

MINUTES OF THE SPECIAL VOTING / PRE-MEETING WORKSHOP  
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION  
MONDAY, MARCH 20, 2019

Time and Place of Meeting Pursuant to notices sent to each member of the Board of Education, the special voting/pre-meeting workshop was held on Wednesday evening, March 20, 2019 at the High School North Library, 63 Tindall Road, Middletown, New Jersey.

1. **Call to Order**  
At 7:00 p.m. the meeting was called to order by the Board President.
2. **Sunshine Notice:**  
*"Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, the Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school in the district."*
3. **Roll Call**  
Present: Nick DiFranco, John Little, Joan Minnuies, Deborah Wright, Robin Stella and Pam Rogers  
Absent: Leonora Caminiti, Michael Donlon and Tom Giaimo,  
Also Present: Dr. George, Amy Gallagher and Lester Taylor, Esq.
4. **Resolution for Executive Session** - At 7:01 p.m. a motion was made by Mr. DiFranco, seconded by Mrs. Minnuies to go into executive session for matters of negotiations and personnel; Motion carried on a voice vote.
5. **Call to Order and Opening of Special Voting Meeting by the Board President** – at 8:02 p.m.
6. **Re-Reading of Sunshine Notice**
7. **Roll Call and Pledge of Allegiance**  
Present: Nick DiFranco, Tom Giaimo, John Little, Joan Minnuies, Deborah Wright, Robin Stella and Pam Rogers  
Absent: Leonora Caminiti and Michael Donlon  
Also Present: Dr. George, Amy Gallagher and Lester Taylor, Esq.
8. **Presentation**
  - 2019-2020 Tentative Budget
9. **Opportunity for Public Comment on Presentation and Agenda Items Only (limited to thirty minutes)**
  - No Speakers
10. **Reports**
  - A. **Report of the Superintendent**
    - 1) Resolution to Approve Tentative Proposed 2019-2020 School District Budget:  
**BE IT RESOLVED**, to approve the tentative proposed 2019-2020 School District Budget using the 2019-2020 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline

General Fund	\$163,682,990
General Fund Tax Levy	\$143,618,246
Special Revenue Fund ( <i>no tax levy – grant funds</i> )	\$ 4,429,198
Debt Service	\$ 7,052,967
Debt Service Tax Levy	\$ 5,629,536

**Capital Reserve Account Withdrawal**

**WHEREAS** the Middletown Township Board of Education requests the approval of a capital reserve withdrawal in the amount of \$140,000. The District intends to utilize these funds for the following projects:

<b>Project</b>	<b>Total</b>
High School Media Center improvements (partial)	\$ 90,000
District bathroom improvements	<u>\$ 50,000</u>
<b>TOTAL</b>	<b>\$140,000</b>

And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law.

**Travel and Related Expense Reimbursement 2019-2020**

**WHEREAS**, the Middletown Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and **WHEREAS**, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

**WHEREAS**, the Middletown Township Board of Education established \$200,000 as the maximum travel amount for the current school year (2018-2019) and has expended \$124,754 as of this date; now **THEREFORE, BE IT RESOLVED**, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of **\$200,000** for all staff and board members for the 2019-2020 school year.

Motion made by Mrs. Minnuies, seconded by Mrs. Stella to approve **item #10A1**. Motion carried on a voice vote:  
 Ayes: (7) Mr. DiFranco, Mr. Giaimo, Mr. Little, Mrs. Minnuies, Mrs. Wright, Mrs. Stella and Mrs. Rogers  
 Noes: (0)

*Mrs. Caminiti arrived at 8:34 p.m.*

**11. Recommendations of the Superintendent of Schools****A. Curriculum (Kim Pickus)**

- 1) Approval of the following overnight field trips;
  - a) Middletown High School North
    - Leave: Wednesday, March 6, 2019
    - Return: Saturday, March 9, 2019
    - Destination: United Nations, NY
    - Purpose: History, Business
    - 9 Students
    - Faculty Members: Patricia Kelly, Serena Kirschbaum
    - Other Adults: 1
    - Students will miss 3 days of school – Vans (Garas Trans LLC) will provide transportation
    - Cost of the trip will be paid by the Students & Fund Raising*

