

**MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS
BOARD OF EDUCATION
WORKSHOP/VOTING MEETING
HIGH SCHOOL NORTH LIBRARY
TUESDAY, MARCH 28, 2023 7:00 PM
PUBLIC MEETING APPROXIMATELY 8:00 PM**



Middletown Township Board of Education

Frank Capone, President

Jacqueline Tobacco, Vice President

Leonora Caminiti

Kate Farley

Joe Fitzgerald

H. Barry Heffernan

Joan Minnuies

Gary Tulp

Deborah Wright

Student Representative, High School North - Liam Ruane

Student Representative, High School South - Kaylea Hallam

Mary Ellen Walker
Superintendent of Schools

Amy P. Doherty, CPA
Business Administrator / Board Secretary

Mission Statement

The Middletown Township Public School District will work as a united community to empower each student by providing an engaging, inclusive, and safe educational environment. The District will utilize available resources, responsibly and effectively, to enable students to reach their full potential as life-long learners and responsible citizens. The District will encourage students to develop their imagination and creativity, aspire to greatness, value diverse perspectives, and demonstrate cultural competence as global citizens to prepare for future academic, career, and personal success.

Guidelines for Public Comment

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. Public comment periods shall also be governed by the following rules:

1. A participant must be recognized by the Board President or presiding officer and must preface comments by an announcement of his/her name, address or municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to THREE minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the Board President and any questions or inquiries directed by a participant to another Board member shall be redirected to determine if such statement, question, or inquiry shall be addressed on behalf of the Board or by the individual Board member; and
5. Questions requiring investigation shall be referred by the Board to the Superintendent's office for consideration and later response. A participant may be asked to submit such questions in written format.

Code of Ethics for School Board Members (Statute 18A:12-24.1):

- I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

1. **6:00 PM Employee Recognition - Educators of the Year - High School North Auditorium**
2. **7:00 PM Opening of Meeting - Call to Order by Board Secretary and Reading of the Sunshine Announcement:**

“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school in the district”.
3. **Roll Call**
4. **Resolution for Executive Session**
5. **Call to Order by the Board President and Re-Reading of Sunshine Announcement**
6. **Roll Call**
7. **Pledge of Allegiance and Moment of Silence**
 - *With sadness, we share that Jacquelyn Learsch passed away on March 17. Mrs. Learsch served as a kindergarten, first, and second-grade teacher at Ocean Avenue Elementary School for 35 years. We extend our deepest condolences and gratitude for her dedication to our students for so many years to the Learsch family.*
8. **Student Speakers**
 - High School North - Liam Ruane
 - High School South - Tessa Cigolini
9. **Presentations**
 - Annual Comprehensive Financial Report - Matt Holman of Holman, Frenia, Allison, P.C.
 - ESSA Performance Report - Jessica Alfone
10. **Committee Reports**
 - A. Negotiations (Jacqueline Tobacco/Patrick Rinella)
 - B. Curriculum and Instruction (Kate Farley/Jessica Alfone)
 - Committee Meeting 3/16/2023
 - C. Student Services (Gary Tulp/Jessica Alfone)
 - Committee Meeting 3/16/2023
 - D. Facilities/Finance (Frank Capone/Amy Doherty)
 - Committee Meeting 3/8/2023
 - E. Policy (Jacqueline Tobacco/Matthew Kirkpatrick)
 - F. Co-Curricular (Leonora Caminiti/Pat Rinella)
 - G. Technology (Barry Heffernan/Amy Doherty)
 - H. Shared Services (Frank Capone/Amy Doherty)

- I. Strategic Planning (Frank Capone)
- J. Personnel (Joan Minnuies/Patrick Rinella)
 - Committee Meeting 3/22/2023
- K. Legislative (Jacqueline Tobacco/Mary Ellen Walker)

11. Opportunity for Public Comment on Agenda Items Only - limited to thirty minutes

12. Proclamation

National Autism Awareness Month

WHEREAS, we celebrate our students affected by autism on April 2, 2023 World Autism Awareness Day and throughout the year; and

WHEREAS, autism is a pervasive developmental disorder affecting the social, learning and behavioral skill of those affected by it; and

WHEREAS, there is no cure for autism, it is well-documented that if an individual with autism receives treatment early in their lives, it is often possible for that individual to make significant improvement; and

WHEREAS, Middletown Township schools have pioneered a public school Autistic Program and have excelled with devoted administrators, teachers, paraprofessionals, speech pathologists, occupational therapists, physical therapists, and child study teams.

NOW, THEREFORE, be it resolved that, we, the Middletown Board of Education, do hereby proclaim April 2023 as Autism Awareness Month in the Middletown Township Public Schools, and urge all employees and students to participate in our Autism Awareness Month activities, in order to become better educated on the subject of autistic spectrum disorders.

National Paraprofessional Appreciation Day

WHEREAS, paraprofessionals provide services in multiple settings within schools, including support for instruction, student activities, as well as numerous other tasks that contribute to students' educational success; and

WHEREAS, paraprofessionals often work with students with special education needs and a variety of disabilities; and

WHEREAS, the support and services provided by paraprofessionals are integral to student achievement; and

WHEREAS, paraprofessionals work tirelessly each day to support students & teachers; now

NOW, THEREFORE, be it resolved that, we, the Middletown Township Board of Education, do hereby proclaim Wednesday April 5, 2023 as National Paraprofessional Appreciation Day in the Middletown Township Public Schools.

