

MINUTES OF THE SPECIAL VOTING / PRE-MEETING WORKSHOP  
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION  
WEDNESDAY, APRIL 10, 2019

Time and Place of Meeting Pursuant to notices sent to each member of the Board of Education, the special voting/pre-meeting workshop was held on Wednesday evening, April 10, 2019 at the High School North Library, 63 Tindall Road, Middletown, New Jersey.

1. **Call to Order**

At 7:11 p.m. the meeting was called to order by the Board President.

2. **Sunshine Notice:**

*"Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, the Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school in the district."*

3. **Roll Call**

Present: Michael Donlon, Tom Giaimo, John Little, Joan Minnuies, Deborah Wright, Robin Stella and Pam Rogers

Absent: Leonora Caminiti and Nick DiFranco,

Also Present: Dr. George, Amy Gallagher and Kim Belin, Esq.

4. **Student Speaker – Adam Hill, High School North**

5. **Resolution for Executive Session -** At 7:14 p.m. a motion was made by Mr. Giaimo, seconded by Mr. Donlon to go into executive session for; student and legal matters, negotiations and personnel; Motion carried on a voice vote.

6. **Call to Order and Opening of Special Voting Meeting by the Board President – at 9:16 p.m.**

7. **Re-Reading of Sunshine Notice**

8. **Roll Call and Pledge of Allegiance**

Present: Leonora Caminiti, Michael Donlon, Tom Giaimo, John Little, Joan Minnuies, Deborah Wright, Robin Stella and Pam Rogers

Absent: Nick DiFranco

Also Present: Dr. George, Amy Gallagher and Kim Belin, Esq.

9. **Moment of Silence**

- *Donna Montalbano, retired Middletown teacher, passed away in April. Mrs. Montalbano taught kindergarten and first grade and spent her entire career at Port Monmouth Elementary School. We extend our condolences to the Montalbano family.*

10. **Opportunity for Public Comment on Agenda Items only (limited to thirty minutes)- No Speakers**

11. **Reports**

A. **Report of the Superintendent**

Withdrawn

- 1) ~~The Superintendent of Schools recommends approval of the Memorandum of Agreement between the Middletown Township Board of Education and Teamsters Local No. 11 (Paraprofessionals Unit) 2018-2022~~

12. **Recommendations of the Superintendent of Schools**

A. **Facilities (Amy Gallagher)**

- 1) Acceptance of change order for HVAC upgrades contract with G.B.I. Inc. T/A Thermal Piping, Wrightstown, NJ;
- CO#003 – replacement of Heat Pumps and Unit Ventilators at Thompson, Bayshore and Thorne Middle Schools - \$25,918.80

Motion made by Mr. Donlon, seconded by Mr. Giaimo to approve item #12A1. Motion carried on a voice vote:  
 Ayes: (8) Mrs. Caminiti, Mr. Donlon, Mr. Giaimo, Mr. Little, Mrs. Minnuies, Mrs. Wright, Mrs. Stella  
 and Mrs. Rogers  
 Noes: (0)

13. **Motion to Adjourn the Special Voting Meeting / Open Pre-meeting Workshop** – motion made by Mrs. Caminiti, seconded by Mrs. Minnuies to adjourn special voting meeting.

14. **Presentation**

- 2017-2018 New Jersey School Performance Report (Jessica Shaw)

15. **Proclamations**

A. Approval of Proclamation – Administrative Professionals’ Day

Wednesday, April 24, 2019, has been designated as Administrative Professionals’ Day; and

**WHEREAS**, school and department administrative professionals are responsive to the well-being of students, professional personnel, support personnel, parents, and the community; and

**WHEREAS**, the Middletown Township Board of Education wishes to publicly recognize the contributions that school and department administrative professionals make to the educational process in our district; now

**THEREFORE, BE IT RESOLVED**, that the Middletown Township Board of Education hereby recognizes Wednesday, April 24, 2019 as Administrative Professionals’ Day and expresses deep appreciation to the administrative professionals for their unselfish service to schools, departments, and the community.

B. Approval of Proclamation – National School Principals’ Day

**WHEREAS**, within an educational environment, the school principal is recognized as the instructional leader and a key factor in effective and productive learning in the classroom; and

**WHEREAS**, the principal’s leadership skills and abilities directly affect the performance of teachers striving to achieve their goal of quality instruction for every student; and

**WHEREAS**, these professionals not only direct the activities within their school but also act as the liaison between the school and the community it serves, ensuring that parents and taxpayers are aware of the school’s undertakings and achievement; and

**WHEREAS**, Principals’ Day is dedicated to recognizing the significant contributions of Middletown Township Public School principals to their schools and to the education of our youth; and

**THEREFORE**, the Middletown Township Board of Education do proclaim Wednesday, May 1, 2019, as National School Principals’ Day.

