

# MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS

## Office of the Superintendent

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*William O. George III, Ed.D., Superintendent of Schools*

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March 27, 2020

Dear school community,

As we communicated yesterday, the governor extended the period of statewide school closures and stated that he will not consider the reopening of schools until at least April 17th. Therefore our district's implementation of virtual home instruction will be extended through at least April 17th. Over the past two weeks the administrative team has collected feedback from a variety of district stakeholders including students, parents, teachers, and support staff. This feedback provided us with varied perspectives that guided our discussions and thinking as we reflected on our plan for virtual home instruction. The district's original plan for virtual home instruction was intended to maintain a form of consistent classroom instruction in the event a school(s) was closed due to COVID-19 concerns and/or a short-term districtwide closure was necessary. Given the extension of virtual home instruction, it is clear that practical revisions need to be made to the district's plan in order to provide students and staff with reasonable expectations for teaching and learning, as well as reduce the need for parents to assist their child(ren) with meeting these expectations.

Beginning Monday, March 30th high school and middle school virtual instruction schedules will be implemented as follows:

### **High School Virtual Home Instruction A/B Day Schedule**

Block 1	8:00 AM - 9:00 AM
Block 2	9:15 AM - 10:15 AM
Block 3/4 (Advisory/Teacher Office Hours)	10:30 AM - 11:30 AM
Block 5	11:45 AM - 12:45 PM
Block 6	1:00 PM - 2:00 PM

### **Middle School Virtual Home Instruction A/B Day Schedule**

Block 1	8:00 AM - 8:45 AM
Block 2	8:55 AM - 9:40 AM
Block 3	9:50 AM - 10:35 AM
Block 4	10:45 AM - 11:30 AM
Block 5	11:40 AM - 12:25 PM
Block 6	12:35 PM - 1:20 PM
Block 7	1:30 PM - 2:15 PM

Staff members will continue to post daily assignments prior to the start of the school day and invite students to Google Hangouts/Meets during the class's scheduled block, as noted above. Students will also continue to have the ability to view previously recorded Google Hangouts/Meets and submit daily assignments/assessments until 11:59 PM on the day they are due. The revised schedules provide students and staff with more consistent and realistic class

meeting times to prepare, deliver, and receive instruction that further align to the demands of a virtual learning environment.

Administrators and staff members are actively working to develop revised elementary schedules and virtual home instruction guidelines that will be implemented after spring recess on Monday, April 13. Revised elementary schedules and guidelines will be shared with staff, students, and parents next week.

Thank you for your continued support and flexibility during this unprecedented and challenging time. If you have any questions or concerns please reach out to your principal or assistant principal for further assistance.

Be well.

Sincerely,

A handwritten signature in black ink, appearing to read "William O. George III". The signature is fluid and cursive, with a prominent initial "W" and a long, sweeping tail.

William O. George III, Ed. D.  
Superintendent of Schools