

MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS

OFFICE OF STUDENT SERVICES

Board of Education

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middletownk12.org

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ELECTRONIC STUDENT RECORD FORMAT OPT-OUT FOR FRONTLINE (IEP) PROGRESS NOTES

The Middletown Township Public School District provides information to parents and guardians in a manner that increases the convenience for parents, guardians and students while also minimizing District costs and considering the environmental benefits of a paperless system. We continue to provide the opportunity for parents to receive student IEP Progress Reports from the District's IEP program, Frontline, in secure electronic format rather than traditional paper format.

If you receive information in electronic format, it is understood that the School District cannot control your Internet network server or system and that you are responsible to ensure that you are able to receive information electronically, that you will check for notifications using the Internet, and that you are accepting electronic receipt of information as full and acceptable service instead of paper format. The District is not responsible for your inability or failure to receive information via the Internet.

If you do not wish to participate in this program, and prefer to receive all documents and information in paper format, as you have in the past, please complete the form below. If you do not complete and return this form, information will be provided electronically as set forth above. Time sensitive and important notices may be sent out via certified mail and/or other means in addition to or instead of electronic means; regardless of your selection below and where circumstances require.

____ I do NOT wish to receive information electronically. I wish to continue to receive documents and information in paper format.

This form must be completed and submitted to your child's school.

Name of Student: _____

School: _____ Grade: _____

Parent / Guardian Printed Name: _____

Parent/Guardian Signature: _____

Date: _____

The chosen method of receiving information will remain in effect throughout your child's attendance in the district and eligibility for Special Education and Related services unless we are otherwise notified in writing. If you wish to change your selected format during the school year, please contact your case manager.

If you do not complete and return this form, you will be considered to have agreed to electronic receipt of information.