

MINUTES OF THE REGULAR VOTING MEETING  
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION  
TUESDAY EVENING, MAY 23, 2017

Pursuant to notices sent to each member of the Board of Education, the regular voting meeting was held on Tuesday, May 23, 2017 in the High School North Library, 63 Tindall Road, Middletown, NJ

**1. Call to Order by the Board President at 7:45 p.m.**

**2. Sunshine Announcement:**

"Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administration Building and each elementary, middle, and secondary school in the district".

**3. Roll Call**

Present: Leonora Caminiti (arr: 8:10), James Cody, Ernest Donnelly, Sue Griffin, Joan Minnuies, John Little and Danielle Walsh

Absent: Mike Donlon and Andrew Nicholes

Also Present: Dr. George, Amy Gallagher and Jeff Merlino, Esq.

**4. Student Speakers:**

High School North Lions Club

High School South Student and Senior Council

**5. Staff Recognition – HS North Auditorium:**

Monmouth County Superintendents' Teacher/Educational Services Professionals of the Year

**6. Call to Order by the Board President and Re-Reading of the Sunshine Notice at 9:22 p.m.**

**7. Pledge of Allegiance and Roll Call**

Present: Leonora Caminiti, James Cody, Ernest Donnelly, Sue Griffin, Joan Minnuies, John Little and Danielle Walsh

Absent: Mike Donlon and Andrew Nicholes

Also Present: Dr. George, Amy Gallagher and Jeff Merlino, Esq.

**8. Opportunity for Public Comment on Agenda Items Only – no speakers**

**9. Appointments for the 2017-2018 School Year**

A. Approval of Contracted Services Providers, OT, PT, Speech and CST Services

- |                               |   |
|-------------------------------|---|
| 1) CAS Healthcare             | \$54 RN, \$47 LPN per hour                |
| 2) Brentwood Healthcare       | \$57 RN, \$47 LPN per hour                |
| 3) Bayada Nursing             | \$54 RN, \$44 LPN per hour                |
| 4) Preferred Home Health Care | \$52 RN, \$47 LPN per hour                |
| 5) Epic Health Services       | \$55 RN, \$45 LPN per hour                |
|                               | \$115 each way for transportation, RN/LPN |
| 6) CPC Behavioral Healthcare  | \$250 psychiatric evaluation              |

- \$125 fit to return evaluation  
\$63 per hour counseling services
- 7) Dr. Alexander Iofin \$300 per psychiatric evaluation  
\$250 per hour - dangerous assessment eval.
- 8) Meridian Pediatric Assoc./  
Dorothy Pietrucha, MD \$175 per evaluation
- 9) Center for Behavioral Health, MD PA \$525 per psychiatric evaluation
- 10) Dr. Sandra Fields Kuhn \$510 per audiological evaluation
- 11) Elite Rehabilitation Services \$76 per hour Physical Therapist
- 12) INVO Healthcare \$76 per hour Occupational Therapist,  
\$77 per hour Speech Language Pathologist,  
\$77 per hour Physical Therapist,  
\$65 Certified Occupational Therapy Assist.
- 13) Ursula Shah Occupational Therapist \$120 per hour
- 14) Tiny Tots Therapy, Inc. \$75 per hour Occupational Therapist,  
\$85 per hour Speech Language Pathologist,  
\$75 per hour Physical Therapist,  
\$70 per hour Cert. Occupational Therapy Asst.,  
\$75 per hour LDTC,  
\$70 per hour School Psychologist and  
Social Work services
- 15) Kimberley Vaughan \$120 per hour Braille Instruction
- 16) MDW Educational Services \$125 per hour Braille Instruction
- 17) Gerald Miller-Orientation & Mobility \$150 per hour
- 18) Monmouth-Ocean Educational Services: \$315 per evaluation  
\$118 per hour OT, PT  
\$390 per day Psychologist  
\$495 per day LDTC  
\$390 per day, \$78 per hr. Social Worker  
\$98 per hour, \$335 per eval. Speech  
\$75 per hour for home instruction
- 19) Monmouth-Ocean Educational Svc.:  
CROSSROADS Program \$16,895 per seat
- 20) Summit Speech School \$155/session Itinerant Teacher of the Deaf
- 21) Technology for Education/Communication \$550 per Speech & Language Evaluation,  
\$875 Augmentative Communication Evaluation (on  
site) and \$975 Home visit,  
\$825 Assistive Technology Evaluation

- |   |   |
|---|---|
| 22) Consultation Services/Melissa Hickey          | \$350 Educational Evaluations,<br>\$500 day LDTC services,<br>\$75 per hour participation in IEP meeting                                    |
| 23) Consultation Services/Anne Holmes KDH         | \$150 per hour Autism Spectrum Disorders  |
| 24) Consultation Services/Rochelle Borsky         | \$160 per hour Learning Consultant  |
| 25) Consultation Services/Early Childhood         | \$125 per hour, \$1000 full day workshop  |
| 26) Consultation Services/<br>Emily Donado MS, Ed | \$575 per Bilingual Psychological Evaluation  |
| 27) Integrated Translation Services               | \$75 per hour Bilingual Interpretation Services   |
| 28) Peacock Consulting LLC, Vivette Peacock       | \$450 Bilingual Educational Evaluation  |
| 29) Jewish Vocational Services                    | \$875 per evaluation Vocational Evaluations,<br>\$900 Vocational Evaluation with TEACCH Transition<br>Assessment Profile                    |
| 30) Verbal Behavior Institute                     | \$75 per hour Applied Behavior Analysis Svc.  |
| 31) Bilingual Speech Plus                         | \$575 per Bilingual Speech-Language Eval.   |
| 32) Union County Educational Services             | \$725 per week for home instruction special<br>education students and \$362 per week for home<br>instruction for general education students |
| 33) Daytop Village of New Jersey                  | \$120 per day for home instruction for both<br>special education and general education students   |
| 34) Educational Services Commission of NJ         | \$44 per hour for home instruction for both<br>special education and general education students   |
| 35) Education Inc.                                | \$49 per hour for home instruction for both<br>special education and general education students   |