Child Abuse Prevention Month

WHEREAS, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone; and

WHEREAS, our children are our most valuable resources and will shape the future of Middletown Township; and

WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse; and

WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and

WHEREAS, effective child abuse prevention activities succeed because of the partnerships created between child welfare professionals, education, health, community- and faith-based organizations, businesses, law enforcement agencies, and families; and

WHEREAS, communities must make every effort to promote programs and activities that create strong and thriving children and families; and

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment; and

WHEREAS, prevention remains the best defense for our children and families.

NOW, THEREFORE, be it resolved that, we, the Middletown Township Board of Education, do hereby proclaim April 2023 as National Child Abuse Prevention Month in Middletown Township Public Schools and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

13. Motion to Approve Minutes

- Executive Session 2/28/2023
- Workshop/Regular Voting Meeting 2/28/2023
- Executive Session 3/14/2023
- Special Voting Meeting 3/14/2023

14. Reports

A. Report of the President

- 1) As a result of the district's investigation, the following students are determined ineligible based on domicile:
 - a. Student ID 20118
 - b. Student ID 22091
- 2) The Board President recommends approval of the salary guides for certificated and secretarial staff and co-curricular stipend guides (Schedules D-1 and D-2) for the term July 1, 2022 - June 30, 2027 related to the Memorandum of Agreement between the Middletown Township Education Association and the Middletown Township Board of Education dated September 27, 2022, which was approved by the Board on October 19, 2022.
- 3) The Board President recommends approval of the Sidebar Agreement between the Middletown Township Board of Education and the Middletown Township Education Association, as per *Attachment BOE-1*.

B. Board Secretary's Monthly Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of February 28, 2023 no line item account has encumbrances and expenditures, which in total exceed the line appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Amy P. Doherty
School Business Administrator/Board Secretary

C. Report of the Business Administrator/Board Secretary

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- 1) Motion to approve Bill List for the period of March 1, 2023 through March 28, 2023 as per *Attachment BA-3 Bill List*.
- 2) Approval of transfers for February 2023, as per *Attachment BA-2 Transfers*.
- 3) Motion to accept the Report of the Secretary for the month of February 2023, as per *Attachment BA-1 Report of Secretary*.

D. Report of the Superintendent

- 1) Superintendent’s update.
- 2) The Superintendent Report on Harassment Intimidation and Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1 HIB*.
- 3) The Superintendent Report on incidents of Violence, Vandalism, Weapons & Substance Abuse is affirmed by the Board of Education for the month of February:

	<u>2022</u>				<u>2023</u>					
District Tally	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Violence	2	3	4	6	4	5				
Vandalism	0	1	0	0	0	0				
Weapons	0	3	0	0	0	1				
Substance Abuse	8	1	2	2	2	1				

- 4) The Superintendent of Schools recommends the acceptance of the 2021-2022 Annual Comprehensive Financial Report, as per *Attachment Superintendent-2 ACFR*.
- 5) The Superintendent of Schools recommends approval for Samantha Seliga, a staff member and graduate student of Georgian Court University, to conduct a research study to survey teachers regarding their knowledge, perception and implementation of positive reinforcement. Participation in the study is voluntary and anonymous.
- 6) The Superintendent of Schools recommends approval of a Rider University Teacher Candidate Placement Agreement between Rider University and Middletown Township Public Schools, as per *Attachment Superintendent-3 Rider*.

15. Recommendations of the Superintendent of Schools

A. Technology (David Siwiak)

- 1) Recommend approval of contract with Turn-Key Technologies for WAN Maintenance services of Aruba Network/Hewlett Packard Enterprise equipment effective July 1, 2023 – June 30, 2024 covered under NJ State Contract #M0483 in the amount of \$67,970.
Note: this service is eligible for 40% e-rate reimbursement.

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- 2) Recommend approval of the purchase of 63 Boxlight MimioPro Interactive Flat Panel displays and peripheral equipment covered under Educational Data Services Inc. #10437 from Bluum USA, Inc. in the amount of \$234,247.00.
- 3) Recommend approval of the purchase of 2,365 Acer Chromebooks covered under Educational Data Services Inc. #10437 from Bluum USA, Inc. in the amount of \$834,253.75.
- 4) Recommend approval of the purchase of 259 Dell Optiplex 7060 computers covered under PEPPM 533902-053 from STS Education in the amount of \$144,522.00.

