

MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS

Teacher of the Year / Educational Services Professional

It is the goal of the Middletown Township Public Schools to "assist students in their pursuit of the American dream." This is only possible through the dedication of our outstanding Teachers and Educational Services Professionals.

The Middletown Township Public School District has many outstanding Teachers and Educational Services Professionals. We are asking for your assistance in identifying those individuals whose skills, dedication, understanding and caring for children have made a positive impact on the lives of our students, and whose service has been truly outstanding in its contribution to the overall positive educational climate of the district.

The **Teacher of the Year / Educational Services Professional** is a recognition program whereby the Middletown Township Board of Education has the opportunity to recognize outstanding achievement by a member of the Teaching and Educational Services Profession. The purpose of the nomination process is to provide a systematic method to identify these individuals and ensure that they receive appropriate recognition for their efforts on behalf of the students in the school district.

Who Can Be Nominated

Nominees must be full time employees of the District, who have a contract and are certificated. They can work in any capacity in one of the following positions:

There will be one Teacher of the Year from each building, and one Educational Services Professional from each level (HS, MS, and Elementary)

Teaching

- Classroom Teacher / Special Education Teacher
- Specialist (reading, math, sten)

Educational Services Professionals

- Guidance / SBSS
- Child Study Team
- School Nurse
- Media Specialist

The nominee must have served as a Teacher or Educational Services Professional position with the school district for a minimum of one school year.

During that time, the individual should have performed their duties in such an outstanding manner that they significantly contributed to the functioning of the District.

Who Can Nominate?

Any member of the school community including supervisors, administrators, building principals, teachers, nurses, secretaries, custodians, maintenance staff, paraprofessionals, community members, and parents/guardians of a district student can nominate a candidate for consideration. The school district desires to have the widest possible participation in this program and ensure that every Teacher and Educational Services Professional who performs outstanding service has the opportunity to be nominated.

How Do I Nominate Someone?

Nomination forms will be available in all district schools and on the district website at www.middletownk12.org.

Please complete all sections. If more space is needed you can type and attach your nomination.

Nomination forms for both Teacher of the Year and Educational Services Professional must be completed and returned to the Nominee's building principal *on or before 4:00 p.m. on Friday January 6, 2017.* Faxes and e-mails are not accepted.

Time Line

Nominations received will be reviewed by each school selection committee. This committee will be open to all certified staff. The committee will consist of the building principal, staff members and a parent representative. The committee is responsible for selecting one winner from each school for Teacher of the Year and one representative for Educational Support Services Professional if any are nominated.

Winners from each building must be sent to HR by January, 13, 2017.

NOMINATION FORM

TEACHER OF THE YEAR /CERTIFIED SUPPORT STAFF MEMBER

To nominate a teacher or educational services professional who you believe should be considered for recognition under this program, please complete the bottom of this form and return it in a sealed envelope to the nominee's building Principal by Friday, January 6, 2017 (you can attached a typed letter)

THE FOLLOWING INDIVIDUAL SHOULD BE CONSIDERED FOR THE RECOGNITION PROGRAM.

NAME: _____ SCHOOL: _____

Submitted by: Parent _____ Teacher _____ Support Staff _____ Administrator _____ Community Member _____

REASON FOR NOMINATION:

The completed nomination form must be received by Friday, January 6, 2016 **FAXES AND E-MAILS WILL NOT BE ACCEPTED**