B. Approval for Tax Sheltered Vendor List:

- 1) 403(b)
  - VALIC
  - AXA Equitable
  - Lincoln Life
  - Met Life
  - Security Benefit
  - Lincoln Investment Planning
  - USAA
  
- 2) 403(b)(7)
  - Aspire 403(b) (formerly 403 ASP)
  - Security Benefit/NEA Valuebuilder
  - AXA Equitable/Pen Serve

- Lincoln Investment Planning

3) 457(b)

- AXA Equitable

- C. Appointment of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC as Board Attorney at \$160 per hour effective July 1, 2017 through June 30, 2018.  
Account #: 11-000-230-331-22-190
- D. Appointment of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC as Labor/Negotiations Attorney at \$160 per hour effective July 1, 2017 through June 30, 2018.  
Account #: 11-000-230-331-22-191
- E. Appointment of Holman, Frenia and Allison, P.C. to serve as School Auditors and to conduct the audit of the June 30, 2017 financial statements of the Middletown Township Board of Education in accordance with NJSA 18A:23-1 at a fee not to exceed \$47,000.  
Account #: 11-000-230-332-22-000
- F. Appointment of *Methfessel & Werbel* (Special Education Legal Services) at \$160 per hour for partners and counsel for non-litigated matters and \$145 for litigated matters, effective July 1, 2017 through June 30, 2018
- G. Appointment of *Lisa Gorab, Esq.* with the Firm of Wilentz, Goldman & Spitzer P.A. (Bond Counsel), \$150 per hour, effective July 1, 2017 through June 30, 2018.
- H. Appointment of *Amy P. Gallagher* as Secretary to the Board of Education through June 30, 2018 in accordance with NJSA18A:13-13.
- I. Appointment of *Amy P. Gallagher* as Qualified Purchasing Agent subject to the Bid and Quote Thresholds and Competitive Contracting Provisions for the 2017-2018 school year as allowed by law under N.J.S.A. 18A:18A-1 et seq.
- J. Appointment of *Amy P. Gallagher* as Custodian of School Records for the 2017-2018 school year in accordance with Board Policy.
- K. Appointment of *Amy P. Gallagher* as Public Agency Compliance Officer for the 2017-2018 school year.
- L. Approval of participation in the following purchasing cooperatives and bidding programs for school supplies, services and equipment for the 2017-2018 school year:
- Monmouth-Ocean Educational Services Commission
  - Educational Services Commission of New Jersey
  - Hunterdon County Educational Services Commission
  - PEPPM Technology Bidding and Purchasing Program
  - Educational Data Services, Inc.
  - Monmouth County Cooperative Purchasing System
- M. Approval of purchase of proprietary Apple products through Hunterdon County Educational Services Commission:  
WHEREAS, the Hunterdon County Educational Services Commission ("HCESC"), as Lead Agency for the HCESC cooperative pricing system (system identifier 34HUNCCP), has awarded a contract for proprietary Apple technology products (bid number HCESC-TEC-16-01), effective

March 25, 2017 following the public solicitation of sealed bids pursuant to N.J.S.A. 18A:18A-15, N.J.S.A. 40A:11-13 and N.J.A.C. 5:34-9.1; and  
 WHEREAS, the Middletown Township Board of Education is a member of the HCESC cooperative pricing system and is authorized to make purchases from contracts awarded by the HCESC pursuant to N.J.A.C. 5:34-7.1 et seq.; and  
 WHEREAS, the Apple technology products covered by the HCESC contract sought by the Middletown Township Board of Education are of such a specialized nature that only such products will meet the needs of the Middletown Township Board of Education; and  
 WHEREAS, the Middletown Township Board of Education has heavily invested time and funds into the acquisition and integration of Apple products in local operations that will be wasted if non-Apple products were used to supplement the existing technology; and  
 WHEREAS, the use of non-Apple products would require either the wholesale replacement of the technology currently used by the Middletown Township Board of Education or an unsupportable level of training, support and maintenance services that would utterly defeat the purpose of the public contracting laws;  
 NOW, THEREFORE, BE IT RESOLVED that the Middletown Township Board of Education hereby authorizes the purchase of proprietary Apple technology products through HCESC Contract (HCESC-TEC-16-01) from *Apple, Inc. 5505 W. Parmer Lane, MS 578-ROA Austin, TX 78727-6524*, for the following items:

iMac	iPad Air	Memory
Mac mini	iPad mini	Input Devices
MacBook	iPad Pro	Accessories
MacBook Air	Displays	Cases & Covers
MacBook Pro	Mac Pro	Protection Plans

