

PIC MEETING MINUTES
Tuesday, October 3, 2017

1. **Welcome Back, and welcome new members!** - *Margie Rafferty-Criscione*
2. **[Kortney Rose Foundation](#) “Kortney’s Cash for a Cure” Fundraiser Kickoff** - *Kristen Gillette*
 - *Fundraiser will run from November 13 to December 1. Detailed information will be going home soon in the virtual backpack. (Kristen is also available to speak to PTO/PFA/PTA meetings about the fundraiser and the foundation. (Please contact her at kortneyroseorg@gmail.com)*
3. **Food Service Changes for 2017-2018** - *Ted Bridges, Aramark*
 - *Ted was kind enough to bring a marvelous breakfast spread to kick off our first meeting!*
 - *Ted and his staff are also available to present at PTO/PFA/PTA meetings (Please contact him at bridges-edward@aramark.com) Middletown South’s cafe was completely redone over the summer, and much was added, including a carving board.*
3. **District Administrative Team Introduction** - *Dr. George, Kim Pickus*

Please refer to documents A-D below for updates to the administrative team and responsibilities/roles:

 - A. [Organization Chart](#)
 - B. [Administrators and Principals](#)
 - C. [Chain of Command](#)
 - D. [District Directors/Supervisors Goals/Responsibilities](#)
 - E. Changes in [Discipline, Attendance](#) and [Loss of Credit](#) Procedures - *Mary Ellen Walker*
 - F. Update on elementary homework changes, i.e., “Classroom Extensions”
 - *As was presented at Back to School Nights and BOE meetings, elementary homework is now defined as “Classroom Extension Activities”. These activities provide students and their families the opportunity to practice/extend concepts, topics, and skills, introduced to students during daily classroom lessons, in real world application. Teachers and administrators will work towards developing and employing best practices to meet the requirements of the new BOE Regulation throughout the school year. Revisions to the time students are to spend engaged on “Classroom Extension Activities” are as follows (cited from*

Regulation):

<u>Grade</u>	<u>Avg. Length of Daily Assignment</u>
Kindergarten- second	Up to 30 minutes*
Third	Up to 45 minutes*
Fourth-Fifth	Up to 60 minutes*

*Important reminder- the above times include nightly reading expectations.

3. **MTFOdL** - Magaly Milton, Dr. Saffert

- *MTFOdL next meeting:*
Thursday October 19th, Middletown Public Library large Conference Room
Meet the BOE Candidates Night
- *Resources for parents:*
 - Dyslexia Handbook,*
<http://www.state.nj.us/education/specialed/dyslexia/NJDyslexiaHandbook.pdf>
 - Ombudsman,* <http://www.nj.gov/education/specialed/ombudsman/>
 - SEPAG (special education advisory group) Manual,*
<http://www.state.nj.us/education/specialed/resources.shtml>.

4. **Board of Education** - Ernie Donnelly

5. **Old Business** - none

6. **New Business** - Reminder to contribute \$10.00 towards the sunshine fund for the upcoming year.

- NEXT PIC MEETING IS NOVEMBER 14 at 9:15 at Central Office
 - Some topics to be covered include:
 - Update on busing
 - Update on the Brookdale/District partnership
 - Discussion of the new report card procedures
 - Update on enrollment management