

MINUTES OF THE WORKSHOP/VOTING MEETING  
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION  
TUESDAY, April 25, 2023

Pursuant to notices sent to each member of the Board of Education, the workshop/voting meeting was held in person on Tuesday, April 25, 2023 in the Auditorium at Middletown High School North, 63 Tindall Road, Middletown, NJ.

1. **6:00 PM Employee Recognition – Support Staff Employees of the Year - High School North Auditorium**
2. **Call to Order by the Board President and Reading of the Sunshine Announcement at 7:00 p.m.**  
*“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school website in the district”.*
3. **Roll Call**  
Present: Leonora Caminiti, Kate Farley, Joe Fitzgerald, Barry Heffernan, Joan Minnuies, Gary Tulp, Deborah Wright, Jacqueline Tobacco and Frank Capone  
Absent:  
Also Present: Mary Ellen Walker, Amy Doherty and Bruce Padula, Esq.
4. **Resolution for Executive Session at 7:01 p.m. – Motion made by Mr. Tulp, seconded by Mrs. Farley to go into executive session for; personnel and confidential student matters. Motion carried on a voice vote.**
5. **Call to Order by the Board President and Re-Reading of Sunshine Notice at 9:05 p.m.**
6. **Roll Call**  
Present: Leonora Caminiti, Kate Farley, Joe Fitzgerald, Barry Heffernan, Joan Minnuies, Gary Tulp, Deborah Wright, Kaylea Hallam (Student Representative), Liam Ruane (Student Representative), Jacqueline Tobacco and Frank Capone  
Absent:  
Also present: Mary Walker, Amy Doherty, and Bruce Padula, Esq.
7. **Pledge of Allegiance**
8. **Student Speakers**
  - High School North - Liam Ruane
  - High School South - Tessa Cigolini
9. **Public Hearing and Adoption of the 2023-2024 School District Budget**
  - A. Presentation of Final 2023-2024 School Year Budget
  - B. Open to the Public
    - Erin *last name inaudible* commented on the addition of instructional interventionists.
  - C. Resolution to Adopt Final 2023-2024 School Year Budget and Tax Levy:

**WHEREAS**, the Middletown Township Board of Education adopted a tentative budget on March 14, 2023, and submitted to the Executive County Superintendent of Schools for approval, and

**WHEREAS**, the tentative budget was approved by the Executive County Superintendent of Schools on March 22, 2023; and

**WHEREAS**, the tentative budget was advertised in the legal section of the Asbury Park Press on April 14, 2023; and

**WHEREAS**, the final budget was presented to the public during a public hearing on April 25, 2023; and

**WHEREAS**, the Superintendent of Schools recommends approval to adopt the final budget for FY 2023-2024; now

**BE IT RESOLVED**, that the final budget be approved for the 2023-2024 School Year using the 2023-2024 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following final budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

	General Fund	Special Revenue	Debt Service	TOTAL
2023-2024 Total Expenditures	\$181,493,850	\$4,613,580	\$6,483,705	\$192,591,135
Less: Anticipated Revenues	\$25,655,974	\$4,613,580	\$1,258,800	\$31,528,354
Taxes to be Raised	\$155,837,876	-0-	\$5,224,905	\$161,062,781

**Capital Reserve Account Withdrawal - Other Capital Projects**

**BE IT RESOLVED**, included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve - Other Capital Projects in the amount of \$154,000 for other capital project costs of \$154,000. The total cost of these projects is \$154,000, which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

*District intends to utilize these funds for the following projects:*

Project #		Cost
1	Playground additions/replacements - Harmony/Lincroft	\$ 100,000
2	Fire alarm replacement - River Plaza	\$ 24,000
3	Interior door replacement - Bayview	<u>\$ 30,000</u>
<b>TOTAL COST:</b>		<b>\$ 154,000</b>

**Travel and Related Expense Reimbursement**

**WHEREAS**, the Middletown Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, the Middletown Township Board of Education established \$150,000 as the maximum travel amount for the current school year (2022-2023) and has expended \$44,910 as of this date;

**BE IT RESOLVED**, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$150,000 for the 2023-2024 school year.

The Board discussed the final budget.

- Mrs. Minnuies stated she does not support the addition of supervisors and would prefer to increase teachers at the Elementary level to reduce class size.