- N. Authorization for district to purchase certain goods or services from approved federal *General Services Administration (GSA)* contract vendors (as published by the General Services Administration) for the 2017-2018 school year, pursuant to all conditions of the individual General Services Administration (GSA) contracts.
- O. Approval of the use of the New Jersey State Bids and Contracts for goods and services for the 2017-2018 school year.
- P. Designation of School Funds Investor as Board Secretary/Business Administrator pursuant to 17:12B-0241 for the 2017-2018 school year.
- Q. Authorization for the Business Office to continue to maintain a petty cash checking account not to exceed \$5,000 for the 2017-2018 school year.
- R. Appointment of Assistant Superintendent of Human Resources, Curriculum and Instruction, Kimberly Pickus, as Affirmative Action /Equity Officer for the 2017-2018 school year.
- S. Appointment of Assistant Superintendent of Student Activities/Services, Mary Ellen Walker, as the Homeless Liaison for the 2017-2018 school year.
- T. Appointment of District Director of Special Education, *Robert Dunn*, as 504 Compliance Officer for the 2017-2018 school year.
- U. Appointment of Supervisor of Plant Operations & Safety, *Ken Walls*, as Coordinator for AHERA, Integrated Pest Management, and all health and safety matters (including air quality and chemicals), and as Right to Know Officer for the 2017-2018 school year.

- V. Appointment of Patrick Rinella, District Director of Student Support Services, as Harassment, Intimidation and Bullying (HIB) Coordinator for the 2017-2018 school year.
- W. Appointment of Mary Ellen Walker, Assistant Superintendent for Student Activities/Services, as liaison to child welfare authorities and law enforcement for general information sharing and cooperative efforts to detect and report potentially missing and abused children and promote educational stability for youth in foster care for the 2017-2018 school year.
- X. Approval of the 2017-2018 Organizational chart, as per Attachment Reorg-1.

Motion made by Mr. Cody, seconded by Mr. Donnelly to approve item #9A-X. Motion carried on a voice vote:

Ayes: (7) Mrs. Caminiti, Mr. Cody, Mr. Donnelly, Mrs. Griffin, Mrs. Minnuies, Mr. Little and Mrs. Walsh  
Noes: (0)  
Abst: (1) Mrs. Minnuies (A6)

10. Authorization for the following banks as depositories for school funds provided they submit evidence of eligibility from the state of New Jersey and the signatures required for withdrawals on the various accounts maintained at these banks be designated as the officers who historically sign for these accounts and in accordance with board policy:
- A. TD Bank
  - B. State of New Jersey Cash Management Fund
  - C. MBIA
  - D. NJ/ARM Joint Trust
  - E. Investors' Savings Bank
  - F. U.S. Bank
  - G. M & T Bank
11. Designation of the Asbury Park Press as the newspaper of general circulation published in New Jersey circulating in the Middletown area to be utilized for:
- A. Advertisements concerning public bids and other notices in Accordance with NJSA 18a:14-10, 22-11, 39-3 and for the The Middletown Patch, and the Middletown Twp. Public Schools District Website to receive all notices of meetings.
12. Re-adoption of all existing policies governing the school district.
13. Re-adoption of the public rate for reproduction of Board documents in accordance with NJSA 47-1A-1,2,3.

Motion made by Mr. Cody, seconded by Mrs. Griffin to approve item #10-13. Motion carried on a voice vote:

Ayes: (7) Mrs. Caminiti, Mr. Cody, Mr. Donnelly, Mrs. Griffin, Mrs. Minnuies, Mr. Little and Mrs. Walsh  
Noes: (0)

**14. Motion to Approve Minutes**

- Executive Session – April 25, 2017
- Voting Meeting – April 25, 2017
- Special Voting Meeting – May 3, 2017

Motion made by Mr. Cody, seconded by Mr. Donnelly to approve item #14. Motion carried on a voice vote:

Ayes: (7) Mrs. Caminiti, Mr. Cody, Mr. Donnelly, Mrs. Griffin, Mrs. Minnuies, Mr. Little and Mrs. Walsh  
Noes: (0)  
Abst: (1) Mrs. Griffin (exec. Session 4/25/17)

**15. Reports**

**A. Report of the President**

**B. Report of the Business Administrator/Board Secretary**

- 1) Motion to approve Bill List for the period of April 26, 2017 through May 23, 2017, as per *Attachment BA-3*
- 2) Approval of transfers for April 2017, as per *Attachment BA-2*
- 3) Motion to accept the Report of the Secretary for the month of April 2017, as per *Attachment BA-1*
- 4) Motion to accept the Board Secretary's certification that no major budget line item has been over-expended for the month of April 2017

Motion made by Mr. Cody, seconded by Mr. Donnelly to approve **item #15B1-4**. Motion carried on a voice vote:

Ayes: (6) Mrs. Caminiti, Mr. Cody, Mr. Donnelly, Mrs. Griffin, Mr. Little and Mrs. Walsh  
 Noes: (2) Mrs. Caminiti (1) and Mrs. Minnuies (2,3)  
 Abst: (1) Mrs. Minnuies (1,4)

**C. Report of the Superintendent**

- 1) The Superintendent Report on Incidents of Violence, Vandalism, Weapons & Substance Abuse is affirmed by the Board of Education for the month of March 2017:

