

Middletown Township Board of Education
Request for Proposals
For Food Service Management Services
FOR THE 2023/2024 SCHOOL YEAR

March 9, 2023

NOTICE is hereby given that the Middletown Township Board of Education is accepting sealed proposals for Food Service Management services contract until **10:00 a.m. on March 29, 2023 at the office of the School Business Administrator**. Proposals should be submitted on the required forms, in a sealed container labeled **RFP #23-03 Food Services Management Services Contract** and delivered to the Office of the School Business Administrator as provided below:

Middletown Township Board of Education
Attn: Ms. Amy P. Doherty, School Business Administrator
834 Leonardville Rd, 2nd Floor
Leonardo, NJ 07737

The Board assumes no responsibility for proposals mismailed or misdirected.

All interested Contractors are encouraged to attend the pre-proposal conference and tour at the Administration Building, 834 Leonardville Rd, 2nd Floor Leonardo, NJ 07737 on March 15, 2023 at 9:30 a.m. **Attendance is strongly recommended**. **No other walk-through shall be permitted.**

Upon release of this Request for Proposals (RFP), all Proposer communications concerning this information request must be directed in writing no later than 4:00 p.m. on March 17, 2023 to the Business Administrator, who is the only authorized contact person for the RFP. **Any contact with anyone other than with the Business Administrator or lobbying regarding this RFP with any elected, appointed official or employee of the school district can and shall result in disqualification.** Any oral communications shall be considered unofficial and non-binding on the School District. To request a copy of the RFP please contact:

Name: Ms. Amy P. Doherty, School Business Administrator
Address: 834 Leonardville Rd, 2nd Floor
Leonardo, NJ 07737
Telephone: (732) 671-3850 ext. 1005
E-mail: dohertya@middletownk12.org

All interested Proposers must use and complete all forms and must comply with every requirement contained in the RFP.

Pursuant to P.L. 2004 c.57, (N.J.S.A. 52:32-44) all proposals should be accompanied by a New Jersey Business Registration Certificate issued by the New Jersey Department of Treasury, Division of Revenue. The Proposer must include its own Business Registration Certificate no later than the time of contracting.

No proposal may be withdrawn for a period of sixty (60) days after the date set for the opening thereof. The contract shall be awarded to the Proposer whose proposal is determined to be the most advantageous to the District, price and other factors considered. The contract will be awarded in accordance with the Competitive Contracting provisions of the Public-School Contracts Law, N.J.S.A. 18A:18A-1 et seq. The Middletown Township Board of Education reserves the right to waive any and all immaterial guidelines and requirements herein and to reject all Proposals in accordance with the Public-School Contracts Law N.J.S.A. 18A:18A-22.

All interested Proposers are required to comply with the requirements of N.J.S.A. 10:2-1 et seq., "The Law Against Discrimination" and Affirmative Action, N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq. No vendor who is listed on the State Treasurer's or the Federal Government's List of Debarred, Suspended or Disqualified Vendors shall be eligible to submit a proposal

By Order of the Middletown Township Board of Education,
Monmouth County, New Jersey
Ms. Amy P. Doherty, School Business Administrator/ Board Secretary