



RETURN YOUR COMPLETED RESUME TO COUNSELOR

MIDDLETOWN HIGH SCHOOL SOUTH

Guidance Department 900 Nut Swamp Road, Middletown, NJ 07748

www.middletownk12.org (732) 706-6111 Fax: (732) 706-1578

Students: Please review the following sample resume for reference. Your Naviance Family Connection Account also has a resume builder under the “About Me” Tab.

SAMPLE RESUME

Your Name

Address

City, State, Zip

Email Address

Phone #

Objective: To gain admission to a college/university.....and graduate with a degree in

Education: Middletown HS South
900 Nutswamp Road
Middletown, NJ 07748

GPA:
Rank: (if you want to release it)
SAT/ACT Scores:

Activities:	Student Council	Grades 9-12
	Committee chairman of Spring Fling.....	
	National Honor Society	Grades 10-12
	Any activity	
	Yearbook	Grades 11-12
	Main Photographer	Grade 12
Cross Country Team	Grades 9-12	

Special Projects Prom Committee Grade 12

Volunteer Activities Highlight your school/community service, include # of hours

Enrichment Activities List any special travel experiences, hobbies, musical accomplishments, etc.

Work Experience List paid jobs you have had & highlight your responsibilities & list any awards you have received at work.

Awards List any awards you have received from school or community

Talents and Skills CPR certified, fundraising experience, website design

Other: Special circumstances, situations. Use this as your “hook” or wow factor”.