Motion made by Mrs. Tobacco, seconded by Mrs. Farley for approval of **item #9**. Motion carried on a roll call vote:

- Ayes: (7) Leonora Caminiti, Kate Farley, Joan Minnuies, Gary Tulp, Deborah Wright, Jacqueline Tobacco and Frank Capone  
Noes: (2) Joe Fitzgerald, Barry Heffernan

**10. Committee Reports**

- A. Negotiations (Jacqueline Tobacco/Patrick Rinella)
- B. Curriculum and Instruction (Kate Farley/Jessica Alfone)
  - Committee Meeting 4/18/2023
- C. Student Services (Gary Tulp/Jessica Alfone)
  - Committee Meeting 4/18/2023
- D. Facilities/Finance (Frank Capone/Amy Doherty)
  - Committee Meeting 4/19/2023
- E. Policy (Jacqueline Tobacco/Matthew Kirkpatrick)
  - Committee Meeting 4/18/2023
- F. Co-Curricular (Leonora Caminiti/Pat Rinella)
- G. Technology (Barry Heffernan/Amy Doherty)
- H. Shared Services (Frank Capone/Amy Doherty)
  - Committee Meeting 4/18/2023
- I. Strategic Planning (Frank Capone)
- J. Personnel (Joan Minnuies/Patrick Rinella)
  - Committee Meeting 4/19/2023
- K. Legislative (Jacqueline Tobacco/Mary Ellen Walker)

**11. Opportunity for Public Comment on Agenda Items Only - limited to thirty minutes**

- Vittorio Didonato commented on the 2023-2024 Final Budget.
- Allan Burns commented on the 2023-2024 Final Budget
- Jody Vetrano commented on his recommended termination (agenda item 15.I.8).

**12. Proclamation**

Approval of Proclamation – Administrative Professionals’ Day

**WHEREAS**, school and department administrative professionals are responsive to the well-being of students, professional personnel, support personnel, parents, and the community; and

**WHEREAS**, the Middletown Township Board of Education wishes to publicly recognize the contributions that school and department administrative professionals make to the educational process in our district; now

**THEREFORE, BE IT RESOLVED**, the Middletown Township Board of Education hereby recognizes Wednesday, April 26, 2023 as Administrative Professionals’ Day and expresses deep appreciation to the administrative professionals for their unselfish service to schools, departments, and the community.

Approval of Proclamation – National School Principals’ Day

**WHEREAS**, within an educational environment, the school principal is recognized as the instructional leader and a key factor in effective and productive learning in the classroom; and

**WHEREAS**, the principal's leadership skills and abilities directly affect the performance of teachers striving to achieve their goal of quality instruction for every student; and

**WHEREAS**, these professionals not only direct the activities within their school but also act as the liaison between the school and the community it serves, ensuring that parents and taxpayers are aware of the school's undertakings and achievement; now

**THEREFORE, BE IT RESOLVED**, the Middletown Township Board of Education, do hereby proclaim Monday, May 1, 2023 as National School Principals' Day in the Middletown Township Public Schools.

Approval of Proclamation – National Teacher Appreciation Day

**WHEREAS**, teachers make public schools great; and

**WHEREAS**, teachers work to open students' minds to ideas, knowledge and dreams; and

**WHEREAS**, teachers keep American democracy alive by laying the foundation for good citizenship; and

**WHEREAS**, teachers fill many roles, as listeners, explorers, role models, motivators and mentors; and

**WHEREAS**, teachers continue to influence us long after our school days are only memories; now

**THEREFORE, BE IT RESOLVED**, the Middletown Township Board of Education, do hereby proclaim Tuesday, May 2, 2023 as National Teacher Appreciation Day in the Middletown Township Public Schools.

Approval of Proclamation – School Nurse Day

**WHEREAS**, school nurses have served a critical role in improving public health and in ensuring student's academic success for more than 100 years; and

**WHEREAS**, school nurses address the home and community factors (e.g., social determinants) that impact students' health; and

**WHEREAS**, school nurses act as a liaison to the school community, families, and healthcare providers on behalf of children's health by promoting wellness and improving health outcomes for our nation's children; and

**WHEREAS**, school nurses support the health and educational success of children and youth by providing access to care when children's cognitive development is at its peak; and

**WHEREAS**, school nurses are members of school-based teams (e.g., school health services, 504/IEP, disaster/emergency planning) to address the school population; and

**WHEREAS**, school nurses understand the link between health and learning and are in a position to make a positive difference for children every day; now

**THEREFORE, BE IT RESOLVED**, that the Middletown Township Public School District do hereby proclaim Wednesday, May 10, 2023, as School Nurse Day in the Middletown Township Public Schools.