16. **Committee Reports – Voting Agenda Items / Informational**

A. Facilities (Amy Gallagher)

- Information items
  - 1) Upcoming bids
  - 2) Possible sale of vacant land
  - 3) Cleaning Cost Analysis Program (CCAP) (Walter Cahill)
  - 4) Application for Sustainable Jersey/Environmental Defense Fund (EDF)/NJ Natural Gas for EDF Fellow program
- Voting agenda items
  - 1) Change order for Thermal Piping (4/10/19)

B. Technology (Dave Siwiak)

- Information items
  - 1) Projector/Interactive board replacement
  - 2) MTPS Student Summer Internship

C. Student Services (Deborah Wright/Bob Dunn)

- Information items
  - 1) Strike Out Autism Challenge
  - 2) Mental Health/Behavioral Services meeting
  - 3) SEPAG minutes

- Voting agenda items
  - 1) Approval of Home Instruction
  - 2) Approval of out of district placement
  - 3) ~~Award of RFP 19-01 for Occupational, Physical and Speech Therapy Services for 2019-2020~~ Tabled
  - 4) Approval of settlement agreements
  - 5) Approval of ESY to be located at New Monmouth (primary students) and Bayshore Middle School (secondary students)

D. Curriculum & Instruction (Robin Stella/Kim Pickus)

- Information items
  - 1) TEDx Youth Event – Lincroft 5<sup>th</sup> grader, May 30, 6-8 p.m. (Marjorie Caruso)
- Voting agenda Items
  - 1) Curriculum Committees, Workshops, etc.
  - 2) District Curricula for 2019-2020
  - 3) Field Trip Destinations for 2019-2020
  - 4) Overnight Field Trip
  - 5) DreamBox subscription renewal for 2019-2020
  - 6) LinkIt! Subscription renewal for 2019-2020
  - 7) Newsela Pro district license renewal for 2019-2020
  - 8) BrainPop and BrainPop, Jr. subscription renewal and Creative Coding access for 2019-2020

E. Finance (John Little/Amy Gallagher)

- Information items
  - 1) Upcoming bids/RFP's
- Voting agenda items – Finance
  - 1) Financial Reports
  - 2) Approval of Final Budget 2019-2020
  - 3) Photography services contract with LORS Photography
  - 4) Participation in Coordinated Transportation with Educational Services Commission of NJ

F. Policy (Mike Donlon/Amy Gallagher)

- Voting agenda items
  - 1) Second Reading – Adoption
    - a) 2415.06 Unsafe School Choice Options (M) (Revised)
    - b) P 2431.3 Practice and Pre-season Heat-acclimation for School Sponsored and Extra-Curricular Activities (Revised)
    - c) P 5337 Service Animals (New)
    - d) P/R 5600 Student Discipline/Code of Conduct (M) (Revised)
    - e) P/R 5611 Removal of Students for Firearms Offenses (M) (Revised)
    - f) P/R 5612 Assaults on District Board of Education Members or Employees (M) (Revised)
    - g) P/R 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)
    - h) P 5756 Transgender Students (New)
    - i) P/R 7440 School District Security (M) (Revised)
    - j) P/R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

G. Student Activities (Mary Ellen Walker)

- Voting agenda items
  - 1) Approval of Side Bar Agreement between the MTBOE and MTEA
  - 2) Approval of Volleyball in Middletown contract
  - 3) Approval of Research study

- H. Shared Services (Nick DiFranco, Pam Rogers, Robin Stella, Deborah Wright)
- Committee Update (4/8/19)
    - a) Bayview field
    - b) Roadwork and construction updates (nixle.com)
    - c) Budget
- I. Strategic Planning (Pam Rogers)
- Update
    - 1) RFP Presentations on May 1, 2019
- J. Personnel (Kim Pickus) – discussion in Executive Session
17. **Old Business** – Mrs. Gallagher reported on solar panels. Mrs. Minnuies thanked Mrs. Mahoney for her years of service to the district, reported on theater productions at the schools, and inquired about legislation in the community. Dr. George and Mr. Giaimo reported on the legislative committee status and future initiative to update community on. Mrs. Pickus reported on the website location for district events.
18. **New Business** – Mrs. Rogers reported on events at River Plaza and Ocean Avenue schools, and Mrs. Stella reported on events at New Monmouth and High School North.
19. **Public Comment – Limited to thirty minutes**
- Vera Piasecki commented on special education funding, and policy.
  - Leo Christofili commented on Asbury Park Press article.
20. **Motion to Adjourn** – at 11:00 p.m. motion made by Mrs. Stella, seconded by Mr. Donlon to adjourn the pre-meeting workshop. Motion carried on a voice vote.

Respectfully submitted,



Amy P. Gallagher  
School Business Administrator/Board Secretary

/vrn  
4/29/19