



Adults (16 and older)

- Completed DS-11 Application in **black ink only**.
- Original Birth Certificate with both parents names listed or Original Naturalization Papers with photo and raised seal. If you have a birth certificate issued from **Jersey City in Hudson County** please contact the NJ Department of Health in Trenton at 609 292-4087 to obtain a new copy. If you are changing your name due to a marriage or other circumstance you will need the **original** marriage certificate or court order granting the name change.
- Copy of identification: i.e., driver's license front and back, State issued ID Card, Passport or Military ID. We can make copies here if you do not have access to a copy machine.
- Passport Photo. Photos services are available for a fee of \$10.00

Children under 16

- Same items listed in 1-6 above as well as the following:
- Both parents need to be present. If both parents cannot be present a notarized form DS-3053 Statement of consent can be submitted with application. A copy of that parent's identification provided to notary must accompany the form.

APPLICATION FEE:

Payable by Check or Money Order ONLY to the US Department of State

Standard Delivery 4-6 weeks*

Adult (16+)

\$110.00 book \$30.00 card

Minor(under16)

\$ 80.00 book \$15.00 card

Expedite Fees:

Adults & Children – 2-3 weeks*

\$60.00 per application

***Subject to change during peak season**

Other Optional Fees:

\$15.45 Overnight return delivery

\$23.75 One Day Priority Mail from acceptance facility to US Dept. of State

Acceptance and Photo Fees:

Payable by Check, Credit Card, Debit Card or Cash. Make checks payable to Township of Middletown.

\$25.00 Acceptance Fee

\$10.00 Photo Fee

No Residency Requirements Necessary to Utilize the Middletown Town Hall Passport Acceptance Facility Services



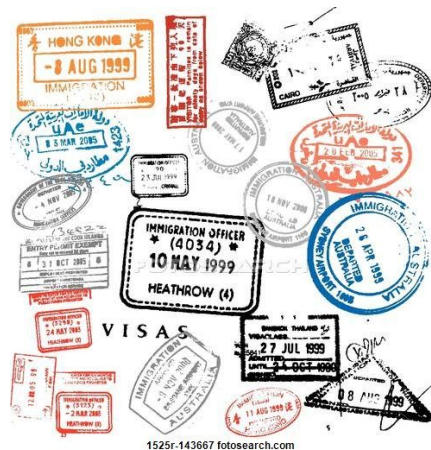
US PASSPORTS

MIDDLETOWN TOWN HALL

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Township Clerk's Office
1 Kings Highway
Middletown, NJ 07748



LET US
BE YOUR TICKET
TO
THE WORLD!

Office Hours

Monday - Friday

By appointment

8am - 3:30 pm

Walk-ins Welcome

9 am - 3 pm



Photos Available \$10.00

732-615-2015

Email: passport@middletownnj.org
Web Site: middletownnj.org/passport

