

**MIDDLETOWN TOWNSHIP BOARD OF EDUCATION**

*Office of the District Director of Operations*

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William O. George III, Ed.D.  
Superintendent of Schools

Mary Ellen Walker  
District Director of Operations

October 31, 2013

Dear Parents/Guardian of Middletown School Children:

**RE: School Closing/Delayed Opening—2013-2014**

This letter is intended to provide all parents/guardians with information regarding emergency school closing or delayed opening procedures due to weather or other conditions.

1. The decision to close school or delay opening is made by approximately 5:30 a.m.
2. The township fire sirens are set off at 6:30 a.m., 7:00 a.m. and 7:30 a.m. for the closing of our schools only.
3. Students will also be notified by the district's automated calling system, using the phone number on file.
4. The school closing/delayed opening announcement is available as follows:

DISTRICT [www.middletownk12.org](http://www.middletownk12.org)

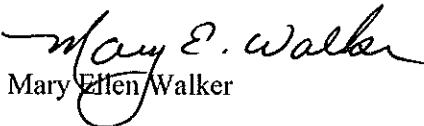
WKXW 101.5 FM  
[www.nj1015.com](http://www.nj1015.com)

FOX 5-TV Channel 5  
[www.myfoxny.com](http://www.myfoxny.com)

**ABOVE ALL—DO NOT CALL THE MIDDLETOWN TOWNSHIP POLICE DEPARTMENT ABOUT SCHOOL CLOSING. THE POLICE SWITCHBOARD, WHEN TIED UP BY THESE CALLS, CANNOT HANDLE THEIR OBLIGATIONS TO RECEIVE AND RESPOND TO POLICE, FIRE AND FIRST AID EMERGENCY CALLS. REMEMBER, UNNECESSARY CALLS PREVENT ACTUAL EMERGENCIES FROM BEING RESOLVED.**

Your cooperation is appreciated.

Sincerely,

  
Mary Ellen Walker

MEW/vm