District Tally	2016				2017					
	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Violence	4	5	2	4	6	7	4			
Vandalism	0	1	0	0	2	0	0			
Weapons	0	2	0	0	0	1	0			
Substance Abuse	1	6	5	2	1	2	3			

- 2) The Superintendent Report on Harassment, Intimidation & Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1*
- 3) Approval for Matthew Garofolo, Harmony Elementary School teacher and doctoral student at Walden University, to conduct a research study to determine the difference between kindergarten winter and spring literacy gain scores among students who attended public, private, and no pre-kindergarten. The study will include analysis of de-identified archived student data. Data will be kept confidential by the researcher.
- 4) Recommend approval for acceptance, with great appreciation, from the Nut Swamp Parent Teacher Association, the gift of school playground equipment, valued at \$50,085.

Motion made by Mrs. Caminiti, seconded by Mr. Donnelly to approve **item #15C1-4**. Motion carried on a voice vote:

Ayes: (7) Mrs. Caminiti, Mr. Cody, Mr. Donnelly, Mrs. Griffin, Mrs. Minnuies, Mr. Little and Mrs. Walsh  
 Noes: (2) Mrs. Griffin (2) and Mrs. Minnuies (2)

- 5) Superintendent's Update
  - The Brookdale Board of Trustees unanimously approved our partnership with the Middletown Township Public School District to create the Middletown Township Early

College Academy. The ceremonial signing of the Memorandum of Agreement was held today, May 23<sup>rd</sup>, at the Brookdale Wall Higher Education Center.

- The "Teachers as Artists and Performers" series was developed in partnership with the Middletown Arts Center to highlight the amazing talents of the teachers in Middletown. We envision a series of concerts, theatrical and dance performances, art exhibits, and more at the Middletown Arts Center in the coming months. The first event in the series is an art exhibit featuring the work of Carin Kuzmin and Amy Skibinski, art teachers at Middletown High School North. The exhibit will run from June 1 – 24 with an opening reception at the MAC on Friday, June 9<sup>th</sup>.

## 16. Recommendations of the Superintendent of Schools

### A. Technology (*David Siwiak*)

- 1) Approval of agreement with Blackboard for website management platform and integrated mobile communications application subscription for the 2017-2018 school year at a total cost of \$52,804.92.
- 2) Approval of contract with Turn-key Equipment Technologies, Inc. for the installation of network switches district-wide. This project is eligible for 40% E-Rate reimbursement, at a total cost of \$794,180.20.
- 3) Approval of Resolution to Participate in Future Ready Schools – NJ

**Whereas—** *The Middletown Township Board of Education* first seeks to support the identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education.

**Whereas—** *The Middletown Township Board of Education* will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and Career and Technical Education.

**Therefore, it is resolved** that the *Middletown Township Board of Education* agrees to participate in the Future Ready Schools – New Jersey.

**We hereby appoint** *Daniel Alston* to be the district's liaison to the Future Ready Schools – New Jersey, who will report to the board upon the completion of tasks for the certification program.

**We do hereby recognize** that *Daniel Alston* will be the responsible agent at the district level to carry out the district's commitment for its schools to participate in Future Ready Schools – New Jersey.

**We agree to follow through** with the district's commitment and support our schools achieve certification through the Future Ready Schools – New Jersey Certification Program.

Motion made by Mr. Cody, seconded by Mr. Donnelly to approve item #16A1-3. Motion carried on a voice vote:

Ayes: (7) Mrs. Caminiti, Mr. Cody, Mr. Donnelly, Mrs. Griffin, Mrs. Minnuies, Mr. Little and Mrs. Walsh

Noes: (0)



**B. Student Services (Robert Dunn)**

1) Recommend approval for home instruction:

<u>Student ID #</u>	<u>Beginning Date</u>	<u>Ending Date</u>
10841	4/7/2017	4/21/2017
310432	1/25/2017	3/24/2017
12238	4/20/2017	5/20/2017
19339	4/19/2017	4/25/2017
13393	3/28/2017	4/5/2017
308390	5/1/2017	6/9/2017
310286	4/4/2017	5/4/2017
310286	5/5/2017	6/5/2017
310287	4/4/2017	5/4/2017
310287	5/5/2017	6/5/2017
19344	3/4/2017	6/23/2017
311309	4/25/2017	5/26/2017
305794	5/6/2017	6/23/2017
305609	4/7/2017	6/23/2017
14303	3/13/2017	5/29/2017
306367	3/13/2017	5/12/2017
10489	3/13/2017	4/30/2017
306526	5/1/2017	6/23/2017
15548	5/1/2017	6/23/2017
307231	4/18/2017	6/2/2017
307030	4/5/2017	5/18/2017
17004	3/7/2017	6/23/2017
308128	4/15/2017	6/23/2017
305251	3/28/2017	5/31/2017
14952	3/16/2017	5/16/2017