B. Student Services (*Michele Tiedemann*)

- 1) Recommend approval for home instruction:

<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>
10761	10/24/22	2/24/23
23504	1/3/23	2/28/23
16618	1/11/23	3/10/23
24976	2/13/23	4/11/23
19005	2/27/23	6/16/23
18960	2/27/23	6/16/23
23005	2/17/23	6/16/23
11494	2/20/23	3/20/23
14952	2/15/23	4/15/23
11716	2/28/23	3/21/23
20083	2/21/23	4/19/23
23504	2/28/23	4/28/23
15791	3/6/23	4/6/23
13008	3/6/23	4/3/23
10781	3/3/23	5/2/23
13587	3/2/23	3/8/23
35056	3/1/23	4/28/23
311549	3/6/23	5/6/23
15837	3/6/23	3/31/23
11985	3/6/23	5/6/23
16839	3/7/23	3/31/23
19889	3/13/23	3/31/23
18641	3/13/23	4/28/23
21696	3/11/23	4/11/23
12795	3/9/23	5/9/23
12308	3/20/23	4/20/23
11288	3/15/23	4/15/23
13921	3/13/23	4/13/23
25098	3/13/23	4/13/23
10041	3/9/23	5/9/23
12517	3/10/23	4/24/23

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13847	3/18/23	4/18/23
13916	3/6/23	4/6/23
16038	3/15/23	5/10/23
13587	3/20/23	4/20/23
25957	3/23/23	4/23/23
17914	2/27/23	3/31/23
12040	3/4/23	5/4/23
11119	3/13/23	4/13/23

2) Approval of new out of district placement:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost per Day</u>
19889	NuView Academy	3/13/23	6/19/23	\$344.00
26129	The Education Academy	3/7/23	6/14/23	\$294.82
13715	Collier School	3/8/23	6/23/23	\$364.00
16618	Children’s Center of Mon County	3/21/23	6/16/23	\$338.70
16619	Bancroft School	3/29/23	6/15/23	\$409.59

3) Approval of Settlement Agreements:

- a. Settlement Agreement for student #14586

C. Facilities (Amy Doherty)

- 1) Recording and award of bid 2022-2023-6 Track and Turf Replacement at Middletown High School North in the amount of \$1,967,222 (Base bid \$1,920,872; alternate bid \$46,350) to Applied Landscape Technologies Inc., Montville, NJ.
- 2) Approval of Submission of Regular Operating District (ROD) grant applications:

BE IT RESOLVED, by the Middletown Township Board of Education to approve the submission of the following projects to the New Jersey Department of Education, for review and Department approval of a “school facilities project” with ROD Grant state funding which are consistent with the 2019 approved Long Range Facilities Plan.

- HVAC Upgrades at Bayshore Middle School
- HVAC Upgrades in the classrooms on the first and second floors at Middletown High School South
- Main Entrance Alteration including security and ADA upgrades at Ocean Avenue Elementary School
- Locker Room Alterations to address ADA code requirements at Thorne Middle School
- Site Drainage, Track and Turf Upgrades at Middletown High School North
- Emergency backup generator upgrades at Middletown High School North
- Emergency backup generator upgrades at Middletown High School South
- Emergency backup generator upgrades at Thompson Middle School
- Emergency backup generator upgrades at Thorne Middle School
- Emergency backup generator upgrades at Bayshore Middle School
- Emergency backup generator installation at Bayview Elementary School
- Emergency backup generator installation at Fairview Elementary School

- Emergency backup generator installation at Harmony Elementary School
 - Emergency backup generator installation at Leonardo Elementary School
 - Emergency backup generator installation at Lincroft Elementary School
 - Emergency backup generator installation at Middletown Village Elementary School
 - Emergency backup generator installation at Navesink Elementary School
 - Emergency backup generator installation at New Monmouth Elementary School
 - Emergency backup generator installation at Nut Swamp Elementary School
 - Emergency backup generator installation at Ocean Avenue Elementary School
 - Emergency backup generator installation at River Plaza Elementary School
- Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.

D. Policy (*Matthew Kirkpatrick*)

- 1) First Reading - No action as per *Attachment Policy - 1*
P 5514 Student Use of Vehicles on School Grounds
- 2) Second Reading - Adoption
P 7424 Bed Bugs

E. Curriculum & Instruction (*Jessica Alfone*)

- 1) Recommend approval of staff to attend conferences, workshops, in-services and seminars, as per *Attachment Curriculum-1 Professional Development*.
- 2) Recommend approval of additional field trip destinations for the 2022-2023 school year, as per *Attachment Curriculum-2 Field Trips*.
- 3) Recommend approval for SOAR, High School Jump Start and other summer accelerated learning programs to run July 5 - August 18 at the following locations:
New Monmouth Elementary School
Thorne Middle School
High School North
- 4) Recommend approval for ESY to run July 5 - August 4 at the following locations:
Harmony Elementary School
Thorne Middle School

F. Finance (*Amy Doherty*)

- 1) Recommend approval of Resolution for Participation in Cooperative Pricing System with the Monmouth-Ocean Educational Services Commission (MOESC) for the provision and performance of goods and services for the period July 1, 2023 through June 30, 2028.

G. Student Activities (*Matthew Kirkpatrick*)

- 1) Approval of suspension report, as per *Attachment Student Activities-1*.

H. Negotiations (*Patrick Rinella*)

I. Personnel (*Patrick Rinella*) – See Personnel Report.

16. Old Business

17. New Business

18. Public Comment - *limited to thirty minutes*

19. Motion to Adjourn