



Memorandum of Understanding

This Memorandum of Understanding (MOU) serves to define the roles and responsibilities of

**YMCA of Greater Monmouth County
Counseling & Social Services**

and

Middletown Township School District

as we work in collaboration to provide children's mental health services to special needs and emotionally challenged youth during the 2023-2024 School Year. This MOU will become effective upon execution with an expiration date of June 30, 2024.

Roles and Responsibilities of YMCA of Greater Monmouth County (YMCA GMC)

1. YMCA GMC has the responsibility to hire, train, supervise and compensate all staff providing the specified service. The staff will be considered YMCA GMC employees.
2. The YMCA GMC supervisor and management staff will ensure that all services are delivered in a professional manner commensurate with licensing and accrediting body standards as well as YMCA GMC personnel policies and practices.
3. YMCA GMC will conduct background checks on all employees. The review process will meet licensing and accreditation standards and will include pre-employment drug screening.
4. YMCA GMC will maintain the required malpractice insurance coverage for all staff.
5. YMCA GMC shall provide a liaison to assist with any administrative or scheduling issues that may arise.
6. YMCA GMC shall adhere to the hours of operation of **Middletown Township School District** and to the agreed upon room use schedules.
7. YMCA GMC and **Middletown Township School District** shall meet jointly after as needed to review space, employee, or any issues that may be pertinent.

Roles and Responsibilities of Middletown Township School District

1. **Middletown Township School District** will provide adequate private space, tables and chairs as agreed upon for individual and family sessions. Rooms, days and times available shall be maintained on the agreed upon schedule.
2. **Middletown Township School District** will provide Wi-Fi access to YMCA GMC staff for access to the electronic health record while working in the School District.
3. Assigned staff at each participating schools in **Middletown Township School District** will act as a liaison to assist the YMCA GMC staff with building issues that arise during scheduled hours.

4. Assigned staff at each participating schools in of **Middletown Township School District** will notify YMCA GMC administrative staff immediately of any concerns regarding staff conduct.

YMCA of Greater Monmouth County and Middletown Township School District agree to work collaboratively in supporting the children and families served by our mutually agreed upon programs that emphasize skill building and development of healthy coping skills to facilitate positive behavior and growth in school, home and the community.

Either party may request changes to this Memorandum of Understanding. Any changes, modifications, revisions or amendments to this agreement which are agreed upon by the parties shall be incorporated by written instrument, and effective when executed and signed by both parties. This agreement once fully signed remains in effect. However, it can be terminated by either party with or without cause, with 30 days written notice.

Locations & Contact Information

Bayview Elementary School

300 Leonardville Road
Belford, NJ 07718
Phone (732) 787-3590
Contact: Anthony Albanes

Navesink Elementary School

151 Monmouth Avenue
Atlantic Highlands, NJ 07716
Phone (732) 291-0289
Contact:

Fairview Elementary School

230 Cooper Road
Red Bank, NJ 07701
Phone (732) 747-3308
Contact: Michele Noesges

New Monmouth Elementary School

121 New Monmouth Road
Middletown, NJ 07748
Phone (732) 671-5317
Contact:

Harmony Elementary School

100 Murphy Road
Middletown, NJ 07748
Phone (732) 787-2111
Contact: Shannon Medeiros

Nut Swamp Elementary School

925 Nut Swamp Road
Middletown, NJ 07748
Phone (732) 671-5795
Principal: Neil Leone

Leonardo Elementary School

14 Hosford Avenue
Leonardo, NJ 07737
Phone (732) 291-1330
Contact: Jessica Bragen

Ocean Avenue Elementary School

235 Ocean Avenue
Middletown, NJ 07734
(732) 787-0092
Contact:

Lincroft Elementary School

729 Newman Springs Road
Lincroft, NJ 07738
Phone (732) 741-5838
Contact:

River Plaza Elementary School

155 Hubbard Avenue
Red Bank, NJ 07701
Phone (732) 747-3679
Contact:

Middletown Village Elementary School

147 Kings Highway
Middletown, NJ 07748
Phone (732) 671-0267
Contact:

Bayshore Middle School

834 Leonardville Road
Leonardo, NJ 07737
Phone (732) 671-1380
Contact: Christine Black

Thorne Middle School

70 Murphy Road
Port Monmouth, NJ 07758
Phone (732) 787-1220
Contact: Kristin Wessels

High School North

63 Tindall Road
Middletown, NJ 07748
Phone (732) 706-6061
Contact:

Thompson Middle School

1001 Middletown-Lincroft Road
Middletown, NJ 07748
Phone (732) 671-2212
Contact:

High School South

900 Nut Swamp Road
Middletown, NJ 07748
Phone (732) 706-6111
Contact:

**YMCA of Greater Monmouth County
Counseling & Social Services**

166 Main Street,
Matawan, NJ 07747
732-290-9040

Administrative Counseling Fees:

The administrative counseling fees are waived for Y Childcare Partners for the 2023-2024 school year valued at \$3500 per building totaling \$56,000.

The Middletown School District
Superintendent of Schools
Mary Ellen Walker

Signature

Date

YMCA of Greater Monmouth County
Counseling and Social Services
LeeAnn Wagner
Vice President

Signature

Date

YMCA of Greater Monmouth County
John T. Kelly
Chief Financial Officer

Signature

Date