**13. Motion to Approve Minutes**

- Executive Session 3/28/2023
- Workshop/Regular Voting Meeting 3/28/2023

Motion made by Mrs. Tobacco, seconded by Mrs. Farley for approval of **item #13**. Motion carried on a voice vote:

Ayes: (9) Leonora Caminiti, Kate Farley, Joe Fitzgerald, Barry Heffernan, Joan Minnuies, Gary Tulp, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (0)

**14. Reports**

**A. Report of the President**

- Mr. Capone reported that the bus route for Port Monmouth residents zoned for New Monmouth Elementary School will be reinstated for next school year and he supports keeping the route indefinitely.

**B. Board Secretary's Monthly Certification**

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of March 31, 2023 no line item account has encumbrances and expenditures, which in total exceed the line appropriation in violation of N.J.A.C. 6A:23-2.11(a).

*Amy P. Doherty*  
*School Business Administrator/Board Secretary*

**C. Report of the Business Administrator/Board Secretary**

- 1) Motion to approve Bill List for the period of March 29, 2023 through April 25, 2023 as per *Attachment BA-3 Bill List*.
- 2) Approval of transfers for March 2023, as per *Attachment BA-2 Transfers*.
- 3) Motion to accept the Report of the Secretary for the month of March 2023, as per *Attachment BA-1 Report of Secretary*.

Motion made by Mrs. Tobacco, seconded by Mrs. Farley for approval of **item #14C1-3**. Motion carried on a voice vote:

Ayes: (9) Leonora Caminiti, Kate Farley, Joe Fitzgerald, Barry Heffernan, Joan Minnuies, Gary Tulp, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (0)

**D. Report of the Superintendent**

- 1) Superintendent's update.
- 2) The Superintendent Report on Harassment Intimidation and Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1 HIB*.

Motion made by Mrs. Tobacco, seconded by Mrs. Farley for approval of **item #14D2 (\*less a-c)**. Motion carried on a voice vote:

Ayes: (9) Leonora Caminiti, Kate Farley, Joe Fitzgerald, Barry Heffernan, Joan Minnuies, Gary Tulp, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (1) Kate Farley (244127)

- a. Motion to confirm the findings in HIB matter 241403

Motion made by Mrs. Tobacco, seconded by Mrs. Farley for approval of **item #14D2a** Motion carried on a roll call vote:

Ayes: (8) Leonora Caminiti, Kate Farley, Joe Fitzgerald, Joan Minnuies, Gary Tulp, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (0)

Abst: (1) Barry Heffernan

- b. Motion to confirm the findings in HIB matter 243527

Motion made by Mrs. Tobacco, seconded by Mrs. Farley for approval of **item #14D2b** Motion carried on a roll call vote:

Ayes: (7) Leonora Caminiti, Kate Farley, Joe Fitzgerald, Gary Tulp, Deborah Wright, Jacqueline Tobacco and Frank Capone  
 Noes: (1) Joan Minnuies,  
 Abst: (1) Barry Heffernan

c. Motion to confirm the findings in HIB matter 244155

Motion made by Mrs. Tobacco, seconded by Mrs. Farley for approval of **item #14D2c** Motion carried on a roll call vote:

Ayes: (6) Leonora Caminiti, Kate Farley, Joan Minnuies, Deborah Wright, Jacqueline Tobacco and Frank Capone  
 Noes: (2) Joe Fitzgerald, Gary Tulp  
 Abst: (1) Barry Heffernan

3) The Superintendent Report on incidents of Violence, Vandalism, Weapons & Substance Abuse is affirmed by the Board of Education for the month of March:

District Tally	2022				2023					
	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
<b>Violence</b>	2	3	4	6	4	5	10			
<b>Vandalism</b>	0	1	0	0	0	0	0			
<b>Weapons</b>	0	3	0	0	0	1	0			
<b>Substance Abuse</b>	8	1	2	2	2	1	3			

- 4) The Superintendent of Schools recommends approval of the submission of the Supplemental Stabilization Aid Application for the 2022-2023 school year. The District is applying for \$217,769 in Supplemental Stabilization Aid to fund essential instructional supports that were not able to be included in the District’s 2023-2024 budget due to the immediate and cumulative impact of the S2 state aid reductions.
- 5) The Superintendent of Schools recommends approval of the revised 2023-2024 school calendar (revised mid-term exam dates; marking period dates) as per *Attachment Superintendent-2*.