- b) Middletown High School South  
 Leave: Thursday, March 21, 2019  
 Return: Sunday, March 24, 2019  
 Destination: Washington, D.C.  
 Purpose: Global Relations  
 16 Students  
 Faculty Members: Phillip Mazzetta, Sean Mullan  
 Other Adults: 0  
 Students will miss 2 days of school – Bus will provide transportation  
*Cost of the trip will be paid by the Students & Fund Raising*
- c) Middletown High School North  
 Leave: Thursday, March 28, 2019  
 Return: Friday, March 29, 2019  
 Destination: Crowne Plaza Philadelphia  
 Purpose: FCCLA State Leadership Competition  
 9 Students  
 Faculty Members: Meaghan Hanson, Michele Sandone  
 Other Adults: 0  
 Students will miss 2 days of school – Bus will provide transportation  
*Cost of the trip will be paid by the Students*
- d) Middletown High School South  
 Leave: Thursday, March 28, 2019  
 Return: Saturday, March 30, 2019  
 Destination: Washington, D.C.  
 Purpose: 2019 Music Department Trip  
 80 Students  
 Faculty Members: Michael Raguseo, Emily Kaster  
 Other Adults: 10  
 Students will miss 2 days of school – Bus will provide transportation  
*Cost of the trip will be paid by the Students & Fund Raising*

Motion made by Mr. DiFranco, seconded by Mrs. Stella to approve **item #11A1a-d**. Motion carried on a voice vote:

Ayes: (7) Mr. DiFranco, Mr. Giaimo, Mr. Little, Mrs. Minnuies, Mrs. Wright, Mrs. Stella and Mrs. Rogers

Noes: (0)

Abst: (1) Mrs. Caminiti

**B. Personnel (Kim Pickus)**

Note: All appointments of District staff are contingent upon satisfying the requirements of the Criminal History Review Unit

1) Approval of Retirements:

- a. Joan Alfier (10/2/00) – Secretary (Cat 2/10), Lincroft effective 7/1/19
- b. Linda Cacicedo (9/1/03) – Health and Phys. Ed., New Mon/River Plaza effective 7/1/19
- c. Margaret Mack (1/2/07) – School Nurse, Bayview effective 7/1/19
- d. Geraldine Mahoney (9/1/81) – Fine and Performing Arts, HS North effective 7/1/19

2) Approval of Resignations:

- a. Carolyn Bradfield – Substitute Para, District effective 3/11/19
- b. Allison Braithwaite – Substitute Teacher, District effective 3/7/19
- c. Megan Cella – Substitute Teacher, District effective 2/27/19
- d. David Glass – Substitute Teacher, District effective 3/13/19
- e. Jennifer Jordan – Substitute Teacher, District effective 3/16/19
- f. Megan Murphy – Substitute Teacher, District effective 3/2/19
- g. Mary Catherine Rocca – Substitute Teacher, District effective 3/5/19
- h. Daniella Sogluizzo – Paraprofessional, HS South effective 3/16/19
- i. Steven Stochlinski – Security Guard, River Plaza effective pending release

3) The Superintendent of Schools recommends the termination of Employee # 10275 effective 5/8/19.