14952	5/17/2017	7/17/2017
308650	4/20/2017	6/23/2017
306141	4/8/2017	5/8/2017
312490	4/18/2017	6/23/2017
305719	5/18/2017	6/23/2017
15774	5/11/2017	6/23/2017
310045	4/18/2017	6/23/2017
308807	4/26/2017	6/23/2017
10355	4/2/2017	6/2/2017
14192	5/8/2017	6/23/2017
19453	4/20/2017	6/19/2017
310689	4/3/2017	4/9/2017
308721	4/21/2017	6/23/2017
307860	4/28/2017	5/4/2017
309163	5/10/2017	6/23/2017
306141	5/8/2017	6/8/2017
308731	5/5/2017	5/12/2017
310368	5/1/2017	6/23/2017

- 2) Recommend approval for out of district placements:
- Student #307238 to Coastal Learning Center effective 4/18/17 at a cost of \$278.72 per day
  - Student #18175 to CPC High Point Schools effective 5/16/17 at a cost of \$359.50 per day
  - Student #11831 to Shore Center for Students with Autism effective 4/24/17 at a cost of \$272.22 per day

- 3) Approval for continuous out of district placement for 2017-2018:

<u>Student ID</u>	<u>School</u>	<u>Start Date</u>	<u>Per Diem</u>
307146	Manchester Twp-Regional Day School	7/5/17	\$251.04
305113	New Road School of Parlin	7/5/17	\$316.28
18589	Morris Union Jointure - DLC	6/28/17	\$494.00
312026	Hawkswood School	7/5/17	\$355.56
12524	Hawkswood School	7/5/17	\$355.56
19423	Hawkswood School	7/5/17	\$355.56
312129	Hawkswood School	7/5/17	\$355.56

300438	Hawkswood School	7/5/17	\$355.56
305039	Hawkswood School	7/5/17	\$355.56

- 4) Approval to establish Special Class Program: Learning and/or Language Disabilities (LLD) class at High School North for the 2017-2018 school year.
- 5) Approval to establish Special Class Program: Multiple Disabilities Class at Bayview Elementary School for the 2017-18 school year.
- 6) Approval to Establish Special Class Program: Multiple Disabilities Class at High School South for the 2017-18 school year.
- 7) Approval of settlement agreement for student #311463.
- 8) Approval of Effective School Solutions Therapeutic Support for High School North and High School South at a cost of \$385,000.00.

Motion made by Mr. Cody, seconded by Mrs. Griffin to approve item #16B1-8. Motion carried on a voice vote:

Ayes: (7) Mrs. Caminiti, Mr. Cody, Mr. Donnelly, Mrs. Griffin, Mrs. Minnuies, Mr. Little and Mrs. Walsh  
 Noes: (0)

**C. Facilities (Amy Gallagher)**

- 1) Approval of agreement with Monmouth County LINCS Agency
- 2) Approval of contracts with CM3 Building Solutions, Inc. for the following security projects included in the 2017-2018 budget:
  - Provision and installation of Sielox access control systems with Allegion wireless locks at all 17 schools and maintenance garage - \$256,611
  - Provision and installation of exterior strobe light lockdown system - \$61,931
  - Upgrades and selected replacement of intercom/paging systems at all 17 schools - \$515,415
  - Replacement of clock systems at all 12 elementary schools - \$131,689

Motion made by Mr. Cody, seconded by Mr. Donnelly to approve item #16C1-2. Motion carried on a voice vote:

Ayes: (7) Mrs. Caminiti, Mr. Cody, Mr. Donnelly, Mrs. Griffin, Mrs. Minnuies, Mr. Little and Mrs. Walsh  
 Noes: (0)

**D. Policy (Amy Gallagher)**

**E. Curriculum (Kim Pickus)**

- 1) Recommend approval of staff to attend conferences, workshops, in-services and seminars, as per *Attachment Curriculum-1 (Strategic Planning Student Success)*
- 2) Recommend approval of suspension report, as per *Attachment Curriculum-2*
- 3) Approval for Curriculum Guides and Textbooks, as per *Attachment Curriculum-3*
- 4) Approval for District Curricula 2017-2018, as per *Attachment Curriculum-4*
- 5) Approval for field trip:
  - Middletown High School North/South
  - Leave: Tuesday July 11, 2017
  - Return: Friday July 21, 2017
  - Destination: Milan, Florence, Assisi, Pompeii, Sorrento Italy
  - Purpose: Educational
  - 20 Students
  - Faculty Members: Anna Maisano-Cuscina

Other adults: 5  
 Students will miss 0 days of school  
*Cost of the trip will be paid by the students*

- 6) Affirm request for Home Schooling for the 2016-2017 school year
  - S.B.
  - T.P.

Motion made by Mr. Cody, seconded by Mrs. Griffin to approve item #16E1-6. Motion carried on a voice vote:

Ayes: (7) Mrs. Caminiti, Mr. Cody, Mr. Donnelly, Mrs. Griffin, Mrs. Minnuies, Mr. Little and Mrs. Walsh  
 Noes: (0)

**F. Finance (Amy Gallagher)**

- 1) Approval of application for 2017 New Jersey School Insurance Group Safety Grant in the amount of \$55,065. Funds will be utilized for security improvements.
- 2) The Superintendent of Schools recommends renewal of the contract with Horizon Blue Cross/Blue Shield of New Jersey for medical and prescription insurance for the period of 7/1/2017 – 6/30/2018.
- 3) The Superintendent of Schools recommends renewal of the contract with Delta Dental of New Jersey for dental insurance for the period of 7/1/2017 – 6/30/2018.
- 4) Approval of Resolution for 2017-2018 Schedule of Payments  
*(Transfer of collected taxes from the Township of Middletown to the Board of Education)*

