

MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS

Office of the School Business Administrator

P.O. Box 4170, Middletown, NJ 07748

(732) 671-3850

Fax (732) 291-1035

www.middletownk12.org

Amy P. Doherty
School Business Administrator/
Board Secretary
Secretary

Denise M. DeRosa
Assistant School Business Admin./
Assistant Board

RFP 21-02

Educational Consultant - Equitable and Inclusive School Practices Evaluation and Recommendation

Background: In accordance with N.J.S.A.18A:18A-4.1 et seq., the Middletown Township Board of Education requested proposals for an Educational Consultant - Equitable and Inclusive School Practices.

The Middletown Public School District is comprised of approximately 9,600 P-12 students in 16 schools--11 elementary schools, 3 middle schools, 2 high schools.

The District is beginning the critical process of examining policies, procedures and practices occurring throughout the district to ensure they align with the district's mission, values and goals of engagement, cultural competence and valuing diverse perspectives. The purpose of this process is to continue to build an educational community that is responsive to the needs of all of our students, staff and families, therefore creating an inclusive and safe learning environment.

Request for Proposals (RFP): The Educational Consultant RFP was advertised on January 8, 2021.

Proposal Opening: One (1) proposal was submitted and opened on January 26, 2021 with the following results:

Temple University - Of the Commonwealth System of Higher Education

1801 N. Broad Street
Philadelphia, PA 19122-6003

Fee Structure Proposed:

Temple University	Year 1 Date of Award - June 30, 2021	Board Option Year 2 July 1, 2021 - June 30, 2022	Board Option Year 3 July 1, 2022 - June 30, 2023
Hourly Rate	\$720	\$720	\$720

RFP Evaluation Method: In accordance with the methodology in 18A:18A-4.4b and contained within the RFP, an evaluation criteria and score sheet was used with all prospective companies to score the service providers. The four (4) criteria that were considered in evaluating the proposals are weighted based upon importance to the District.

Selection Criteria	Weight
Financial Proposal	30%
Proposed plan (approach of data analysis, proposed methods to address disproportionality, building based equity teams, professional staff development)	40%
Company details and references	20%
Implementation plan (including conversion of historical data)	10%

Evaluation Committee: A panel of two (2) members, consisting of District administration served on the Evaluation Committee.

Evaluation of Proposal: The Evaluation Committee reviewed the submitted proposal as summarized above. Responses were scored in each of the sections of the Evaluation Criteria. Score sheets were completed by each committee member. As per the RFP specification, after points were awarded by the evaluators, a weighting factor was applied and a total score derived. The Committee’s scores reflected that the proposal submitted by Temple University suited the needs of the District.

1. Temple University

The plan proposed by Temple University addresses not only the current needs of the District but lays out a comprehensive approach to develop skills needed to combat disparities in our schools. Temple University has experience working with a variety of school districts across the nation, as well as, New Jersey.

Recommendation:

It is the recommendation of the Evaluation Committee to the Middletown Township Board of Education to approve Temple University as Educational Consultant - Equitable and Inclusive School Practices for the Middletown Township Public School District. Based on their financial proposal, comprehensive plan and experience in New Jersey schools, Temple University best suited the needs of the District.