

Middletown Township School District
Office of the Superintendent
2017-2018 School Year

Chain of Command / How to Effectively Communicate with School Officials

Parents are often discouraged when they attempt to communicate with central office administrators and are sent back to building-based officials in order to resolve a problem their child may be experiencing in school. To prevent that frustration, parents can become informed about the “Chain of Command”, or where to begin the communication sequence regarding their child’s problem. Many parental questions are easily and completely answered by communicating directly with the educator in charge of the class or program. Each situation should first be addressed at whatever level the initial action was taken with appeals moving on to the next level on the chain of command.

On Matters Involving Instruction

1. Classroom Teacher
2. Guidance Counselor (Middle and High School) or Case Manager
3. Principal
4. Director/ Supervisor
 - Director of Mathematics, K-12
Mr. Kerrigan HSN 732.706.6061, ext. 1205
 - Director of Science, Health & Phys. Ed, K-12
Mrs. Orozco HSS 732.706.6111, ext. 2163
 - Director of Social Studies, World Language & Business, K-12
Mr. Reginio Thompson 732.671.2212, ext. 8773
 - Director of Digital Media Arts & Technology, K-12
TBA HSS 732.706.6111, ext. 2163
 - Supervisor of English Language Arts, K-12
Mrs. Van Glahn Thorne 732.787.1220, ext. 7719
 - Director of Fine, Performing & Practical Arts, K-12
Mr. Graziano HSN 732.706.6061, ext. 1205
 - Director of Staff Development, Special Projects, & ESL K-12
Ms. Shaw Central 732.671.3850, ext. 1027
 - Supervisor of Special Education, In-class support, Resource, & LLD classes, K-12
Ms. Schroeck (732) 671-3850, ext. 1037
 - Supervisor of Special Education, Pre-K, self-contained programs & related services, K-12
Ms. Thimons (732) 671-3850, ext. 1034
 - Supervisor of Special Education, Child Study Teams, K-12
Ms. Koransky (732) 671-3850, ext. 1034
5. District Directors
 - English Language Arts, Fine, Performing & Practical Arts, and ESL
Mrs. O’Hagan (732) 671-3850, ext. 1024

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- Mathematics, Science, Social Studies, World Language, Business, Technology, and Health & PE Mrs. Caruso (732) 671-3850, ext. 1046
- Special Education Mr. Dunn (732) 671-3850, ext. 1038

6. Assistant Superintendents

- Curriculum and Instruction Mrs. Pickus (732) 671-3850, ext. 1043
- Special Education Mrs. Walker (732) 671-3850, ext. 1026

On Matters Involving Athletics or Extra-curricular Activity

1. Club Advisor or Coach
2. Assistant Principal (Middle and High School)
3. Director of High School Operations (High School) Ms. Fox HSN 732.706.6061, ext. 1212
HSS 732.706.6111, ext. 2117
4. Principal
5. Athletic Director (Middle and High School) Mr. Carroll (732) 671-3850, ext. 1071
6. District Director of Student Support Services Mr. Rinella 732.671.3850, ext. 1030
7. Asst. Superintendent of Student Activities/Services Mrs. Walker (732) 671-3850, ext. 1026

On Matters Involving Student Discipline or Attendance

1. Classroom Teacher
2. Guidance Counselor (Middle and High School) or Case Manager
3. Assistant Principal (Middle and High School)
4. Director of High School Operations (High School) Ms. Fox HSN 732.706.6061, ext. 1212;
HSS 732.706.6111, ext. 2117
5. Principal
6. District Director of Student Support Services Mr. Rinella 732.671.3850, ext. 1030
7. Asst. Superintendent of Student Activities/Services Mrs. Walker (732) 671-3850, ext. 1026

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On Matters Involving Facilities or Buildings & Grounds (building maintenance / custodial / grounds)

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| 1. Principal | | |
| 2. Director of Facilities | Mr. Parsells | (732) 706-6061, ext. 1373 |
| 3. Business Administrator / Board Secretary | Mrs. Gallagher | (732) 671-3850, ext. 1015 |

