Committee** (*Jerry Wexelberg, Chairperson*)
- E. Negotiations Committee** (*TBA, Chairperson*) MTEA meeting to be scheduled.
- F. Facilities Committee** (*Michael Mascone, Chairperson*) Update on recent committee meeting minutes.
- G. Student Services Committee** (*Joan Minnuies, Chairperson*) Update on recent committee meeting minutes.
 - 1) Approval of *Individual Instruction at Home - Attachment # Student Services-1*
 - 2) Approval of *Out-of-District Student Placements – Attachment # Student-Services-2*
 - 3) Approval of tuition contract for student #311446 from Highlands Board of Education to attend Middletown Public Schools at an estimated cost per pupil amount of \$44,891 (prorated).

Motion made by Mr. Mascone, seconded by Mrs. Caminiti to **approve item #s 1-3**. Motion carried on a voice vote:

Ayes: (7) – Mrs. Aveta, Mrs. Caminiti, Mr. Cody, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

- H. Technology Committee** (*Michael Donlon, Chairperson*)
- I. Personnel Committee** (*Leonora Caminiti, Chairperson*)

Recommendations of the Superintendent of Schools:

Note: All appointments of District staff are contingent upon satisfying the requirements of the Criminal History Review

1. Approval of resignations:
 - a. Sandra Reedy, Music Teacher, Leonardo/Lincroft for personal reasons effective 2/3/12
 - b. Matthew McManus, paraprofessional only, Thompson MS for personal reasons effective 11/16/11
 - c. Marina Nonnenmacher, paraprofessional for personal reasons effective 11/30/11
2. Approval of leaves of absence:
 - a. Tiffany Betz, Special Education, Harmony for maternity, effective:
 - 4/2/11 – 6/5/12 - paid sick leave
 - 6/6/12 – 6/30/12 – unpaid by District – NJ Family Leave Act
 - Acct# 11-204-100-101-00-000
 - b. Susan Dempsey, Paraprofessional, New Monmouth for medical reasons effective:
 - 11/21/11 – 12/23/11 – paid sick leave
 - Acct#11-214-100-106-00-021
 - c. Joann Heneghan, Co-Teacher, Lincroft for medical reasons effective:
 - 12/20/11 – 1/4/12 – paid sick leave
 - 1/5/12 – 1/23/12 – unpaid leave
 - Acct#11-213-100-101-00-000
 - d. Patricia Lentine, Business, HS South for medical reasons effective:
 - 11/16/11 – 12/14/11 paid sick leave
 - 12/15/11 – 1/31/12 – unpaid
 - Acct#11-140-100-101-01-000
 - e. Dana Pizzo, Math, HS South for medical reasons effective:
 - 11/14/11 – 12/15/11 – paid sick leave
 - 12/16/11 – 1/2/12 – unpaid Family Leave Act