Motion made by Mrs. Farley, seconded by Mrs. Tobacco for approval of **item #14D3-5**. Motion carried on a voice vote:

Ayes: (9) Leonora Caminiti, Kate Farley, Joe Fitzgerald, Barry Heffernan, Joan Minnuies, Gary Tulp, Deborah Wright, Jacqueline Tobacco and Frank Capone  
 Noes: (0)

**15. Recommendations of the Superintendent of Schools**

**A. Technology (David Siwiak)**

**B. Student Services (Michele Tiedemann)**

1) Recommend approval for home instruction:

<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>
14653	2/23/23	3/23/23
10280	3/1/23	5/1/23
21048	3/17/23	6/19/23
11494	3/21/23	4/21/23
13042	3/29/23	4/28/23
20261	3/27/23	4/27/23
11985	3/28/23	4/28/23
11724	3/10/23	5/10/23
14653	3/24/23	4/24/23
15791	4/6/23	5/6/23
311896	3/4/23	5/3/23
18395	3/31/23	5/19/23
25076	3/30/23	5/12/23
12601	3/31/23	5/31/23
13883	4/10/23	5/10/23
11518	4/11/23	6/14/23
22775	4/14/23	5/14/23
11916	3/14/23	6/14/23
11119	4/20/23	6/15/23
13916	4/7/23	5/12/23
13807	4/7/23	6/2/23
13469	4/7/23	6/7/23
14777	4/18/23	5/18/23
16214	4/19/23	6/14/23
22187	4/17/23	5/17/23

2) Approval of new out of district placement:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost per Day</u>
14890	Coastal Learning Center	3/28/23	6/23/23	\$343.53

3) Approval to award contract extension:

<b>RFP</b>	<b>Description</b>	<b>Award</b>	<b>Term</b>
RFP 22-01	Mental Health Services	Effective School Solutions	Optional Extension #2 July 1, 2023-June 30, 2024

Approval of contract with Effective School Solutions for services for the 2023-2024 school year in the amount of \$1,595,490:

- a. Therapeutic mental health services - Tier 3 at High School North, High School South, Thorne, Lincroft and Ocean Avenue
- b. Therapeutic mental health services - Tier 2
- c. Trauma-informed professional development and support services

**C. Facilities (Amy Doherty)**

- 1) Recommend approval of resolution to sell a Permanent Construction and Utility Easement for portions of the property at 300 Leonardville Road to the County of Monmouth for the amount of \$2,500 as per *Attachment Facilities-1*

**D. Policy (Matthew Kirkpatrick)**

- 1) Abolishment of the following Policy/Regulation Guides as per *Attachment Policy - 1*

P 9100 Public Relations  
R 9140 Citizens Advisory

- 2) First Reading - No action as per *Attachment Policy - 2*
  - P 0144 Board Member Orientation and Training
  - P 2520 Instructional Supplies
  - P 5305 Health Services Personnel
  - P 5308 Student Health Records
  - P 5310 Health Services
  - P 6112 Reimbursement of Federal and Other Grants Expenditures
  - P 6115.04 Federal Funds - Duplication of Benefits
  - P 6311 Contracts for Goods of Services Funded by Federal Grants
  - P 7440 School District Security
- 3) Second Reading - Adoption
  - P 5514 Student Use of Vehicles on School Grounds
- 4) Regulation - Adoption as per *Attachment Policy - 3*
  - R 2520 Instructional Supplies
  - R 5308 Student Health Records
  - R 5310 Health Services
  - R 6115.01 Federal Awards/Funds Internal Controls - Allowability of Costs

**E. Curriculum & Instruction (Jessica Alfone)**

- 1) Recommend approval of staff to attend conferences, workshops, in-services and seminars, as per *Attachment Curriculum-1 Professional Development*.
- 2) Recommend approval of a CBI field trip to Surf Taco in Red Bank, NJ for the Transition class. This trip will allow for exposure to different types of restaurants, dining out, adding tips, budgeting, healthy eating habits and act as a social event with neighboring transition programs to foster age appropriate relationships.