*Be it Resolved that the following Draw Schedule, as developed by the School Business Administrator and accepted by the Business Administrator, Township of Middletown, be approved:*

<u>Date Due</u>	<u>Current Expense</u>	<u>Debt Service</u>
July 31, 2017		\$4,634,022
August 10, 2017	\$27,815,977	
September 10, 2017	\$8,344,794	
November 10, 2017	\$17,384,986	
December 10, 2017	\$17,384,986	
February 10, 2018	\$17,384,986	\$1,000,000
March 10, 2018	\$17,384,986	
May 10, 2018	\$16,689,585	
June 10, 2018	\$16,689,585	
	<u>\$139,079,885</u>	<u>\$5,634,022</u>

*Pursuant to New Jersey Statute 54:4-75*

- 5) Approval for second half of 2016-2017 bus evacuation drills:

<b>School</b>	<b>Evacuation Drill Date</b>	<b>Contractor</b>	<b>Date Scheduled</b>	<b>Confirmation</b>
Bayview	April 26, 2017	Helfrich, Durham, Loori	04-07-17	CONFIRM COMPLETE
Fairview	April 19, 2017	Shamrock, Helfrich & Durham,	04-07-2017	CONFIRM COMPLETE
Harmony	April 21, 2017	Shamrock, Helfrich, Unlimited, Loori & Durham	04-06-2017	CONFIRM COMPLETE
Leonardo	April 26, 2017	Helfrich & Durham	04-21-17	CONFIRM

				COMPLETE
Lincroft	April 26, 2017	Helfrich, Durham	04-06-2017	CONFIRM COMPLETE
Middletown Village	April 21, 2017	Helfrich, Loori, Seman-Tov, Shamrock, Jays & Unlimited	04-06-2017	CONFIRM COMPLETE
Navesink	April 28, 2017	Helfrich, Durham, Loori, Unlimited & Shamrock	04-27-2017	CONFIRM COMPLETE
New Monmouth	April , 27 2017	Helfrich Shamrock, & Loori	04-19-17	CONFIRM COMPLETE
Nut Swamp	April 19, 2017	Helfrich, Durham & Shamrock	04-07-17	CONFIRM COMPLETE
Ocean Avenue	May 05, 2017	Shamrock	04-28-17	CONFIRM COMPLETE
Pt. Monmouth	May 04, 2017	Helfrich & Shamrock	05-02-17	CONFIRM COMPLETE
River Plaza	May 03, 2017	Durham & Helfrich (SSC 2 EMERGENCY BUSES)	05-01-17	CONFIRM COMPLETE
Bayshore	April 28, 2017	Helfrich, Shamrock, Durham & Loori	04-27-17	CONFIRM COMPLETE
Thompson	April 28 <sup>th</sup> , 2017	Durham & Helfrich & Loori	04-26-2017	CONFIRM COMPLETE
Thorne & Thorne Alt	April 28, 2017	Helfrich, Shamrock & Loori & Seman-Tov	04-20-17	CONFIRM COMPLETE
HSN & Visions	April 28, 2017	Helfrich, Shamrock ,Durham Unlimited, Jays S-Tov & Loori	04-21-17	CONFIRM COMPLETE
HSS	May 02, 2017	Durham, Helfrich, Shamrock & Loori & Unlimited	4-28-17	CONFIRM COMPLETE

- 6) Approval of parent transportation contract for student (#100157) attending Schroth School in the amount not to exceed \$10,950.00, which includes ESY and fall programs.  
Account #: 11-000-270-514-00-000
- 7) Approval for 2017-2018 Renewals for Pupil Transportation
  - a) Approval for renewal of transportation routes for 2017-2018 in the current total amounts as follows:  
Account #: 11-000-270-511-00-300 \$3,374,318.78 – Type I  
Account #: 11-000-270-514-00-000 \$3,969,293.63 – Type II  
Account #: 11-000-270-514-00-000 \$350,266.84 – ESY
  - b) Approval for renewal of Athletic & Field Trips Routes for 2017-2018 in the current total amount of \$396,996.61.

Motion made by Mr. Donnelly, seconded by Mr. Cody to approve **item #16F1-7**. Motion carried on a voice vote:

Ayes: (7) Mrs. Caminiti, Mr. Cody, Mr. Donnelly, Mrs. Griffin, Mrs. Minnuies, Mr. Little and Mrs. Walsh  
Noes: (0)

**G. Co-Curricular/Athletics** (Mary Ellen Walker)

**H. Negotiations** (Dr. George / Amy Gallagher)

**I. Personnel**

Note: All appointments of District staff are contingent upon satisfying the requirements of the Criminal History Review Unit

1) Approval of Retirements:

- a. Shonda Becker (11/11/92) Grade 4, Navesink effective 7/1/17
- b. Mary Ellen Connelly (9/1/86) Computers, Thorne effective 7/1/17
- c. Lynn McCabe (12/16/97) Paraprofessional, HS South effective 7/1/17

2) Approval of Resignations:

