

MIDDLETOWN TOWNSHIP BOARD OF EDUCATION

Office of the Assistant Superintendent of Student Activities/Services

P.O. Box 4170, Middletown, NJ 07748

(732) 671-3850

Fax (732) 291-2364

William O. George III, Ed.D.
Superintendent of Schools

Mary Ellen Walker
Assistant Superintendent of
Student Activities/Services

TO: All Principals and Staff

FR: Mary Ellen Walker

DATE: September 2019

RE: School Closing/Delayed Opening—2019-2020

The procedure for closing of school or delayed opening due to weather or other conditions is outlined as follows:

1. The decision to close school or delay opening is made by approximately 5:30 a.m. (whenever possible).
2. Staff and students will be notified by the automated calling system.
3. The school closing/delayed opening announcement is available as follows:

DISTRICT www.middletownk12.org

WKXW 101.5 FM
www.nj1015.com

FOX 5-TV Channel 5
www.myfoxny.com

WABC-TV Channel 7

FIOS1 - TV

4. A message will be available by calling 671-3850 as soon as a decision to close or delay opening is determined.

ABOVE ALL—DO NOT CALL THE MIDDLETOWN TOWNSHIP POLICE DEPARTMENT ABOUT SCHOOL CLOSING. The police switchboard, when tied up by these calls, cannot handle their obligations to receive and respond to police, fire and first aid emergency calls. REMEMBER, UNNECESSARY CALLS PREVENT ACTUAL EMERGENCIES FROM BEING RESOLVED.

Your cooperation is appreciated.

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Page 8