Acct# 11-140-100-101-02-000

Adjustments

- f. Mary Davis, Transportation, Central Office, for medical reasons effective:
 11/23/11 – 12/5/11 – unpaid medical leave
 12/12/11 – 12/20/11 – unpaid leave
- g. Kerry Hill Albanowicz, Speech, Middletown Village for medical reasons effective:
 12/3/11 – 1/2/12 – paid sick leave
 Acct#11-000-216-100-00-000
- h. Kara Ann Markiewicz, Middletown Village, Co-Teacher for maternity effective:
 9/12/11 – 12/04/11 – unpaid by District – NJ Family Leave Act
 12/05/11 – 4/27/12 – unpaid leave
- i. Meghan Passerelle, paraprofessional, for maternity effective:
 12/19/11 – 1/11/12 – paid sick leave
 1/12/11 – 4/4/12 – unpaid by District – NJ Family Leave Act
 Acct#11-000-262-107-00-021
3. Approval of new hires:
- a. Shanna Goldstein, Social Behavior Support Specialist, District, Rutgers, MSW
 Certification: School Social Worker
 Effective: 1/30/12 – 6/30/12
 Rate: MA – Step 1 - \$62,555 (pro-rated)
 Acct#11-000-219-104-00-000
- b. Diane Hennessy, School Social Worker, Midd Vill, Virginia Commonwealth Univ, MSW
 Certification: School Social Worker (**Replacement Teacher**)
 Effective: 1/17/12 – 6/30/12
 Rate: MA – Step 5 - \$63,855 (pro-rated)
 Acct # 11-000-219-104-00-000
- c. Hollie Karaban, Math Specialist, District, University of Pennsylvania, MA
 Certification: Elementary School Teacher w/Math Specialization Grades 5-8
 Effective: 1/16/12 - 6/30/12
 Rate: MA – Step – 11 - \$68,130 (pro-rated)
 Acct# 11-120-100-101-20-009
- d. Kristen A. Marcickiewicz, Grade 3, Bayview, Elon University, BA
 Certification: Elementary K-5 (**Replacement Teacher**) -
 Effective 1/23/12 – 5/4/12
 Rate: BA – Step 1- \$51,150 (pro-rated)
 Acct# 11-120-100-101-20-000
- e. Kristen McCue, Math, Thorne, College of New Jersey, BA
 Certification: Elementary School Teacher w/Math Specialization K-5 (CEAS)
 Effective: 1/3/12 – 6/30/12
 Rate: BA – Step 1 -\$51,150 (pro-rated)
 Acct#11-130-100-101-05-000
- f. Shannon Medeiros, Social Behavior Support Specialist, District, Rutgers, MSW
 Certification: School Social Worker
 Effective: 1/17/12 – 6/30/12
 Rate: MA – Step – 1 - \$62,555 (pro-rated)
 Acct#11-000-219-104-00-000
- g. Michelle Simoniello, Grade 2, Harmony, Monmouth University MA
 Certification: Elementary School Teacher (**Replacement teacher**)
 Effective: 12/2/11 – 12/31/11
 Rate: MA – Step 5 - \$63,855 (pro-rated)
 Acct#11-000-219-104-00-000
- h. Shannon Ziccardi, Social Behavior Support Specialist, District, Monmouth Univ., MA
 Certification: School Social Worker
 Effective: 1/3/12 – 6/30/12
 Rate: MA – Step 1 - \$62,555 (pro-rated)
 Acct#11-000-219-104-00-000

Motion made by Mr. Mascone, seconded by Mr. Wexelberg to **approve item #s 1-3**. Motion carried

on a voice vote:

Ayes: (7) – Mrs. Aveta, Mrs. Caminiti, Mr. Cody, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg and Mrs. Minnuies (no: #3c).

Noes: (0) –

- add i. Ann-Therese Moore, Social Behavior Support Specialist, District – NY University, MA
Certification: School Social Worker
Effective: 1/3/12-6/30/12
Rate: MA – Step 2 -\$62,555 (pro-rated)
Acct#11-000-219-104-00-000

Motion made by Mrs. Minnuies, seconded by Mrs. Griffin to **approve addendum item #s 3i,7, 8,13f and 18**. Motion carried on a voice vote:

Ayes: (7) – Mrs. Aveta, Mrs. Caminiti, Mr. Cody, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

4. Approval of re-hire:

- a. Nicole Gass, Grade 5, Bayview
Certification: Elementary School Teacher in Grades K-5
Effective: 1/3/12 – 6/30/12
Rate: BA – Step 1 - \$51,150 (pro-rated)
Acct#11-120-100-101-20-000
- b. Michele Mingino, HS North, Secretary, Category 2 (12 months)
Rate: Step 1 – Category 2 - \$34,107 (pro-rated)
Effective: 12/16/11 – 6/30/12
Acct#11-000-240-105-18-016

5. Approval of extension of contract:

- a. Robin Schork, Co-Teacher, Middletown Village
Rate: BA – Step 6 – \$53,150 (pro-rated)
Effective 2/4/12 – 4/27/12
Acct#11-120-100-101-20-000

