

MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS

Middletown High School North

63 Tindall Road, Middletown, NJ 07748

www.middletownk12.org

Tel (732) 706-6061

Fax (732) 706-9639

Patricia Vari-Cartier, Ed.D.

Principal

May 2019

Dear Parents/Guardians and Senior Class 2019:

Your child's graduation is fast approaching. We need your assistance to make the Commencement Exercise dignified, safe and memorable. As you know, participation in Commencement is not a right, but a privilege which is earned by students through their compliance with the School District's rules. These rules are intended to make this once-in-a-lifetime event as special as it can be, and we ask your help ensuring that the guidelines and requirements listed below are adhered to and followed accordingly. Please also be sure that the Behavior Expectation Contract has been completed with your electronic signature **by Friday, May 31st**.

GRADUATION CEREMONY

1. Graduation will be held at the Ocean First Bank Center at Monmouth University on **Tuesday, June 18th at 3:00 pm. The students will be transported by bus to the graduation venue as an entire class. The busses will leave promptly at 1:30 PM from HS North. No return transportation will be provided. You are responsible for your graduate after the ceremony.**
2. Cap, gowns and tickets are scheduled to be given out during practice.
3. Empty diploma cases will be presented to each student on stage as his/her name is called.
4. Graduates can pick up their diplomas in the main office **between 8:00 a.m.– 11:00 a.m. beginning June 19, 2019.**
5. At Commencement there will not be enough time to recognize all seniors who have earned distinction; a special Awards Ceremony will be held on Monday, June 3rd at 6:30 p.m. in the Auditorium.
6. At the conclusion of commencement exercises, **graduates will be released to you.**
7. The ceremony will last approximately one hour and fifteen minutes.

DRESS CODE FOR GRADUATES

1. Professional attire is a must and includes: dress shirt/tie/dress pants and dresses/blouse/skirt and **appropriate shoes (no sneakers, flip flops, etc.)**
2. Graduates will wear the traditional cap and gown and HSN sash. Tassels are to be worn on the right side of the cap. Gowns must be pressed for the ceremony. Since caps, gowns and sash were purchased, they remain your property. **All decorated caps will be inspected by administration prior to the ceremony. Any inappropriate caps will be confiscated, and no replacement will be given.**
3. Graduates **MUST** assemble in their designated dressing areas at HS North by 1:15 pm prior to boarding their busses.
4. Graduates **should not** bring cell phones, cameras, any electronic devices or purses to graduation.
5. **Graduates should conform to the dress code for the graduation ceremony.**

REQUIREMENTS TO PARTICIPATE IN GRADUATION EXERCISES

1. Students have fulfilled ALL graduation requirements and submitted a electronically signed Behavior Expectation Contract.
2. Students are cooperative during rehearsals, etc. Those students who are uncooperative during rehearsals or before the ceremony will be awarded their diplomas privately and will **NOT** be permitted to participate in the commencement exercise.

A Student Focused Community

3. Students display appropriate demeanor. Any students who give any appearance or indication of being under the influence of alcohol or drugs will be removed from the graduation procession.
4. Students must abide by the decorum of the event. Any student who disrupts or attempts to disrupt the ceremony with inappropriate behavior, and/or beach balls, etc. will be removed and taken to a holding area.
5. Students must satisfy all obligations for lost books, unreturned equipment, etc. **before Friday, May 31st.**

GUIDELINES FOR GUESTS

1. **Admission will be by ticket only.** Tickets will be collected at the entrance to the Ocean First Bank Center at Monmouth University. Seniors will be issued eight (8) tickets.
2. We strive for a dignified commencement exercise. We ask that all guests be appropriately dressed.
3. **Please DO NOT bring air horns, balloons, beach balls, or other inappropriate paraphernalia to the ceremony. Please refrain from calling out to the graduates during the ceremony.**
4. Guests will **not be allowed** to congregate around the staging area for any reason (taking pictures, giving flowers, etc.) **Please remain seated.**
5. Please refrain from shouting, cheering and applauding during the calling of names and awarding of diplomas. Every guest wants to hear his/her graduate's name.
6. Any guests not complying with conduct requirements may be removed from the graduation venue.

SENIOR ACTIVITIES

June 3	Senior Awards assembly 6:30 pm in the Auditorium
June 6	NHS Induction Ceremony
June 7	Rude Awakening (Senior Dismissal beginning at 10:15am)
June 7	Senior Prom – Shore Casino, Atlantic Highlands, NJ
June 10	Graduation practice #1 (blocks 5 and 6) seating and call lists
June 11	Mandatory Graduation practice #2 (block 2: 9:30 - 10:41) Cap & Gown distribution, bus numbers.
June 12	Mandatory In-house graduation practice #3 (block 2: 9:30 - 10:41) cap & Gown
June 12	Powder Puff
June 13	Yearbook distribution
June 14	Powder Puff (rain date)
June 11-14	Quarterlies
June 17	Senior Breakfast (8:00-9:00 am), Mandatory Graduation Practice #4 (9:00 - 11:00 am), Graduation Tickets (11:00-11:40 am) *All fines must be paid, equipment returned
June 18	<u>Graduation at Ocean First Bank Center at Monmouth University – 3:00 p.m. (STUDENTS MUST ARRIVE AT HSN BY 1:00; boarding busses at 1:15pm; depart 1:30pm)</u>

After the submission of Behavior Expectation Contract, if the student exhibits disruptive, disorderly, and/or destructive behavior, participation in graduation will be dependent upon the Principal's discretion.

Since the graduation ceremony should be a joyous occasion that students and parents/guardians can enjoy, the administrators and staff at High School North want to make certain that its memory is positive. With the assistance of parents/guardians and the continued cooperation of the student body, the commencement program will demonstrate that graduating classes from Middletown are the best.

Sincerely,



Patricia Vari-Cartier
Principal

PVC/ms