**F. Finance (Amy Doherty)**

- 1) Recommend approval of bus evacuation drills for the second half of the 2022-2023 school year as per *Attachment Finance-1*.
- 2) Recommend approval for athletic transportation quotations for spring track as follows:

Bus Company	School	Cost
Mercy Transportation	HS South	\$1,150
Helfrich	HS North	\$4,810
Helfrich	HS South	\$5,000
Garas Transportation	HS North	\$15,736
Garas Transportation	HS South	\$21,484
Garas Transportation	Thorne	\$9,516
Garas Transportation	Thompson	\$2,080



- 3) Recommend approval for the following transportation jointures with Middletown as the host district for the 2023-2024 school year:

Route	Destination	Joiner District	Per Diem Cost
SS-1	Shore Center for Autism	Union Beach	\$200
RUG-1	Rugby School	Hazlet	\$175
SFC-2JK	Hawkswood School	Red Bank Regional	\$175
SS-1	Shore Center for Autism	Rumson-Fair Haven Regional	\$200
SFC-3WC	Hawkswood School	Red Bank Borough	\$175
SDS-1	Search Day School	Red Bank Borough	\$175
RUG-1	Rugby School	Red Bank Borough	\$175

- 4) Recommend approval for the following parental transportation contracts for the 2023-2024 school year:

Route	Location	Per Diem Cost
VM-1	Princeton Child Development Institute	\$150.37 including ESY
JL-1	Schroth School	\$50.00 including ESY
EF-1	Harbor School	\$27.32 including ESY

Motion made by Mrs. Tobacco, seconded by Mrs. Farley for approval of **item #15B1-F4**. Motion carried on a voice vote:

Ayes: (9) Leonora Caminiti, Kate Farley, Joe Fitzgerald, Barry Heffernan, Joan Minnuies, Gary Tulp, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (0)

- 5) Award of RFP 23-03 Food Service Management contract for the period July 1, 2023 – June 30, 2024 (with four optional extensions), as per the proposal submitted March 29, 2023:

**WHEREAS**, the Board has concluded that the proposal submitted by Whitsons Nutrition, LLC is the most advantageous to the School District, price and other factors considered; **NOW, THEREFORE, BE IT RESOLVED** that the Middletown Township Board of Education approve and award a contract for School Food Service Management for the 2023-2024 school year, with an option for four (4) one (1) year extensions thereafter at the Board's discretion, to Whitsons Nutrition, LLC located at 1800 Motor Parkway, Islandia, NY 11749.

It is the recommendation of the Business Administrator that the Middletown Township Board of Education award the contract to Whitsons Nutrition, LLC (hereinafter referred to as the "FSMC"), subject to the following contractual provisions:

The FSMC shall receive, in addition to the costs of operation, a fee of \$0.2544 per reimbursable meal and meal equivalent to compensate the Food Service Management

Company for administrative and management costs. This fee shall be billed monthly as the cost of operation. The District guarantees the payment of such costs and fees to the FSMC. The 2023-2024 Total Cost of the Contract is estimated to be \$2,312,439.97, as found on the Response and Projected Operating Statement (Form 23).

The number of National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, meals served to children shall be determined by actual count. A "Meal Equivalent" provided by the FSMC is determined by dividing the total of cash receipts, other than from sales of National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, meals, or Cash Equivalents, by the Equivalency Factor. The Equivalency Factor used to determine the number of Meal Equivalents served by the FSMC shall be the amount of \$4.38.

The per meal management fee of \$0.2544 will be multiplied by total meals.

Whitsons guarantees that the return to the District from the Food Service Program for the school year will be \$100,000. If the annual operating statement shows a return of less than \$100,000, Whitsons will pay the difference between the actual and the guaranteed amount. Financial terms of the Contract are based upon the assumptions as stated in Section II A, Paragraph 8, and Section BBB (Guarantee Conditions and Assumptions) in the Contract. If there is a change in conditions, including, without limitation, changes to the following assumptions, the parties agree to enter negotiations concerning the impact of such changes, and the financial terms of the Contract, including any guarantee, shall be adjusted accordingly.

6) Approval to award the following requests for proposal:

RFP	Description	Award	Term
RFP 20-02	Before and After School Programs	YMCA	Optional Extension #4 July 1, 2023-June 30, 2024
RFP 22-04	Staffing Services - Paraprofessionals, Teachers, Secretaries	ESS Northeast	Optional Extension #1 July 1, 2023-June 30, 2024

7) Approval of the routes in Transportation Bid#2023-2024-1T as per *Attachment Finance-2*

8) Approval to dispose of the following surplus property no longer needed for public use:

- HS South Weight Room Dumbbells

9) Approval of photography services contract with LORS Photography, Union, NJ for High School photos for the 2023-2024 school year.