- a. Jo-Anne Boyle, Paraprofessional (only) Thompson effective 7/1/17
- b. Sherrie Cole, Substitute Paraprofessional effective 4/24/17
- c. Ronald Etkorn, Custodian, HS South effective 7/1/17
- d. Amanda Gilsey, Substitute Teacher and Substitute Paraprofessional effective 4/26/17
- e. Gerard Intelli, Custodian, Thompson effective 5/9/17
- f. Kathryn Katzgrau, Principal, Port Monmouth effective 7/1/17
- g. Carly McIvanine-York, Music, Bayview/Lincroft effective 7/1/17

3) Approval of Leave of Absence:

- a. Jessica Barnard, Preschool, Ocean Avenue for maternity effective:  
9/11/17 – 10/6/17 – paid leave  
10/7/17 – 12/4/17 – unpaid by District, NJ Family Leave Act  
Acct# 11-216-100-101-00-000
- b. Jennifer Turiello, Physical Education, HS South for medical reasons effective:  
5/10/17 - 6/1/17 – paid leave  
Acct# 11-120-100-101-20-009  
**Adjustments:**
- c. Diane Emerson, Paraprofessional, NutSwamp for medical reasons effective:  
4/5/17 – 5/12/17 – paid leave  
5/13/17 – 6/4/17 – unpaid leave  
Acct# 11-190-100-106-00-021
- d. Lynn McCabe, Paraprofessional, HS South for medical reasons effective:  
2/7/17 – 3/5/17 - paid leave  
3/16/17 – 6/30/17 – paid leave  
Acct# 11-204-100-106-00-021
- e. Jenny McCann, LDTC, New Monmouth for maternity effective:  
9/1/17 – 12/8/17 – unpaid leave
- f. Andrew Pezza, Paraprofessional, Navesink for medical reasons effective:  
4/3/17 – 6/5/17 – unpaid leave

4) Approval of Re-hires: *salaries subject to adjustment through negotiations*

- a. Christine DePinto, Kindergarten, Bayview  
Salary: BA – step 4 - \$55,580  
Effective: 9/1/17 – 6/30/18  
Acct# 11-110-100-101-21-000
- b. Meghan Hansen, Co-Teacher, Middletown Village  
Salary: MA – step 1 – \$65,888  
Effective: 9/1/17 – 6/30/18  
Acct# 11-120-100-101-20-000

- c. Maureen Heckman, Grade 4, Navesink  
Salary: MA – step 5 - \$68,148  
Effective: 9/1/17 – 6/30/18  
Acct# 11-120-100-101-20-000
  - d. Gabrielle Maggio, Grade 2, Fairview  
Salary: BA – step 3 - \$55,010  
Effective: 9/1/17 – 6/30/18  
Acct# 11-120-100-101-20-000
- 5) Approval of adjustment of salary and/or date of employment:
- a. Brian Currie, Principal, Thompson  
Effective: 7/1/17 – 6/30/18
  - b. Karolyn Samuelsen, Special Education, HS South  
Effective: 9/28/16 – 6/30/17
- 6) Approval of promotion:
- a. Patricia Drobish, Confidential Secretary, Central Office  
Salary: \$51,855  
Effective: 7/1/17– 6/30/18  
Acct# 11-000-230-105-00-000
  - b. Suzanne Woodginski, Category I (12 months) Secretary/Registrar, Central Office  
Salary: \$55,938  
Effective: 7/1/17 – 6/30/18  
Acct# 11-000-211-100-00-000  
*Salary subject to adjustment through negotiations*

7) Approval of transfer/change of assignment effective 9/1/17- 6/30/18

Name	From	To	Account #
Melissa Gohar	Sp Ed/HS North	Sp Ed/HS South	11-213-100-101-00-000
Christopher Hoffman	Sp Ed/HS North	LLD/HS North	11-204-100-101-00-000 11-120-100-101-20-035/
Margaret Hopkins	Gr 5/River Plaza	Sp Ed/River Plaza	11-213-100-101-00-000
Julia Jetter	Gr 3/Lincroft	Gr 3/Leonardo	11-120-100-101-20-000 11-120-100-101-20-001/ 11-130-100-101-19-001/
Susan Meehan	Reading Dev Teacher/District	ESL/District	11-140-100-101-18-001
Lisa Montibello	Art/BV/Midd Village	Art/Thompson	11-130-100-101-04-000
Jaclyn Scotto	Sp Ed/River Plaza	Gr 4/River Plaza	11-120-100-101-20-000
Kristin Sultan	Co-Teacher/Midd Village	Grade 3/Midd Vill	11-120-100-101-20-000
Colleen Weimer	Sp Ed/HS South	Sp Ed/HS North	11-213-100-101-00-000
Denise Shannon	Autism/HS South	Autism/Bayshore	No change
Danielle Fitzgerald	Autism/Bayshore	Autism/New Mon.	No change
John Werner	Autism/New Monmouth	Autism/HS South	No change

8) Approval to add the following to the approved list of substitute personnel effective 2016-2018:

Substitute Teachers	Substitute Paraprofessionals	Substitute Security
Nicole Buongiovanni	Jo-Anne Boyle	Michael Florio*
Stefani Cracchiolo	Nicole Buongiovanni	

Shannon Cutrona  
Sarah Gordon  
Meredith Green  
Maureen Heckman  
Lauren Holsey  
Justin Lippert\*  
Mary Lockwood  
Cynthia Morizzo  
Kara Pedretti  
Kalli Qutub  
Nicole Richer  
Jill Welch  
\*pending fingerprints