4) Approval of Leave of Absence:

- a. Blake Abbot – Health & Phys. Ed., Ocean Avenue/Nut Swamp effective:  
4/9/19 – 4/18/19 – paid leave  
4/19/19 – 5/31/19 – unpaid by District, NJ Family Leave Act  
Acct #: 11-120-100-101-20-009
- b. Justin Mayer – Health & Phys. Ed., Bayshore effective:  
3/18/19 – 3/29/19 – paid leave, Military Leave  
Acct #: 11-130-100-101-03-000
- c. Charles Wells – Chief Custodian, Lincroft effective:  
2/20/19 – 3/24/19 – paid leave  
Acct : 11-000-262-100-20-023
- d. William Wrightson – Night Custodian, Lincroft effective:  
4/15/19 – 8/15/19 – paid leave  
Acct #: 11-000-262-100-20-023

5) Approval of adjustment to Leave of Absence:

- a. Janet Andril – School Nurse, Lincroft effective:  
1/17/19 – 3/15/19 – paid leave  
Acct #: 11-000-213-100-00-013

6) Approval of New Hires:

- a. James Hannay Jr. – Night Custodian, Bayshore  
Salary: \$25,776 (pro-rated)(Night Differential)  
Effective: 3/28/19 – 6/30/19  
Acct #: 11-000-262-100-03-023
- b. Robert Steed – Night Custodian, Lincroft  
Salary: \$32,776 (pro-rated)(Night Differential)  
Stipend(s): \$1,049 (pro-rated)(Black Seal License)  
Effective: Pending Fingerprints – 6/30/19  
Acct #: 11-000-262-100-20-023

7) Approval of adjustment of salary, assignment, and/or date of employment:

- a. Amy Wallace – Reading Development Teacher, Lincroft/Fairview  
Salary: MA + 10 – Step 17 - \$89,654 (pro-rated)  
Effective: 3/26/19 – 6/30/19  
Acct #: 11-120-100-101-20-010

8) Approval of increase, transfers, and/or change of assignment:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Miguel Medina	Night Custodian – BAV/OAV	Night Custodian–NutSwmp	3/21/19 – 6/30/19
Acct #: 11-000-262-100-20-023			

9) Approval for the following Custodial/Maintenance personnel to receive the Black Seal license stipend of \$1,049.00 per year (pro-rated based on effective date):

- a. Daniel Doyle – Maintenance Mechanic, District effective 1/28/19  
Acct #: 11-000-263-100-31-028
- b. Miguel Medina – Night Custodian, Nut Swamp effective 1/28/19  
Acct #: 11-000-262-100-20-023
- c. Joan Smith – Night Custodian, HS North effective 1/28/19  
11-000-262-100-01-023

10) Approval to add the following to the approved substitute personnel effective 2018 – 2019:

<b>Substitute Teachers</b>	<b>Substitute Paraprofessionals</b>	<b>Substitute Custodian</b>
Kristy Berkheimer	Patricia Brandow	Richard Fisher
Leyda Conway	Christine Schnatel	
Andrew Cooper	Shana Vacca	
Dylan Curry*		
Robert Grilli*		
Lorraine Ippolito		
Amanda Mammolito		
Michael Murphy		
Louis Romeo*		
Jeanette Runco		

Motion made by Mrs. Minnuies, seconded by Mr. DiFranco to approve item #11BA1-10. Motion carried on a voice vote:

Ayes: (8) Mrs. Caminiti, Mr. DiFranco, Mr. Giaimo, Mr. Little, Mrs. Minnuies, Mrs. Wright, Mrs. Stella and Mrs. Rogers

Noes: (0)

Abst: (1) Mr. DiFranco (#10)

12. **Motion to Adjourn the Special Voting Meeting / Open Pre-meeting Workshop** – motion made by Mr. DiFranco, seconded by Mr. Giaimo to adjourn special voting meeting.

13. **Committee Reports – Voting Agenda Items / Informational**

A. Technology (Dave Siwiak)

- Information items
  - 1) NJ School Boards NJ Edge
  - 2) NJSLA
  - 3) Access for ELLs
- Voting agenda items
  - 1) Contract with Turn-Key Technologies for wireless upgrade

B. Student Services (Deborah Wright/Bob Dunn)

- Information items
  - 1) Dare to Dream Conference
  - 2) Strike Out Autism Challenge
  - 3) What Does Reading Workshop Look Like in Self Contained Classrooms, K-8?: Mid-Atlantic Conference on Personalized Learning (MACPL) Program
  - 4) Related Services RFP Interviews
  - 5) Mental Health/Behavioral Services meeting (4/30/19)
  - 6) Professional Development
- Voting agenda items
  - 1) Approval of Home Instruction
  - 2) Approval of out of district placements
  - 3) Contracted service provider
  - 4) Private School for the Handicapped Resolution for 2019-2020