**G. Student Activities (Matthew Kirkpatrick)**

1) Approval of suspension report, as per *Attachment Student Activities-1*

Motion made by Mrs. Tobacco, seconded by Mrs. Farley for approval of **item #15F5-G1**. Motion carried on a voice vote:

Ayes: (9) Leonora Caminiti, Kate Farley, Joe Fitzgerald, Barry Heffernan, Joan Minnuies, Gary Tulp, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (0)

**H. Negotiations (Patrick Rinella)**

**I. Personnel (Patrick Rinella) –**

1) Approval of Retirement:

- a. Rachel Barry – Paraprofessional, Bayview effective 7/1/23
- b. Christine Daly – Co-Teacher, Fairview effective 7/1/23
- c. Barbara Hoverson – Paraprofessional, New Monmouth effective 7/1/23
- d. Kimberly Toris – Spanish, Bayshore effective 7/1/23

2) Approval of Resignation:

- a. Hunter Baillie – Paraprofessional, HS South effective 4/1/23
- b. Gabriella Buttimore – School Social Worker, Thompson effective 7/1/23
- c. Sarah Flaim – Language Arts, Bayshore effective 7/1/23
- d. Kristine Rodriguez – Grade 1, Ocean Avenue effective 6/11/23
- e. Justin Russo – Grade 5, Harmony effective 5/13/23
- f. Vilma Seput – Night Facilities Worker, HS South effective 3/25/23

3) Approval of Leave of Absence:

- a. Marilyn Ascone – Paraprofessional, Thorne effective:  
5/9/23 – 5/31/23 – paid leave  
6/1/23 – 6/19/23 – unpaid leave
- b. Kaitlin Figurelli – Social Studies/SpEd, HS North effective:  
5/19/23 – 6/30/23 – paid leave  
8/30/23 – 11/28/23 – unpaid by District, NJ Family Leave Act
- c. April Kabay – School Psychologist, Thorne effective:  
5/29/23 – 6/30/23 – paid leave  
8/30/23 – 1/1/24 – unpaid leave
- d. Stacey Pincus – Preschool, Harmony effective:  
8/30/23 – 9/22/23 – paid leave  
9/23/23 – 1/1/24 – unpaid by District, Federal Leave Act
- e. Jillian Siciliano – Guidance Counselor, HS North effective:  
8/30/23 – 10/6/23 – paid leave  
10/7/23 – 1/12/24 – unpaid by District, NJ Family Leave Act  
1/13/24 – 6/30/24 – unpaid leave
- f. Catherine Smith – Paraprofessional, Bayshore effective:  
4/12/23 – 4/21/23 – paid leave  
4/22/23 – 4/25/23 – unpaid leave
- g. Yael Spitz – LDTC, Middletown Village effective:  
5/25/23 – 6/30/23 – paid leave  
8/30/23 – 11/28/23 – unpaid by District, NJ Family Leave Act
- h. Nicholas Wright – English, HS South effective:  
11/27/23 – 2/25/24 – unpaid by District, NJ Family Leave Act

4) Approval of Adjustment to Leave of Absence:

- a. Mary Davis – Secretary (Cat. 1/12), Central Office effective:  
3/27/23 – 4/30/23 – paid leave