On Matters Involving Transportation

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| 1. Transportation | Mrs. Vining | (732) 671-3850, ext. 1007 |
| 2. Business Administrator / Board Secretary | Mrs. Gallagher | (732) 671-3850, ext. 1015 |

On Matters Involving Security

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| 1. Security Supervisor | Mr. Maguire | (732) 671-3850, ext. 1097 |
| 2. District Director of Student Support Services | Mr. Rinella | (732) 671-3850, ext. 1030 |
| 3. Asst. Superintendent of Student Activities/Services | Mrs. Walker | (732) 671-3850, ext. 1026 |

To Resolve All Matters Only After You Have Followed the Levels Outlined Above

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| Superintendent of Schools | Dr. George | (732) 671-3850, ext. 1002 |
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**Middletown Township School District
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Secondary School Administrators

<u>School /Main Number</u>	<u>Principal</u>	<u>Ext.</u>	<u>Assistant Principals</u>	<u>Ext.</u>
High School South (732) 706-6111	Mr. Kirkpatrick kirkpatrickm@middletownk12.org Secretary: Mrs. Tarallo	2155	Ms. Nicholas, Asst. Principal, Guidance nicholast@middletownk12.org	2121
			Mr. Homiak, Asst. Principal homiakj@middletownk12.org	2119
			Mr. Rasmussen, Asst. Principal rasmussenj@middletownk12.org	2126
High School North (732) 706-6061	Dr. Vari-Cartier cartierp@middletownk12.org Secretary: Mrs. Scala	1206	Mrs. McKenzie, Principal Special Projects mckenziev@middletownk12.org	1207
			Mr. Mormile, Asst. Principal, Guidance mormilea@middletownk12.org	1211
			Mr. Falco, Asst. Principal falcoj@middletownk12.org	1341
Bayshore Middle School (732) 291-1380	Mr. Scarano scaranom@middletownk12.org Secretary: Mrs. Settembrino	2706	Mr. Cullen cullenk@middletownk12.org	2700
Thompson Middle School (732) 671-2212	Mr. Currie currieb@middletownk12.org Secretary: Mrs. Weimer	8700	Dr. Trudell trudells@middletownk12.org	8701
Thorne Middle School (732) 787-1220	Mr. Olausen olausent@middletownk12.org Secretary: Mrs. Freshnock	7700	Mr. Generelli generellir@middletownk12.org	7702

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Elementary School Administrators			
School	Main Number	Principal	Extension
Bayview	732-787-3590	Mrs. Raspanti raspantit@middletownk12.org Secretary: Mrs. O'Brien	3100
Fairview	732-747-3308	Mr. Melando melandom@middletownk12.org Secretary: Mrs. Mercer	3500
Harmony	732-671-2111	Mr. Paulson paulsone@middletownk12.org Secretary: Mrs. Cady	4100
Leonardo	732-291-1330	Mr. Smith smithpe@middletownk12.org Secretary: Mrs. Beagen	4500
Lincroft	732-741-5838	Mr. Imbimbo imbimbod@middletownk12.org Secretary: Mrs. Rebelo	5100
Middletown Village	732-671-0267	Mrs. Zupancic zupancick@middletownk12.org Secretary: Mrs. Macaluso	5500
Navesink	732-291-0289	Mr. Altobello altobelloj@middletownk12.org Secretary: Mrs. McBride	6100
New Monmouth	732-671-5317	Mr. Ferri ferrim@middletownk12.org Secretary: Mrs. Fette	6501
Nut Swamp	732-671-5795	Mr. Leone leonen@middletownk12.org Secretary: Mrs. Sullivan	7101
Ocean Avenue	732-787-0092	Mr. Wilson wilsoncc@middletownk12.org Secretary: Mrs. Dunleavy	7500
Port Monmouth	732-787-0441	Mrs. McCormack mccormackm@middletownk12.org Secretary: Mrs. Nardini	8101
River Plaza	732-747-3679	Mr. Whitman whitmand@middletownk12.org Secretary: Mrs. Levy	8500