C. Curriculum & Instruction (Robin Stella/Kim Pickus)

- Voting agenda items
  - 1) Curriculum Committees, Workshops, etc.
  - 2) Home Schooling student
  - 3) Overnight field trips

D. Facilities/Finance (John Little/Amy Gallagher)

- Voting agenda items – Facilities
  - 1) Storm Drain Repair – High School North bid award
- Information items – Finance
  - 1) Health insurance contracts – 2019-2020
- Voting agenda items – Finance
  - 1) Financial Reports
  - 2) Transportation Bid Awards
  - 3) Resolution for Competitive Contracting for Engagement of Staffing Services (reported by Kim Pickus and Dr. George)
  - 4) Photography services contract

E. Policy (Mike Donlon/Amy Gallagher)

- Information items
  - 1) P/R 5111 - Eligibility of Resident/Nonresident Students (M) (Revised)
- Voting agenda items
  - 1) First Reading – No Action
    - a) P 2431.3 Practice and Pre-season Heat-acclimation for School Sponsored and Extra-Curricular Activities (Revised)
    - b) P 5337 Service Animals (New)
    - c) P/R 5611 Removal of Students for Firearms Offenses (M) (Revised)
    - d) P/R 5612 Assaults on District Board of Education Members or Employees (M) (Revised)
    - e) P/R 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)
    - f) P 5756 Transgender Students (New)
    - g) P/R 7440 School District Security (M) (Revised)
    - h) P/R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)
  - 2) Second Reading /Adoption
    - a) P2422 Health and Physical Education (M) (Revised)
    - b) P2610 Educational Program Evaluation (M) (Revised)
    - c) P4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
    - d) P8561 Procurement Procedures for School Nutrition Programs (M) (Revised)
    - e) P8860 Memorials (Revised)

F. Student Activities (Mary Ellen Walker)

- Information items
  - 1) Before/After Care

G. Shared Services (Nick DiFranco, Pam Rogers, Robin Stella, Deborah Wright)

- Mrs. Rogers reported on the meeting with the Township on 3/18/19 where they discussed; removal of administrative security fees to the district and the use of the MAC.

H. Strategic Planning (Pam Rogers)

- Update given to PIC, and RFP 19-02 advertised.

I. Negotiations (Lester Taylor)

- Mr. Taylor reported on negotiations with paraprofessionals was at an impasse, currently in mediation.

## 14. Old Business – (none)

15. **New Business** – Mrs. Wright announced the MTFODL will host a presentation on tiered learning in general education setting on 4/16/19 from 6:30 to 7:30 at High School North. Mr. Little inquired on the New Jersey school scores. Mrs. Pickus will present an analysis of the data once complete. Mr. DiFranco discussed topics from the PTA meeting on 3/12/19 at High School South. Mrs. Minnuies reported on the Science National Honor Society at High School South, and sushi day at both high schools. Mrs. Rogers reported on recent scholarship interviews at High School South. Mr. DiFranco discussed

a committee to reach out to local businesses for community outreach programs for our students. Mrs. Stella reported on her attendance at the New Monmouth PFA meeting in March.

**16. Public Comment – *Limited to thirty minutes***

- The following speakers discussed Competitive Contracting for Engagement of Staffing Services: Anita Clark, Lori Kingston Fish, Donna Huey, Stacey Karayanis and Maria Gruspier.

**17. Motion to Adjourn – at 10:13 p.m. motion made by Mrs. Stella, seconded by Mr. DiFranco to adjourn the pre-meeting workshop. Motion carried on a voice vote.**

Respectfully submitted,



Amy P. Gallagher  
School Business Administrator/Board Secretary

/vrn  
3/21/2019