6. Approval of salary adjustments and/or date of employment:

- a. Krista Bie, Math Specialist, District
Rate: MA – Step 9 - \$66,655 (pro-rated)
Effective: upon release from present employment – 6/30/12
Acct# 11-120-100-101-20-009
- b. Jaclyn E. Camb, Spanish, Thompson MS
Rate: BA – Step 8 - \$54,550 (pro-rated)
Effective 1/3/12 – 6/30/12
Acct#11-130-100-101-04-000
- c. Valerie A. DeMatteo, Math Specialist, District
Rate: MA – Step 7 - \$65,255 (pro-rated)
Effective: 1/3/12 – 6/30/12
Acct# 11-120-100-101-20-009
- d. Robert Dunn, District Director of Student Services
Rate: \$143,000 (pro-rated)
Effective: 1/23/12 – 6/30/12
Acct#11-000-240-104-22-000
- e. Kathryn Hartford, Interim Assistant Superintendent for Curriculum and Instruction
Effective: 8/15/11 – 12/15/11
- f. Tracie Perez-Abbes, Math Specialist, District
Rate: Step B+10 – Step 9 - \$56,915 (pro-rated)
Effective: upon release from present employment – 6/30/12
Acct# 11-120-100-101-20-009
- g. William Shlala, Interim District Director of Student Services
Effective: 8/12/11 – 1/27/12
- h. Richard Wyman, Custodian, Thompson

voice vote:

Ayes: (7) – Mrs. Aveta, Mrs. Caminiti, Mr. Cody, Mrs. Griffin, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

11. The following employee of Chartwell Food Service, an approved District vendor, have completed the emergent application pending approval:
Donna DeAngelo

12. Approval of preservice teachers to complete fieldwork and internship/student teaching per Attachment HR 1

13. Approval of district training and curriculum committees per Attachment HR 2

add Motion made by Mrs. Minnuies, seconded by Mrs. Griffin to **approve addendum item #s 3i,7, 8,13f and 18**. Motion carried on a voice vote:

Ayes: (7) – Mrs. Aveta, Mrs. Caminiti, Mr. Cody, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg and
Mrs. Minnuies.

Noes: (0) –

14. Approval of paraprofessionals per the following conditions of employment as displayed on Attachment HR 3

15. Approval of the job description Data Systems & Student Enrollment Supervisor per Attachment HR 4

16. Approval of Attachment HR 5 - Coaches

17. Approval of Attachment HR 6 – Special Contracts

Motion made by Mrs. Griffin, seconded by Mrs. Minnuies to **approve item #s 11-17**. Motion carried on a voice vote:

Ayes: (7) – Mrs. Aveta, Mrs. Caminiti, Mr. Cody, Mrs. Griffin, Mr. Mascone,
Mr. Wexelberg and Mrs. Minnuies.

Noes: (0) –

18. The Superintendent of Schools recommends the appointment of Kathryn Hartford to serve as the Interim District Director of Curriculum and Instruction, effective December 16, 2011 through January 31, 2011 at a rate of \$500.00 per day.

Motion made by Mrs. Minnuies, seconded by Mrs. Griffin to **approve addendum item #s 3i,7, 8,13f and 18**. Motion carried on a voice vote:

Ayes: (7) – Mrs. Aveta, Mrs. Caminiti, Mr. Cody, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg and
Mrs. Minnuies.

Noes: (0) –

19. Approval of adjustment in per diem rate for substitute teachers holding standard certificates in math or science in assignments of more than 5 days. The per diem rate of \$100.00 will be in effect from day 1 through day 20 for such assignments.

Motion made by Mr. Mascone, seconded by Mr. Aveta to **approve amended item #19**. Motion carried on a voice vote:

Ayes: (7) – Mrs. Aveta, Mrs. Caminiti, Mr. Cody, Mrs. Griffin, Mr. Mascone, Mr. Wexelberg and
Mrs. Minnuies.

Noes: (0) –

13. Old Business – Mr. Mascone asked that the building principals be invited to Board Meetings to give a brief recap of items in their school beginning in 2012. Mrs. Minnuies suggested that this be done with a presentation from the students on what is happening in their school, and bringing back Board Commendations to Board meetings and acknowledged in public.

14. New Business – Dr. George discussed having one district wide calendar available by January 2012.

12/14/11

15. Public Comment

The following members spoke:

- Abe Littenberg thanked the Board and Kevin Haines for their support of Hockey in Middletown, and announced an upcoming fundraiser hockey game between High Schools North and South at the Prudential Center.

18. Motion to Adjourn

Motion made by Mr. Aveta, seconded by Mr. Wexelberg at 8:32 p.m. to adjourn the meeting. Motion carried on a voice vote.

Respectfully submitted,

Amy P. Gallagher
School Business Administrator/Board Secretary

/vrn
12/15/11