- b. Cristina Fox – Mathematics, HS South effective:  
4/10/23 – 6/30/23 – paid leave  
9/1/23 – 12/1/23 – unpaid by District, NJ Family Leave Act
  - c. Nicole Kelly – Co-Teacher, Bayview effective:  
4/12/23 – 5/18/23 – paid leave  
5/19/23 – 6/30/23 – unpaid by District, NJ Family Leave Act  
8/30/23 – 10/17/23 – unpaid by District, NJ Family Leave Act
  - d. Stephanie Lopez – Mathematics, HS South effective:  
4/17/23 – 6/12/23 – paid leave  
6/13/23 – 6/30/23 – unpaid by District, NJ Family Leave Act  
8/30/23 – 11/21/23 – unpaid by District, NJ Family Leave Act
  - e. Ariel Maroldi – Guidance Counselor, Thompson effective:  
2/27/23 – 3/16/23 – paid leave  
3/17/23 – 6/15/23 – unpaid by District, NJ Family Leave Act  
6/16/23 – 6/30/23 – unpaid leave  
8/30/23 – 1/1/24 – unpaid leave
  - f. Monica Somers – Paraprofessional, HS South effective:  
1/25/23 – 5/12/23 – unpaid leave
  - g. Colleen Weimer – Special Education, HS North effective:  
3/17/23 – 3/28/23 – unpaid by District, Federal Leave Act  
3/29/23 – 6/30/23 – paid leave
  - h. Brittany Williams – Mathematics, Thompson effective:  
11/28/22 – 1/9/23 – paid leave  
1/10/23 – 4/9/23 – unpaid by District, Federal Leave Act
- 5) Approval of New Hire:
- a. Steven Breen – Night Facilities Worker, HS South  
Salary: \$39,926 (pro-rated) (includes Night Differential)  
Effective: Pending Required Paperwork – 6/30/23
  - b. Carmelina Carbone – Guidance Counselor, HS North  
Certification(s): School Counselor  
Salary: MA – Step 19 - \$104,233  
Effective: 8/30/23 – 6/30/24
  - c. James Romeo – Night Facilities Worker, HS South  
Salary: \$35,926 (pro-rated) (includes Night Differential)  
Effective: Pending Required Paperwork – 6/30/23
- 6) Approval for the following staff members to be compensated for additional teaching blocks as assigned for the 2022-2023 school year (*Hourly Rates subject to adjustment per negotiation*):

High School – 80 minutes of class instruction and 27 minutes of preparation per 80 minutes of instruction for each additional teaching block assigned.

Bonavito, Clarissa – \$47.54 per hour effective 4/11/23 – 6/30/23  
Derasmo, Sarah – \$60.57 per hour effective 4/10/23 – 6/30/23  
Hickman, Jordan – \$69.42 per hour effective 4/11/23 – 6/30/23  
Kaub, Kelsey – \$59.20 per hour effective 4/11/23 – 6/30/23  
Mazzo, Rocco – \$48.37 per hour effective 4/10/23 – 6/30/23  
Smith, Carolyn – \$63.82 per hour effective 4/10/23 – 6/30/23

- 7) Approval of Sick Bank:
  - a. Employee # 6775
  - b. Employee # 7680
- 8) The Superintendent of Schools recommends the termination of Employee # 8512 effective 4/25/23
- 9) The Superintendent of Schools recommends the termination of Employee # 6268 effective 4/25/23
- 10) The Superintendent of Schools recommends the withholding of employment and adjustment increments for the 2023-2024 school year for Employee # 7174
- 11) Approval of pre-service teachers to complete fieldwork and/or internship/student teaching – *Attachment HR 1*
- 12) Approval of Curriculum Committees – *Attachment HR 2*
- 13) Approval of Paraprofessional Assignments for the 2022-2023 School Year (All paraprofessional appointments subject to budgetary constraints, enrollments, and IEP requirements and may be charged or eliminated during the term of this agreement) – *Attachment HR 3*
- 14) Approval of Coaching – *Attachment HR 4*
- 15) Approval of Special Contracts – *Attachment HR 5*

Motion made by Mr. Capone, seconded by Mrs. Tobacco for approval of **item #15I1-15**. Motion carried on a voice vote:

Ayes: (9) Leonora Caminiti, Kate Farley, Joe Fitzgerald, Barry Heffernan, Joan Minnuies, Gary Tulp, Jacqueline Tobacco and Frank Capone

Noes: (9) Leonora Caminiti (8), Kate Farley (8), Joe Fitzgerald (8), Barry Heffernan (8), Joan Minnuies (8), Gary Tulp (8), Deborah Wright (8), Jacqueline Tobacco (8) and Frank Capone (8)

## 12. Old Business

- Ms. Hallam reported on the upcoming Suicide Awareness Walk on May 21.
- Mrs. Minnuies reported on various activities happening throughout the district.

## 13. New Business

## 14. Public Comment - *limited to thirty minutes*

- Allan Burns commented on agenda item 15.I.8.

## 15. Motion to Adjourn meeting at 10:00 p.m. – motion made by Mrs. Tobacco, seconded by Mrs. Farley to adjourn the meeting. Motion carried on a voice vote.

Respectfully submitted,



Amy P. Doherty

APD/tn  
April 26, 2023