- 9) Approval of hourly rates for Security Guards working the rental hours of the turf fields effective 2017-2018 @ \$20.00/hr
- 10) Approval of hourly rate for IT interns - \$8.44/hr effective 5/24/17 – 9/30/17
- 11) Approval of George Conti as Interim Administrator on an as needed basis at a base daily rate of \$300.00 subject to negotiations and approval by the Board of Education effective May 24, 2017 through June 30, 2018
- 12) Approval of Matthew Ferri to serve as an Interim Administrator on an as needed basis at a negotiated rate not to exceed \$500.00 per day
- 13) The Superintendent of Schools recommends the appointment of Denise DeRosa as Assistant School Business Administrator/Assistant Board Secretary at an annual salary of \$102,120 (pro-rated) effective upon release from present employment through June 30, 2018. Acct# 11-000-251-100-26-000

Motion made by Mr. Donnelly, seconded by Mr. Cody to approve **item #1611-13**. Motion carried on a voice vote:

Ayes: (7) Mrs. Caminiti, Mr. Cody, Mr. Donnelly, Mrs. Griffin, Mrs. Minnuies, Mr. Little and Mrs. Walsh  
Noes: (2) Mrs. Caminiti (11,12) and Mrs. Minnuies (11)  
Abst: (1) Mrs. Minnuies (12)

- 14) The Superintendent of Schools recommends the appointment of Matthew Ferri as Principal of New Monmouth School at an annual salary of \$115,765 (pro-rated) effective August 1, 2017 through June 30, 2018. Acct# 11-000-240-103-20-000

Motion made by Mr. Cody, seconded by Mr. Donnelly to approve **item #16114**. Motion carried on a voice vote:

Ayes: (5) Mr. Cody, Mr. Donnelly, Mrs. Griffin, Mr. Little and Mrs. Walsh  
Noes: (1) Mrs. Caminiti  
Abst: (1) Mrs. Minnuies

- 15) The Superintendent of Schools recommends the appointment of Maureen McCormack as Principal of Port Monmouth at an annual salary of \$119,035 effective July 1, 2017 through June 30, 2018  
Acct# 11-000-240-103-20-000

Motion made by Mr. Cody, seconded by Mr. Donnelly to approve **item #16115**. Motion carried on a voice vote:

Ayes: (7) Mrs. Caminiti, Mr. Cody, Mr. Donnelly, Mrs. Griffin, Mrs. Minnuies, Mr. Little and Mrs. Walsh



Noes: (0)

- 16) The Superintendent of Schools recommends the rescission of re-employment (teacher only) of employee #7838 effective July 10, 2017
- 17) Approval of preservice teachers to complete fieldwork and internship/student teacher per *Attachment HR 1*
- 18) Approval of curriculum committee per *Attachment HR 2*
- 19) Approval of paraprofessional assignments per *Attachment HR 3* (all Paraprofessional appointments subject to budgetary constraints, enrollments and IEP requirements and may be changed or eliminated during the term of the assignment)
- 20) Approval of Coaches per *Attachment HR 4*
- 21) Approval of Removal of Substitutes per Attachment HR 5
- 22) Approval of Child Study Team Summer work, IEP Student Schedule Review, Teachers to participate in IEP meetings per *Attachment HR 6*
- 23) Approval of Extended School Year Program staff per Attachment HR 7
- 24) Approval of Summer Enrichment Program/Summer Remedial Program per *Attachment HR 8*
- 25) Approval of job descriptions of Secondary Core Subject Coach, Educational Technology Specialist (High School), Educational Technology Integration and Application Teacher-Coach (Middle School) per *Attachment HR 9*
- 26) Approval of New Hire:
  - a. Gabriella Campana, School Social Worker, District, Columbia University, MA  
Certification: Social Worker  
Salary: MA – Step 3 - \$66,998  
Effective: 9/1/17 – 6/30/18  
Account#: 11-000-219-104-00-000  
*Salary subject to adjustment through negotiations*

Motion made by Mr. Cody, seconded by Mr. Donnelly to approve item #16116-26. Motion carried on a voice vote:

Ayes: (7) Mrs. Caminiti, Mr. Cody, Mr. Donnelly, Mrs. Griffin, Mrs. Minnuies, Mr. Little and Mrs. Walsh  
Noes: (2) Mrs. Caminiti (25) and Mrs. Minnuies (20-HSN wrestling coach, 25)

**17. Old Business** – Mrs. Minnuies inquired on the status of elementary school times.

**18. New Business** – Mr. Donnelly commented on legislation that addresses varsity letters for extracurricular activities. Mr. Little requested that the Board form a budget committee to meet quarterly. A straw poll was taken and it was agreed to proceed with a four member committee, having 1 chair, to begin in July. Mrs. Caminiti reported on the Delegates Assembly she recently attended, and topics discussed.

**19. Public Comment – Limited to thirty minutes**

- Mike Maggipinto commented on a budget committee

**20. Motion to Adjourn** - at 10:00 p.m. motion made by Mr. Cody, seconded by Mrs. Griffin to adjourn the voting meeting. Motion carried on a voice vote.

Respectfully submitted,



Amy P. Gallagher

School Business Administrator/Board Secretary

/vrn

